

Dusty Farmer introduced Oshtemo Township Officials attending the meeting and Chair Rosine thanked them for the opportunity to hold a meeting at that location.

4.) PUBLIC COMMENTS - None

5.) PRESENTATION REGARDING OSHTEMO SERVICE OVERVIEW

Exec. Dir. McBride, Richard Congdon, ADA Special Projects Manager and Kathy Schultz, Planning/Development Manager provided a PowerPoint presentation regarding Metro Connect and fixed-route bus service within Oshtemo Township. The PowerPoint explained ridership, routes and the Bus Stop Action Plan. (A copy of the PowerPoint is on file with the minutes.)

Exec. Dir. McBride stated with the millage election approaching next year, Oshtemo and Texas Townships would be considering renewal of the service agreement for fixed route services to areas outside the CCTA boundaries. He said he would be attending a special meeting of the Oshtemo Township Board on June 4th to answer questions regarding this matter.

Exec. Dir. McBride shared that they would be conducting a study of the westside area bus routes in the future to see if there was the potential to better serve that area.

Discussion took place concerning the best utilization for bus sizes on various routes.

Breneman reiterated the availability of Metro Connect to the townships that are not privy to line-haul services. He said we need to promote its usefulness.

6.) CONTRACT EXTENSION WITH DISABILITY NETWORK FOR MOBILITY MANAGEMENT SERVICES

Kathy Schultz, Planning/Development Manager, stated the contract for Mobility Management Services with Disability Network of Southwest Michigan has been providing Mobility Management Services since 2015. In January 2020, a new Request for Purchase (RFP) will be issued. She said the request before Boards is for the renewal and fourth contract extension for these services.

Schultz commented that Disability Network and the Travel Training Program has met and exceeded the amount of services agreed upon in the agreement, overall Metro staff is pleased with the services.

Schultz stated the program has been awarded the monies under a New Freedom Grant from the Federal government and State of Michigan.

A motion was made by the CCTA to approve a 12-month contract extension with Disability Network of Southwest Michigan for Mobility Management Services in the amount of \$61,258 and authorize the Executive Director to execute all related documents.

Motion: Britigan

Second: Leigh

Motion carried by roll call vote.

Ayes: Aardema, Bricker, Britigan, Burns, Farmer, Janssen, Leigh, Rosine

Nays: None

Absent: McCormick, Pearson, Thompson

A motion was made by the KCTA to approve a 12-month contract extension with Disability Network of Southwest Michigan for Mobility Management Services in the amount of \$61,258 and authorize the Executive Director to execute all related documents.

Motion: Urban

Second: Sloan

Motion carried by roll call vote.

Ayes: Aardema, Breneman, Brown Goodacre, Farmer, Janssen, Sloan, Urban, Rosine

Nays: None

Absent: None

7.) CONSIDERATION FOR AWARD OF BUS TIRE LEASE

Dep. Dir. Vlietstra stated Metro has leased tires for its bus fleet since 1983 realizing a definite cost savings over purchasing them. He said a recent cost analysis has shown a savings of over \$48,000 per year.

Dep. Dir. Vlietstra said sealed bids were solicited and Bridgestone America Tire Operations was the lowest responsive bidder and has provided satisfactory service over the last five years.

A motion was made to approve a five-year contract with Bridgestone American Tire Operations in an amount not to exceed \$348,184 and authorize the Executive Director to execute all related documents.

Motion: Bricker

Second: Burns

Motion carried by roll call vote.

Ayes: Aardema, Bricker, Britigan, Burns, Farmer, Janssen, Leigh, Rosine

Nays: None

Absent: McCormick, Pearson, Thompson

8.) METRO CONNECT RFP UPDATE

Richard Congdon, ADA Special Projects Manager, stated the Metro Connect contract expires December 31, 2019. He said the new contract would begin January 2020 and the RFP being finalized addresses the issues of scheduling rides and the telephone system.

Congdon shared that the new requests included in the RFP were an online tool for passengers, care providers and agencies to request rides from their computer or smartphone. He said there was a requirement to increase phone lines and personnel for scheduling as well as an interactive voice response system. Congdon said the interactive system could automatically call passengers the day before their ride and shortly before their ride arrives.

Congdon informed the Boards that these improvements would likely increase the cost of the Metro Connect contract but are justified by improving customer service. He said the RFP was scheduled to be released sometime in May.

Pension Board – Did not meet.

KATS Policy Committee – Aardema reported they continued to work on the Transportation Improvement Program (TIP), amendments. He said there was discussion about communication between local government and agencies to make sure when projects are taking place everyone works together.

Local Advisory Committee (LAC) – Did not meet.

11.) COMMUNICATIONS – None

12.) OLD BUSINESS - None

13.) NEW BUSINESS - None

14.) CHAIRPERSON'S REPORT – No Report.

15.) PUBLIC COMMENT

Melinda Vanderbilt spoke and reiterated her suggestion that driver personal door barriers be installed on the buses because she had experienced an incident with a young boy while operating a bus.

16.) MEMBERS TIME

All boardmembers thanked Oshtemo Township for the opportunity to hold its meeting at their location.

18.) ADJOURNMENT

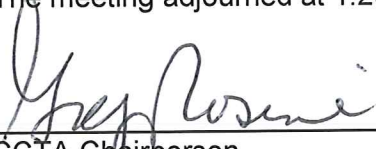
A motion was made to adjourn the CCTA/KCTA meeting.

Motion: Leigh

Second: Aardema

Motion carried by unanimous voice vote.

The meeting adjourned at 1:20 p.m.



CCTA Chairperson



CCTA Clerk



KCTA Chairperson



KCTA Clerk