



Connecting People Throughout  
Kalamazoo County

**NOTICE AND AGENDA  
CENTRAL COUNTY TRANSPORTATION AUTHORITY (CCTA)  
KALAMAZOO COUNTY TRANSPORTATION AUTHORITY (KCTA)  
April 13, 2026  
Regular Meeting**

*The next joint CCTA/KCTA Regular meeting will be held on  
Monday, May 11, 2026 at 11:30 a.m.*

PLEASE BE ADVISED, the Central County Transportation Authority and Kalamazoo County Transportation Authority will meet for its meeting on Monday, April 13, 2026 at 11:30 a.m. for the purpose of:

	<b>Item</b>	<b>KCTA Action</b>	<b>CCTA Action</b>
1.	Roll Call		
2.	Introduction of New Appointed CCTA Boardmembers: Tristen Mabin, Brendan Pizzala and Terry Urban		
3.	Consent Agenda	Voice Vote	Voice Vote
	a. Agenda for April 13, 2026*		
	b. Minutes for March 9, 2026*		
4.	Public Comment		
5.	Performance Monitoring Committee		
	a. Action Items		
	1. CCTA/KCTA Financial Statements – Presentation by Aaron Stevens, Maner Costerisan*		
	i. Receive CCTA Financial Statement for Year Ending September 30, 2025*	Voice Vote	Voice Vote
	ii. Receive KCTA Financial Statement for Year Ending September 30, 2025*	Voice Vote	Voice Vote
	2. Consideration to Adopt Resolution No. 26-003 to Join NEORide*	Roll Call	Roll Call
	b. Informational Items		
	1. January Service Metrics Report*		
	2. Financial Report*		
	3. Performance Monitoring Committee Notes of March 17, 2026*		
6.	Planning and Development Committee		
	a. Action Items		
	1. Consideration to Adopt KCTA Millage Resolution 26-001 for the proposed Transportation Millage Request to be placed on August 4, 2026 Ballot*	Roll Call	
	b. Informational Items		
	1. Technology Updates – Staff Presentation		



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	2. Planning and Development Committee Notes of March 18, 2026*		
7.	External Relations Committee		
	a. Action Items		
	b. Informational Items		
	1. External Relations Committee Notes of March 18, 2026*		
	2. Legislative Breakfast Overview*		
8.	Board Operations Committee		
	a. Action Items		
	b. Informational Items		
	1. Election Compliance Information – Attorney Richard Cherry		
	2. Board Operations Committee Meeting Notes of March 26, 2026*		
	i. Board Committee Assignments*		
9.	Report from Executive Director*		
	a. Update Metro Link*		
10.	Other Reports		
	a. Pension Board		
	b. KATS		
	c. Local Advisory Committee (LAC)		
	d. On-Demand Services Ambassador Report		
10.	Chairperson’s Report		
11.	Public Comment		
12.	Members’ Time		
13.	Closed Session		
	1. Motion to go into Closed Session pursuant to Sections 8(1)(h) of the Open Meetings Act to consider an attorney’s written legal opinion that is exempt from public disclosure under the state and federal law.	Roll Call	Roll Call
	2. Motion to Adjourn the Closed Session and reopen the Regular Meeting	Roll Call	Roll Call
14.	Adjournment	Voice Vote	Voice Vote

\*Indicates attachments included in agenda packet

The meeting will be held in the Metro Linda Teeter Community Room, 530 N. Rose Street, Kalamazoo, MI. Questions regarding the meeting may be addressed to the Central County Transportation Authority, 530 N. Rose St., Kalamazoo, MI 49007, or by calling (269) 337-8087.

