





Exec. Dir. McBride referred the Boards to the distributed packet and the first document, a peer to peer review of other urban systems in the State of Michigan. He said information not on the chart but obtained, were that unique services in the state include “The Rapid Silverline” in downtown Grand Rapids that connects the hospitals to downtown, a new route from downtown to GVSU to begin operation next year. The Ann Arbor Transit Authority contracts with the University of Michigan for providing service to Detroit International Airport. In Flint, a program to promote workforce development has a fixed route bus service to outlying communities.

Exec. Dir. McBride stated that the spreadsheets were a high-level look at Metro’s financial position over the next seven years. One of the revenue assumptions is that fares will remain flat. Assumptions for expense adjustment increases include wage adjustment following ATU arbitration finalization and the new contract with Apple bus that goes into effect next year.

Exec. Dir. McBride stated that the working capital policy minimum range is 22-30%. Pearson asked about the use of working capital and why the use of working capital will be going up. Exec. Dir. McBride stated it is due to net operations expenses being higher than the revenue.

Pearson asked about the capital cost of purchasing new buses. Exec. Dir. McBride stated that the plan is to purchase 40 ft. and 29.5 ft. secondary coaches. Smaller buses will service the more rural areas and less densely populated areas. Capital was not factored into the projections because the funds are from FTA (80%) and MDOT (20%).

Britigan asked if the assumption with the budget scenario is that we will have a deficit fund balance. Exec. Dir. McBride stated that was correct, but reminded the boards that these are projections, not operating plans.

Discussion continued about the following topics:

- Positive/negative fund balance
- Messaging to constituents regarding the need to increase the millage
- Future service options and route changes
- New service implementation prior to the vote
- Efficiencies to address concerns prior to the millage vote

Exec. Dir. McBride stated that he believes at 0.9 mills, expenses can be managed, and the targeted financial position be maintained. At 0.75, there would likely be some service cuts that will be noticeable to the public. Rosine added that we are providing expanded service, manage the system well and have a good track record.

Chair Rosine requested that the boards rank the millage option choices individually to get a sense where the board stands. The board ranked the choices as follows:

Ranking	0.75 mills	0.90 mills	1.05 mills
1.	2	9	1
2.	5	3	4
3.	5	0	7

The majority of the board ranked 0.90 millage rate as their number one recommendation.

**7.) REPORT FROM EXECUTIVE DIRECTOR**

Exec. Dir. McBride informed the boards that he was contacted by the Kalamazoo Public Safety Chief Karianne Thomas and notified that they would stop providing public safety officers effective February 2020 for the KTC. He stated the primary reason provided was due to staffing level

issues. Alternatives are being considered. One option being considered is to contract with the Kalamazoo County Sheriff to provide services.

Leigh asked if there would be any jurisdiction issues. Exec. Dir. McBride stated that it was being investigated. Aardema encouraged seeking advice from the Kalamazoo/Battle Creek International Airport. He said that they are using the service from the Sheriff and have some of the same control issues as Metro.

Youth Mobility Program – Metro has provided 26,000 rides since implementation in September and are on target for over 30,000 in October. The Alamo and Duke routes have some challenges. Kalamazoo Public School administrators are assisting Metro staff with putting systems into place to address the issues. In the meantime, we have security guards riding the buses.

Exec. Dir. McBride told the Boards that Western Michigan University (WMU) is experiencing declining enrollment and he has been meeting with them to explore how to provide more efficient transit services.

Exec. Dir. McBride updated the Boards that labor relations/wage arbitration continues slowly, with a hearing and fact finding at the end of month.

## **8.) SUBCOMMITTEE REPORTS**

Executive Committee – No report

Finance Subcommittee – No report

Outreach Subcommittee – Aardema reported and distributed a list of location assignments for board members. Within each jurisdiction, elected officials stayed with their precincts. He said the rest were suggested locations.

Chair Rosine requested that a script be developed for members to use. He also suggested that the best way to be involved with outreach is to be in contact with the municipality and be placed on the meeting agenda.

Pension Board – Has not met.

KATS Policy Committee – Aardema reported that federally funded projects that are available to municipalities within KATS and applied for on an annual basis, have a timeline to get all project information into the state for consideration. A couple projects to be funded and completed this year were not able to proceed. This missed an opportunity to bring funding into the region. It is important to meet the deadlines because pre-allocated dollars that are not used can be reallocated elsewhere and often these funds can go to transit.

Local Advisory Committee (LAC) – Cancelled due to the lack of a quorum.

**11.) COMMUNICATIONS** – None

**12.) OLD BUSINESS** – None

**13.) NEW BUSINESS** – A request was made by Chair Rosine to change the date for the next KCTA/CCTA meeting from November 11, 2019 to November 18, 2019.

*A motion was made to change the date for the next CCTA/KCTA meeting from 11/11/19 to 11/18/19.*

*Motion: Farmer*

*Second: Janssen*

*Motion carried by unanimous voice vote.*

**14.) CHAIR'S REPORT** – Chair Rosine commented that he appreciated the good discussion held today regarding the millage request.

**15.) PUBLIC COMMENT** – None

**16.) MEMBERS TIME** – Mr. Bricker was congratulated on his most recent appointment to the Cooper Township Board of Trustees.

**17.) ADJOURNMENT**

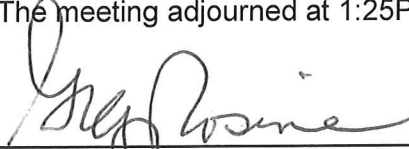
*A motion was made to adjourn the CCTA/KCTA meeting.*

*Motion: Aardema*

*Second: Janssen*


*Motion carried by unanimous voice vote.*

The meeting adjourned at 1:25PM

  
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CCTA Chair

  
\_\_\_\_\_  
CCTA Clerk

  
\_\_\_\_\_  
KCTA Chair

*Acting*  
  
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KCTA Clerk  
*Acting*