

**CENTRAL COUNTY TRANSPORTATION AUTHORITY  
KALAMAZOO COUNTY TRANSPORTATION AUTHORITY  
Joint Regular Meeting  
January 13, 2025**

Place: Metro Administration Building, Kalamazoo, MI  
Time: 11:30 A.M.  
Staff Present: Sean McBride, Greg Vlietstra, Keshia Woodson-Sow, Sarah Joshi, Kathy Schultz, Annette Arkush, Barbara Blissett  
Others Present: Jim Ferner

**1.) KCTA ROLL CALL**

*KCTA Members Present:* Curtis Aardema, Tafari Brown, Paul Ecklund, Dusty Farmer, Aditya Rama, Greg Rosine, Gary Sigman, Tim Sloan  
*KCTA Members Absent:* James Ayers

*A motion was made to excuse Ayers.*

*Motion: Rosine*

*Second: Farmer*

*Motion carried by voice vote.*

**1.) CCTA ROLL CALL**

*CCTA Members Present:* Curtis Aardema, Chris Burns, Dusty Farmer, Lisa Mackie, Garrylee McCormick, Greg Rosine  
*CCTA Members Absent:* Christyn Johnson, Jim Pearson

*A motion was made to excuse Johnson, Pearson.*

*Motion: Rosine*

*Second: Farmer*

*Motion carried by voice vote.*

**2.) REQUEST FOR APPROVAL OF AGENDA/MINUTES**

*A motion was made by KCTA and CCTA for approval of the joint CCTA/KCTA meeting agenda for January 13, 2025 with the approval of the amended joint CCTA/KCTA meeting minutes for December 9, 2024 with the following change on Page 2: ...to include creation of a the Safety Committee. She reminded the Boards they had that the FTA had approved updates in April 2024 but now needed their approval for an annual update...*

*Motion: Sloan*

*Second: Farmer*

*Motion carried by voice vote.*

**4.) PUBLIC COMMENTS** – Jim Ferner addressed the Boards regarding his interest in Metro's future revenue sources and operations.

**5.) PLANNING AND DEVELOPMENT COMMITTEE**

Chair Burns reported the Committee had not met, however, would be looking forward to the upcoming millage preparation at the next meeting.

**6.) PERFORMANCE MONITORING COMMITTEE**

Chair Rama indicated the Committee had not met.

## **7.) EXTERNAL RELATIONS COMMITTEE**

Chair Farmer commented that in the Boardmember packets there are updated materials for 2025 jurisdictional presentations.

Dep. Dir. Joshi of On-Demand Services and Planning presented a PowerPoint regarding responsibilities and explained in detail the jurisdictional information provided for presentations. A copy of the PowerPoint is included with the minutes.

Chair Aardema commented on the importance of the outreach part of the Boardmember responsibilities.

## **8.) BOARD OPERATIONS COMMITTEE**

Chair Aardema reported the Committee met and reviewed the current agenda.

Exec. Dir. McBride introduced an item for consideration to adopt a resolution to approve a contract with the Michigan Department of Transportation (MDOT) for bus stop improvements.

Transit Planner Schultz explained the proposed changes and movement of bus shelters located on West Main Street and Gull Road to align with the new installation of pedestrian island crossings at three locations. Schultz said this will also involve installing new ADA bus stop pads and the minor adjustments to three stops. She said Metro has been working with MDOT to upgrade bus stops along their road facilities. Schultz said the resolution was part of a new process MDOT was requiring for contract approval prior to commencing construction.

*A motion was made by KCTA and CCTA to adopt Resolution No. 25-001 to approve MDOT Contract No. 24-5179 for bus stop improvements and authorize the Executive Director to execute all documents related to the action on behalf of the CCTA.*

*Motion: Farmer/Pearson*

*Second: Sigman/Rosine*

*Motion carried by a roll call vote.*

*Ayes: Aardema, Brown, Ecklund, Farmer, Rama, Sigman, Sloan, Rosine*

*Nays: None*

*Absent: Ayers*

*Ayes: Aardema, Burns, Farmer, Mackie, McCormick, Rosine*

*Nays: None*

*Absent: Johnson, Pearson*

Exec. Dir. McBride presented to the Boards for approval an Intergovernmental Agreement for Provision of Disaster Relief Funds. He said this agreement would be offered by Kalamazoo County to provide enhanced public transit services outside the CCTA boundaries to Pavilion Township. He explained the County was using the Disaster Relief Funds following the tornado on May 7, 2024. Exec. Dir. McBride stated this funding would provide of Metro Link service discounted fares for and Metro Connect to residents.

*A motion was made by KCTA and CCTA to approve an Intergovernmental Agreement for Provision of Disaster Relief Funds following the Tornado of May 7, 2024 between the County of Kalamazoo and the CCTA and to authorize a pilot program for services outside the CCTA boundaries.*

*Motion: Burns/Rosine*

*Second: Rosine/Sigman*

*Motion carried by a roll call vote.*

Ayes: Aardema, Brown, Ecklund, Farmer, Rama, Sigman, Sloan, Rosine  
Nays: None  
Absent: Ayers

Ayes: Aardema, Burns, Farmer, Mackie, McCormick, Rosine  
Nays: None  
Absent: Johnson, Pearson

## **9.) EXECUTIVE DIRECTORS REPORT**

Exec. Dir. McBride provided an update on the following topics:

- Outreach Updates
- Operational Studies
- Human Resources
- Metro Link Update

Exec. Dir. McBride shared with the Boards information on the CCTA 2025 Millage Election including:

- Timeline
- CCTA Boundary Adjustments
- Past Election Results

A copy of the presentation is included with the minutes.

## **10) SUBCOMMITTEE REPORTS**

Pension Board – McCormick highlighted that the third quarter of 2024 had very positive results. Burns stated for this period that such positive results help the fund ratio of the CCTA Pension System.

KATS Policy Committee – Rama shared that KATS discussed the Transportation Improvement Program prioritization in December and would announce their decisions in January. Aardema added the Prioritization Committee looks at the future projects for the area and includes an emphasis on safety under the new prioritization scoring.

Local Advisory Committee (LAC) – Will meet on Wednesday, January 15<sup>th</sup>.

## **11.) CHAIRPERSON REPORT** – No Report.

**12.) PUBLIC COMMENT** – Jim Ferner commented on how any increase in the millage would affect senior citizens and low-income individuals.

**13.) MEMBERS TIME** – Boardmembers wished Kathy Schultz success with her move to Minnesota and her role as the Mobility Management Program Manager with the Minnesota Department of Transportation. They all wished her well.

## **14.) ADJOURNMENT**

*A motion was made by KCTA and CCTA to adjourn the KCTA/CCTA meeting.*

*Motion: McCormick*

*Support: Sigman*


*Motion carried by voice vote.*

The meeting adjourned at 12:39 PM.



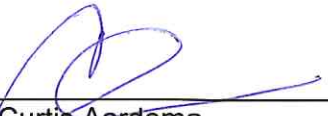
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Curtis Aardema  
CCTA Chairperson



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Barbara Blissett  
CCTA Clerk



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KCTA Chairperson



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