MEETINGS OF THE CENTRAL COUNTY TRANSPORTATION AUTHORITY AND KALAMAZOO COUNTY TRANSPORTATION AUTHORITY ARE OPEN TO ALL WITHOUT REGARD TO RACE, SEX, COLOR, AGE, NATIONAL ORIGIN, RELIGION, HEIGHT, WEIGHT, MARITAL STATUS, DISABILITY, POLITICAL AFFILIATION, SEXUAL ORIENTATION, OR GENDER IDENTITY. CENTRAL COUNTY TRANSPORTATION AUTHORITY WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING/HEARING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON FOUR (4) BUSINESS DAYS' NOTICE. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE CCTA/KCTA BY WRITING OR CALLING CENTRAL COUNTY TRANSPORTATION AUTHORITY 530 N. ROSE ST., KALAMAZOO, MICHIGAN 49007 (269) 337-8087; TDD PHONE: (269) 383-6464

**CENTRAL COUNTY TRANSPORTATION AUTHORITY  
KALAMAZOO COUNTY TRANSPORTATION AUTHORITY  
Joint Annual Meeting  
March 9, 2026**

Place: Metro Administration Building  
Time: 11:30 A.M.  
Staff Present: Sean McBride, Greg Vlietstra, Keshia Woodson-Sow, Richard Congdon, Barbara Blissett, Natasha Weimer, Emily Urban, Payden Rorick,  
Others Present: Kelly Linton, Tristen Mabin, Kellie Krage, Michelle Cooper, Skyler Makuch, Laurie Barrons, Darlene McCracken, Brendan Pizzala, Michael Vivav

**1.) KCTA ROLL CALL**

*KCTA Members Present: Curtis Aardema, James Ayers, Tafari Brown, Paul Ecklund, Dusty Farmer, Aditya Rama, Gary Sigman, Tim Sloan, Greg Rosine*  
*CTA Members Absent: None*

**1.) CCTA ROLL CALL**

*CCTA Members Present: Curtis Aardema, Nicole Beauchamp, Chris Burns, Dusty Farmer, Christyn Johnson, Garrylee McCormick, Greg Rosine*  
*CCTA Members Absent: Lisa Mackie*

**2.) REQUEST FOR APPROVAL OF AGENDA/MINUTES**

*A motion was made by KCTA and CCTA for approval of the joint CCTA/KCTA meeting agenda for March 9, 2026 and minutes of February 9, 2026.*

*KCTA Motion: Sloan                      Second: Farmer  
CCTA Motion: McCormick              Second: Johnson  
Motion carried by voice vote.*

**3.) PROCAMATION RECOGNIZING TRANSIT WORKERS DAY**

Payroll Specialist Natasha Weimer read a proclamation recognizing Metro workers. She shared that there would be a luncheon later in the week to celebrate Metro employees. Metro employees Emily Urban, Payden Rorick, as well as Skyler Makuch of Via and Laurie Barrons of Metro Connect were present to accept the proclamation.

*A motion was made by KCTA and CCTA to approve Proclamation Recognizing Transit Workers.*

*KCTA Motion: Sloan                      Second: Sigman  
CCTA Motion: Farmer                  Second: Burns*

*Motion carried by a roll call vote.*

**KCTA**

*Ayes: Aardema, Ayers, Brown, Ecklund, Farmer, Rama, Sigman, Sloan, Rosine  
Nays: None  
Absent: None*

CCTA

Ayes: Aardema, Beauchamp, Burns, Farmer, Johnson, McCormick, Rosine

Nays: None

Absent: Mackie

**4.) PUBLIC COMMENTS –**

Kellie Drage commented that since the Metro Transit rebranding several years ago to Metro, it is still being referred to as Metro Transit by public media and other entities. She said it is confusing to the public.

Michelle Cooper, Michael Vivar and D. M. McCracken commented on information that had been distributed about Routes 26 and 27 and the possibility of cancelling them. They said these routes were a vital form of transportation for them and many others. They asked that Metro reconsider making any changes to these routes.

**5.) ANNUAL REPORT**

Exec. Dir. McBride noted the draft 2025 Annual Report had been included in the packet and would be mailed to the residents of Kalamazoo County in a April. He provided a PowerPoint presentation, described mobility solutions and profiled who was riding Metro and the importance of our partnership with the Metro Team. (A copy of the Annual Report is included with the meeting minutes.)

