

DRIVER APPROVAL

Only approved drivers may operate a Community Service Van. To become an approved driver, an application process must be completed. The application process includes:

- Completion of an Agency Participation Agreement
- Completion of a Driver Approval Request Form
- Driving Record approval under FTA requirements
- Criminal Background History
- Participation in an Orientation Class
- A Pre-employment Drug & Alcohol Test

Orientations are scheduled on a quarterly basis.

APPROVED AGENCIES

Agencies authorized to participate include:

- Government agencies within Kalamazoo County
- Non-profit agencies serving elderly or people with disabilities
- Others as approved by the Director of Transportation

VEHICLE REQUESTS

Agencies desiring to reserve a vehicle need to complete a Community Service Van Reservation Request Form. Requests received by the 20th of each month will be processed in the initial scheduling. Requests received after the 20th will be scheduled on a first-come, first-served basis. Last minute requests are subject to availability. Due to the nature of the program, specialized services for senior citizens and people with disabilities will receive priority.

To request additional information or forms referenced in this brochure, please contact:

(269) 337-8222

or

(269) 337-8858

www.kmetro.com

www.kalcountytransit.com

Kalamazoo Community Service Van Program

**A Specialized
Service Program
sponsored by the
Michigan Department
of Transportation**

Administered through:
*Central County
Transportation Authority*

Metro Transit
530 N. Rose Street
Kalamazoo, MI 49007

(269) 337-8222

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What is the Community Service Van Program?

The Kalamazoo Community Service Van Program is a Specialized Service program sponsored by the Michigan Department of Transportation that Metro Transit allows approved agencies to use provided vans for customer trips at no cost to the agency.

The program began in 1996 through the Kalamazoo County Care-A-Van Program and is funded in part by the Michigan Department of Transportation's Specialized Services Program.

MISSION STATEMENT

It is the intent of the Central County Transportation Authority to provide the community with public transportation services that are dependable, convenient, safe, cost effective, and accessible for all.

SERVICE AREA

Vehicles can travel up to 60 miles (within Michigan) from the Metro Transit facility located at 530 N. Rose St., Kalamazoo, MI 49007.

VEHICLE INFORMATION

Currently, we offer 11 vans for this program. These vehicles have the capacity of transporting:

- 7 to 10 passengers, plus driver
- 1 to 3 wheelchairs, 3 to 6 passengers, plus driver



All of our vehicles are ADA

accessible for a "Common Wheelchair" (30 inches wide, 48 inches long or weigh no more than 600 pounds when occupied).

Our future goal is to expand our fleet and placing them at approved locations throughout the county. This expansion will offer program flexibility and expanded service availability for the public.

If you know of an agency that has difficulties with transportation, the Community Service Van Program may be the solution.

COSTS

There is no cost to approved agencies transporting elderly and/or individuals with disabilities.

The program is funded in part by the Michigan Department of Transportation's Specialized Services Program and by local funding from the CCTA (Central County Transportation Authority).

HOURS OF AVAILABILITY

Vans are available for use any time. Sunday and holiday use require the following special procedures:

- Sunday use allows a pick up as early as 8:15 a.m., with a return before 5:00 p.m.
- Extended Sunday and Holiday use require the following:
 - Sunday use requires a Saturday pick-up, with a return before 8:00 a.m. Monday
 - Holiday use requires a pick-up the day prior, with a return before 8:00 a.m. the next business day
 - Both require pick-up before 8:00 p.m.