

A motion was made by the KCTA to approve the final version of the Metro Mission/Vision Statement.

Motion: Aardema

Second: Breneman

Motion carried by a unanimous roll call vote.

Ayes: Aardema, Breneman, Farmer, Janssen, Sloan, Urban, Rosine

Nays: None

Absent: Brown Goodacre, Dillworth

7.) OVERVIEW OF BUS SAFETY AND PROCEDURES

Training/Safety Manager Larry Zuiderveen presented a PowerPoint of Metro's Bus Safety and Procedures and Practices. (A copy of the PowerPoint is on file with the meeting minutes.)

Zuiderveen responded to questions from the Boards regarding various scenarios of possible safety issues and procedures.

8.) APPOINT NOMINATING COMMITTEE FOR CCTA/KCTA BOARDS

Chair Rosine pointed out that the CCTA and KCTA appoint leadership positions as a part of the Annual Meeting.

He said since the CCTA and KCTA work jointly, each Board would appoint a Nominating Committee who would then work together to recommend a Board Chair and Vice-Chair. On behalf of the Executive Committee he proposed the following boardmembers to be appointed to the Nominating Committee:

CCTA – Curtis Aardema, Rob Bricker, Chris Burns and Nicolette Leigh

KCTA – Curtis Aardema, Pamela Brown Goodacre and Sam Urban

A motion was made by the CCTA to approve the Executive Committee's recommendations to the Nominating Committee.

Motion: Pearson

Second: Thompson

Motion carried by a unanimous voice vote.

A motion was made by the KCTA to approve the Executive Committee's recommendations to the Nominating Committee.

Motion: Breneman

Second: Urban

Motion carried by a unanimous voice vote.

9.) ADJUSTMENT TO PENSION PLAN INVESTMENT RATE ASSUMPTION

Dep. Dir. Vlietstra. explained that the actuarial firm of Gabriel, Roder, Smith and Company (GRS) works with CCTA to professionally manage the pension retirement system. He said this collaboration was necessary to ensure there are sufficient assets to meet the liabilities of the pension plan; the assumed rate of return in the CCTA Pension Plan is currently at 7.5%.

Dep. Dir. Vlietstra. said the CCTA Pension Board has been monitoring this matter since August 2018. It is with the recommendation from GRS to reduce the current rate of 7.50% to 7.25% to protect the assets to meet the liabilities of the pension plan. Dep. Dir. Vlietstra noted that in response to an earlier question, this reduction does not affect Other Post Employment Benefits (OPEB).

Exec. Dir. McBride commented that organizations throughout the country that manage pension retirement system funds are looking at reducing the percentage rate of return. He said with this reduction, it avoids excessive risk to the funds which are currently funded at 134%. Exec. Dir. McBride stated this action would be in keeping with other local organizations and their course of action for retirement benefits.

A motion was made by the CCTA to approve the recommendations of the CCTA Pension Board and GRS to adjust the assumed rate of investment return for the CCTA Pension System from 7.50% to 7.25%.

Motion: McCormick Second: Leigh

Motion carried by a unanimous roll call vote.

Ayes: Aardema, Bricker, Britigan, Brown Goodacre, Farmer, Janssen, Leigh, McCormick, Pearson, Thompson, Rosine

Nays: None

Absent: None

10.) EXECUTIVE DIRECTOR REPORT

Exec. Dir. McBride commended Metro Staff for the exceptional service during the recent icy roads and snow conditions created by the Polar Vortex. He said overall ridership was surprisingly consistent even during the extreme weather conditions. Exec. Dir. McBride stated Metro was able to assist the community by providing transportation to area warming stations and buses were used as warming stations for local first responders for a couple fire incidents.

Exec. Dir. McBride provided the January Public Safety Activity Report for the Kalamazoo Transportation Center (KTC). In response to some additional questions from boardmembers, Exec. Dir. McBride stated he would invite Chief Karianne Thomas to attend an upcoming meeting to explain policing procedures followed by officers at the KTC.

Exec. Dir. McBride stated the Comstock East Route ridership continues to slowly increase. He said continual outreach is being generated to include the flower growers and businesses along the M-96 corridor. Exec. Dir. McBride informed the Boards that the drivers are hearing many positive comments about the creation of the route as well as the installation of a bus shelter. He said staff was working to provide outreach to Galesburg and local neighborhood associations.