**5.) PLANNING AND DEVELOPMENT COMMITTEE**

Committee Chair Ayers reported the Planning and Development Committee had met to discuss the upcoming KCTA millage question on the August 4<sup>th</sup> ballot. He said there were two components that needed to be considered 1) the millage amount and 2) the duration of the millage. Ayers stated that recently the State of Michigan had changed the law limiting the length of a millage of five years. Therefore, a longer millage of six or seven years is under consideration. The Board discussed the six-year versus seven-year duration.

Ayers said the Committee, after reviewing all the historical information of previous millage elections and Metro budgets and expenditures, were recommending the KCTA Board approve a millage of 0.36 for a duration of seven (7) years.

*A motion was made to have staff draft a resolution to place a KCTA millage question on the August 4, 2026 ballot and to be considered for final adoption at the April 13<sup>th</sup> meeting.*

*KCTA Motion: Sigman*

*Second: Brown*

*CCTA Motion: Burns*

*Second: McCormick*

*Motion carried by a voice vote.*

**6.) PERFORMANCE MONITORING COMMITTEE**

Committee Chair Rama reported the Committee had met and discussed the 2026 CCTA Tax Levy. He noted the resolution was being considered at this meeting instead of last September with the budget, due to the CCTA millage election being held in November 2025.

*A motion was made to adopt Resolution 26-01 Levying the CCTA Transit Millage and providing for collection of the transit millage of 1.05 mills in July 2026 for the Cities of Kalamazoo, Portage and Parchment and in December 2026 for the Townships of Kalamazoo, Comstock and Oshtemo Voting Precincts 03, 04, 05, 06, 07, 08 and 09 in Kalamazoo County.*

*CCTA Motion: Burns*

*Second: Farmer*

*Motion carried by roll call vote.*

*Ayes: Aardema, Beauchamp, Burns, Farmer, Johnson, McCormick, Rosine*

*Nays: None*

*Absent: Mackie*

Dir. of Support Services Vlietstra provided background information regarding the annual grant funding from the Michigan Department of Transportation.

*A motion was made by KCTA and CCTA to adopt Resolution No. 26-002, a RESOLUTION OF INTENT to apply for annual grant funding from the Michigan Department of Transportation for Fiscal Year 2027 and authorize the Executive Director to execute documents related to this action.*

*KCTA Motion: Ayers*

*Second: Rama*

*CCTA Motion: Burns*

*Second: McCormick*

*KCTA*

*Ayes: Aardema, Ayers, Brown, Ecklund, Farmer, Rama, Sigman, Sloan, Rosine*

*Nays: None*

*Absent: None*

*CCTA*

*Ayes: Aardema, Beauchamp, Burns, Farmer, Johnson, McCormick, Rosine*

*Nays: None*

*Absent: Mackie*

**7.) EXTERNAL RELATIONS COMMITTEE**

Chair Aardema reminded everyone that the Legislative Breakfast would be held on May 8, 2026.

**8.) BOARD OPERATIONS COMMITTEE**

Committee Chair Aardema stated the Board Operations Committee had reviewed the current agenda and was working with the Executive Director on the development of Key Performance Indicators..

**9.) EXECUTIVE DIRECTORS REPORT**

Exec. Dir. McBride provided an update on the following topics: (A copy of the report is filed with the meeting minutes.)

- Michigan Mobility Fellows Program

- Partnership Opportunities
  
- Human Resources
- MPTA Legislative Day
- Outreach

On-Demand Services Manager Richard Congdon stated Metro Link had a record number of 18,868 ride requests. Congdon shared that Metro Link has a fleet of 13 vehicles and nine of which have lifts and are used when a passenger requests a wheelchair/mobility device accessible vehicle. He said Metro Link zones has a goal to have an all-accessible fleet in the future.

Laura Pennel, Metro Connect reported on the operations of Metro Connect and the benefits it provides to the community. She responded to a question that a new program for online scheduling would begin next month.

### **10.) SUBCOMMITTEE REPORTS**

Pension Board – Will meet March 12.

KATS Policy Committee – Aardema shared that KATS had discussed the Transportation Improvement Plan. (TIP) and the current roadwork in progress.

Local Advisory Committee (LAC) – No Report.

On-Demand Ambassador Report – Sloan reported Metro Link continues to work on stop location accuracy and wait times for customers.

**11.) CHAIRPERSON REPORT** – Aardema noted the Executive Director’s Employment Agreement would be presented at the April Board meeting.

Aardema announced that three CCTA Boardmembers were scheduled to be appointed by the Kalamazoo County Board of Commissioners at their March 17<sup>th</sup> meeting and would be able to begin serving on the CCTA in April. The new Boardmembers are Tristen Mabin (Rural), Brendan Pizzala (Rural) and Terry Urban (City of Portage).

**12.) PUBLIC COMMENT** – None

**13.) MEMBERS TIME** – The Boardmembers thanked the staff for all their work and recognizing transit employees for their service to the public.

### **14.) ADJOURNMENT**

*A motion was made by KCTA and CCTA to adjourn the KCTA/CCTA meeting.*

*KCTA Motion: Sigman                      Second: Farmer  
CCTA Motion: McCormick              Second: Farmer*

*Motion carried by voice vote.*

The meeting adjourned at 12:47 PM.

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Curtis Aardema  
CCTA Chairperson

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Barbara Blissett  
CCTA Clerk

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Curtis Aardema  
KCTA Chairperson

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Barbara Blissett  
KCTA Clerk



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Agenda Item: # 5.a.1 Meeting Date: 04/13/26
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**TO:** CCTA and KCTA Boards  
**FROM:** Sean McBride, Executive Director  
Prepared by: Greg Vlietstra, Director of Support Services  
**DATE:** March 24, 2026  
**SUBJECT:** Fiscal Year 2025 CCTA and KCTA Financial Statements

**BACKGROUND**

The fiscal year 2025 CCTA and KCTA Draft Audited Financial Statements prepared by Maner Costerisan are attached for your review. The financial statements cover the period of October 1, 2024 through September 30, 2025.

Aaron Stevens, CPA and Partner at Maner Costerisan, will provide a presentation of the financial statements at the April 13 board meeting.

Related to the audit, and as information only, Michigan Public Act 202 of 2017 requires pension and retiree health care (OPEB) reports for retirement systems to be submitted to the Michigan Department of Treasury and the local unit governing board. The information contained in the attached report was prepared with assistance from the City of Kalamazoo Department of Financial Services. Of particular interest, it shows a strong funded ratio of both the pension and OPEB plans at 111% and 108% respectively. The OPEB funded ratio was only 37% as recently as fiscal year 2020.

**REQUESTED ACTION**

It is recommended by staff and the Performance Monitoring Committee to receive the Fiscal Year 2025 CCTA and KCTA financial statements as presented.

Attachments:

1. FY 2025 Financial Statements and Management Letter for the CCTA (Separate link on the website)
2. FY 2025 Financial Statements and Management Letter for the KCTA (Separate link on the website)
3. Michigan Department of Treasury Form 5572 - Informational Only Item

The Protecting Local Government Retirement and Benefits Act (PA 202 of 2017) Health Care (OPEB) Report

Enter Local Government Name	Central County Transportation Authority	Instructions: For a list of detailed instructions on how to complete and submit this form, visit <a href="http://michigan.gov/LocalRetirementReporting">michigan.gov/LocalRetirementReporting</a> .
Enter Six-Digit Municode	397531	
Unit Type	Authority	
Fiscal Year End Month	September	
Fiscal Year (four-digit year only, e.g., 2019)	2025	Questions: For questions, please email <a href="mailto:LocalRetirementReporting@michigan.gov">LocalRetirementReporting@michigan.gov</a> . Return this original Excel file. Do not submit a scanned image or PDF.
Contact Name (Chief Administrative Officer)	Greg Vlietstra	
Title if not CAO	Director of Support Services	
CAO (or designee) Email Address	vlietstrag@kmetro.com	
Contact Telephone Number	(269) 337-8407	
OPEB System Name (not division) 1	City of Kalamazoo Postretirement Welfare Benefits Plan & Trust	If your OPEB system is separated by divisions, you would only enter one system. For example, one could have different divisions of the same system for union and non-union employees. However, these would be only one system and should be reported as such on this form.
OPEB System Name (not division) 2		
OPEB System Name (not division) 3		
OPEB System Name (not division) 4		
OPEB System Name (not division) 5		