Exec. Dir. McBride informed the Boards that staff had been working with the City of Kalamazoo, Kalamazoo Public Schools and other partners to develop a Youth Mobility Program through the Foundation for Excellence (FFE) and were close to finalizing the details. This program would provide free rides to Kalamazoo Public Schools for the 2019-2020 school year. He said a Memorandum of Understanding would be presented to the Boards for approval in March or April. Exec. Dir. McBride said the City of Kalamazoo and their staff were excellent partners to work with developing this program.

11.) SUBCOMMITTEE REPORTS

Executive Committee – Chair Rosine shared the Executive Committee met to discuss the upcoming agenda and recommendations for the Nominating Committee.

Finance Committee (joint with KCTA) – Did not meet.

Outreach Committee (joint with KCTA) – Did not meet.

Pension Board – McCormick reported that the Pension Committee held a special meeting to consider the adjustment to the Pension Plan Investment Rate Assumption and provided a recommendation for this meeting.

KATS Policy Committee – Aardema reported on the last KATS Policy Committee meeting stating that they discussed the proposed Youth Mobility Program being implemented with the City of Kalamazoo and Metro, the Transportation Improvement Program (TIP) changes, the new link available for the TIP and National Bike Week.

Local Advisory Committee (LAC) – Farmer reported LAC met and approved nominations for reappointments to the LAC for approval as follows: Norma Berry, Sam Haywood, Michelle Moxley, George Ossentjuk and Brenda Stubbs.

A motion was made by the CCTA to approve the LAC's recommendation for reappointment of current LAC boardmembers to a three-year term.

Motion: McCormick Second: Bricker

Motion carried by a unanimous voice vote.

A motion was made by the KCTA to approve the LAC's recommendation for reappointment of current LAC boardmembers to a three-year term.

Motion: Breneman Second: Janssen

Motion carried by a unanimous voice vote.

12.) COMMUNICATIONS – None

13.) OLD BUSINESS - None

14.) NEW BUSINESS - None

15.) CHAIRPERSON'S REPORT

Rosine thanked Exec. Dir. McBride for his updates on the various Metro happenings.

16.) PUBLIC COMMENT

Charles Barnett commented on an incident that took place at the Kalamazoo Transportation Center (KTC) where he had been approached by an individual with a weapon. He requested more security around the KTC.

17.) MEMBERS TIME

Boardmembers expressed appreciation for the dedicated and excellent service Metro staff provided during the Polar Vortex weather conditions.

Janssen stated he was working on the Boardmember orientation information and hoped to have it completed in the near future. He gave kudos to Metro Connect and that his family members recently began using it; realizing it is a great service. Janssen said he had spoken recently with JJ Meddaugh who had commented that with the new bus stop changes, it would be great if there could be some type of indicator that would let visually impaired individuals know that they were standing at a bus stop location.

The Board requested that more in-depth information be provided in the monthly Kalamazoo Public Safety report for activities at the Kalamazoo Transportation Center and possible alternative solutions to safety coverage at the KTC.

18). CLOSED SESSION

A motion was made by the CCTA to move into closed session to discuss labor negotiations and legal opinion.

*Motion: Pearson Support: McCormick
Motion carried by a voice vote.*

A motion was made by the KCTA to move into closed session to discuss labor and legal negotiations and legal opinion.

*Motion: Urban Support: Janssen
Motion carried by a voice vote.*

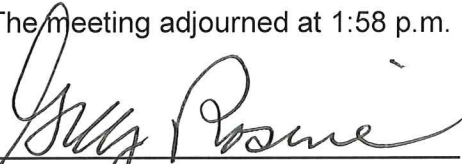
At 12:25 pm the CCTA and KCTA Boards went into closed session.
At 1:55 pm the CCTA and KCTA Boards returned to open session.

19.) ADJOURNMENT

A motion was made to adjourn the CCTA/KCTA meeting.

*Motion: Aardema Second: Breneman
Motion carried by unanimous voice vote.*

The meeting adjourned at 1:58 p.m.




CCTA Chairperson



CCTA Clerk



KCTA Chairperson



KCTA Clerk