Line	Descriptive Information	Source of Data	System 1	System 2	System 3	System 4	System 5
1	Is this unit a primary government (County, Township, City, Village)?	Calculated	NO	NO	NO	NO	NO
2	Provide the name of your retirement health care system	Calculated from above	City of Kalamazoo Postretirement				
<b>3 Financial Information</b>							
4	Enter retirement health care system's assets (system fiduciary net position ending)	Most Recent Audit Report	7,319,926				
5	Enter retirement health care system's liabilities (total OPEB liability)	Most Recent Audit Report	6,766,924				
6	Funded ratio	Calculated	108.2%				
7	Actuarially determined contribution (ADC)	Most Recent Audit Report	18,852				
7a	Do the financial statements include an ADC calculated in compliance with <a href="#">Numbered Letter 2018-3?</a>	Most Recent Audit Report	YES				
8	Governmental Fund Revenues	Most Recent Audit Report	29,840,751				
9	All systems combined ADC/Governmental fund revenues	Calculated	0.1%				
<b>10 Membership</b>							
11	Indicate number of active members	Actuarial Funding Valuation used in Most Recent Audit Report	28				
12	Indicate number of inactive members	Actuarial Funding Valuation used in Most Recent Audit Report	-				
13	Indicate number of retirees and beneficiaries	Actuarial Funding Valuation used in Most Recent Audit Report	69				
14	Provide the amount of premiums paid on behalf of the retirees	Most Recent Audit Report or Accounting Records	399,797				
<b>15 Investment Performance</b>							
16	Enter actual rate of return - prior 1-year period	Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider	11.43%				
17	Enter actual rate of return - prior 5-year period	Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider	8.02%				
18	Enter actual rate of return - prior 10-year period	Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider	7.62%				
<b>19 Actuarial Assumptions</b>							
20	Assumed Rate of Investment Return	Actuarial Funding Valuation used in Most Recent Audit Report	7.25%				
21	Enter discount rate	Actuarial Funding Valuation used in Most Recent Audit Report	7.25%				
22	Amortization method utilized for funding the system's unfunded actuarial accrued liability, if any	Actuarial Funding Valuation used in Most Recent Audit Report	Level Dollar				
23	Amortization period utilized for funding the system's unfunded actuarial accrued liability, if any	Actuarial Funding Valuation used in Most Recent Audit Report	18				
24	Is each division within the system closed to new employees?	Actuarial Funding Valuation used in Most Recent Audit Report	Yes				
25	Health care inflation assumption for the next year	Actuarial Funding Valuation used in Most Recent Audit Report	7.25%				
26	Health care inflation assumption - Long-Term Trend Rate	Actuarial Funding Valuation used in Most Recent Audit Report	3.50%				
<b>27 Uniform Assumptions</b>							
28	Enter retirement health care system's actuarial value of assets using uniform assumptions	Actuarial Funding Valuation used in Most Recent Audit Report	6,869,850				
29	Enter retirement health care system's actuarial accrued liabilities using uniform assumptions	Actuarial Funding Valuation used in Most Recent Audit Report	6,944,179				
30	Funded ratio using uniform assumptions	Calculated	98.9%				
31	Actuarially Determined Contribution (ADC) using uniform assumptions	Actuarial Funding Valuation used in Most Recent Audit Report	57,759				
32	All systems combined ADC/Governmental fund revenues	Calculated	0.2%				
<b>33 Summary Report</b>							
34	Did the local government pay the retiree insurance premiums for the year?	Accounting Records	N/A				
35	Did the local government pay the normal cost for employees hired after June 30, 2018?	Accounting Records	N/A				
36	Does this system trigger "underfunded status" as defined by PA 202 of 2017?	Primary government triggers: Less than 40% funded AND greater than 12% ARC/governmental fund revenues. Non-Primary government triggers: Less than 40% funded	NO	NO	NO	NO	NO

<b>Requirements (For your information, the following are requirements of P.A. 202 of 2017)</b>
Local governments must post the current year report on their website or in a public place
The local government must electronically submit the form to its governing body.
Local governments must have had an actuarial experience study conducted by the plan actuary for each retirement system at least every 5 years
Local governments must have had a peer actuarial audit conducted by an actuary that is not the plan actuary OR replace the plan actuary at least every 8 years.

By emailing this report to the Michigan Department of Treasury, the local government acknowledges that this report is complete and accurate in all known respects.



Connecting People Throughout  
Kalamazoo County

Agenda Item: 5.a.2 Meeting Date 04/13/26
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**TO:** CCTA and KCTA Boards  
**FROM:** Sean McBride, Executive Director  
Prepared by: Greg Vlietstra, Director of Support Services  
**DATE:** March 24, 2026  
**SUBJECT:** NEORide Membership

### **BACKGROUND**

NEORide was formed as a Council of Government in 2014 by the three Ohio-based transit agencies. NEORide has become a growing multi-state alliance of more than 30 urban, suburban and rural public transit systems. NEORide members leverage their combined buying power to negotiate extremely competitive prices and contracts with the national and global transit vendors.

### **DISCUSSION**

The primary benefit of joining NEORide is to utilize the portfolio of cooperative procurement agreements. The current list of NEORide cooperative agreements includes mobile ticketing, digital signage, vehicles, route planning software, financials software, collision avoidance systems, paratransit services, and microtransit services. Metro is going to be investing in software upgrades in the next few years, and the software procurement agreements in particular are expected to benefit Metro.

Metro benefits through cooperative procurement not only from the reduced cost of goods through the purchasing power of the pooled agencies, but also from indirect administrative savings related to writing specifications, processing invitations to bid, recruiting a diverse pool of potential suppliers, and making awards.

NEORide utilizes National Transit Database (NTD) reported operating expense data to determine an annual membership fee. Larger transit agencies pay a higher fee while smaller transit agencies pay a smaller fee. Of the six membership fee tiers, Metro would fall into tier five of six which is an annual fee of \$4,000. In addition to the annual membership fee, some of the cooperative agreements (pre-2025) charge a flat fee based on the number transit agencies that participate. Each procurement that was done cost a total of \$15,250 that was divided among original participants equally. After that time, any other transit who wished to use the procurement paid the same equal amount. For cooperative procurement agreements after 2025, NEORide built on an administrative fee that is paid by each vendor.

### **REQUESTED ACTION**

It is recommended by staff and the Performance Monitoring Committee to adopt Resolution 26-003 and to approve Metro join NEORide as a member and authorize the Executive Director to execute all related documents.

Attachments:

1. Resolution 26-003

Resolution Number 26-003

RESOLUTION AUTHORIZING CENTRAL COUNTY TRANSPORTATION AUTHORITY AND KALAMAZOO COUNTY TRANSPORTATION AUTHORITY EXECUTE THE MEMBERSHIP AGREEMENT AND BYLAWS TO BECOME A MEMBER OF NEORIDE AN OHIO COUNCIL OF GOVERNMENTS.

WHEREAS, the CCTA/KCTA Board hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of the CCTA/KCTA Board, and that all deliberations of the CCTA/KCTA Board, and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code, and

WHEREAS, Section 167 of the Ohio Revised Code provides that a political subdivision may, pursuant to the extent that it considers necessary, join with other political subdivisions in establishing and maintaining a Council of Governments for the purpose of including, but not limited to promoting cooperative arrangements and coordinate actions among its members, and

WHEREAS, a need has been identified to plan, promote, future and enhance transportation options within and between the jurisdictions of the members by encouraging cooperative arrangements and coordinating action among the members, and between the members and other governmental agencies, private persons, corporations, or agencies, and

WHEREAS, CCTA/KCTA Board has determined that it is in the best interest to become a member of a NEORide an Ohio Council of Governments to explore coordination options and join with other political subdivisions to benefit all involved.

NOW THEREFORE, BE IT RESOLVED, by the CCTA/KCTA Board, in and for Kalamazoo County, Michigan that:

Section 1. The CCTA/KCTA Board authorizes the Executive Director, or his designee, to execute a membership agreement and bylaws of NEORide a Council of Governments to explore coordination options and join with other political subdivisions to benefit all involved.

Section 2. Greg Vlietstra is appointed as the primary voting Director and Sean McBride is appointed as the alternate voting Director to represent CCTA/KCTA on the NEORide Counsel of Government Board.

Section 3. This resolution is effective immediately upon its adoption.

The aforementioned resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED.  
STATE OF MICHIGAN  
COUNTY OF KALAMAZOO

I, Barbara A Blissett, Central County Transportation Authority Clerk, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Central County Transportation Authority at a regular meeting held on \_\_\_\_\_, 2026

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Barbara A Blissett, Clerk  
Central County Transportation Authority  
Kalamazoo County Transportation Authority

January 2026

# Metrics Report



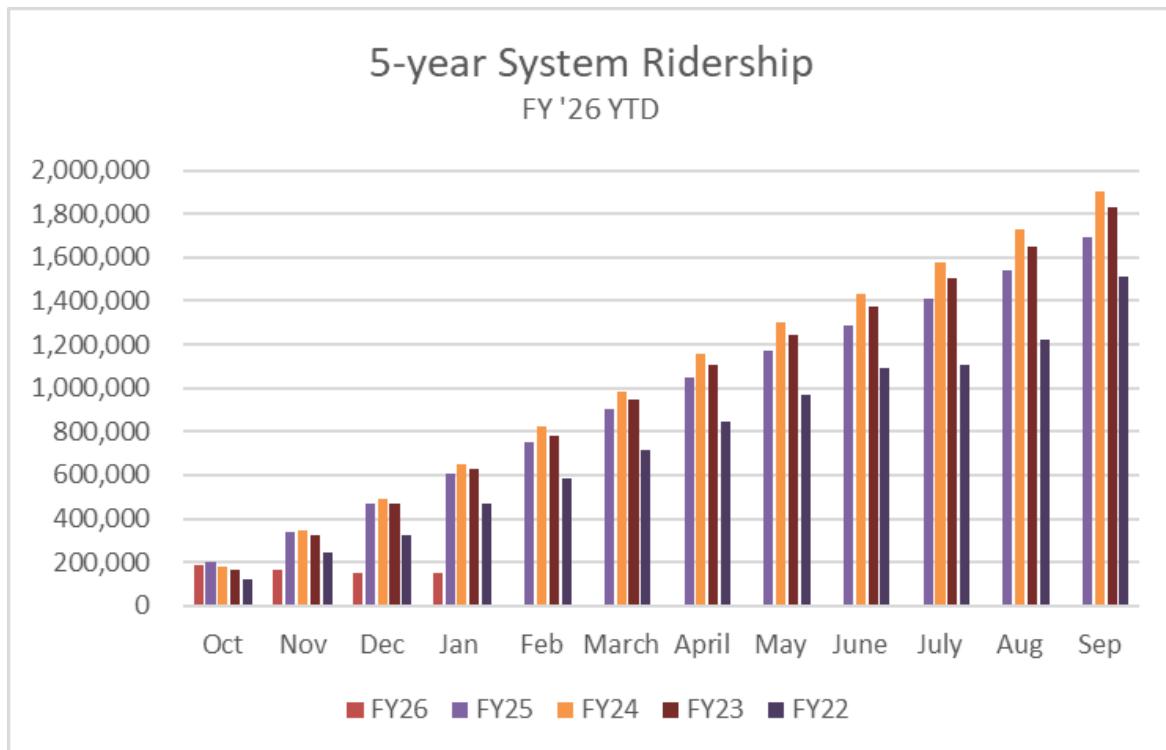
The following information is being provided to the Central County Transportation Authority and Kalamazoo County Transportation Authority boards as an informational item.

# Ridership

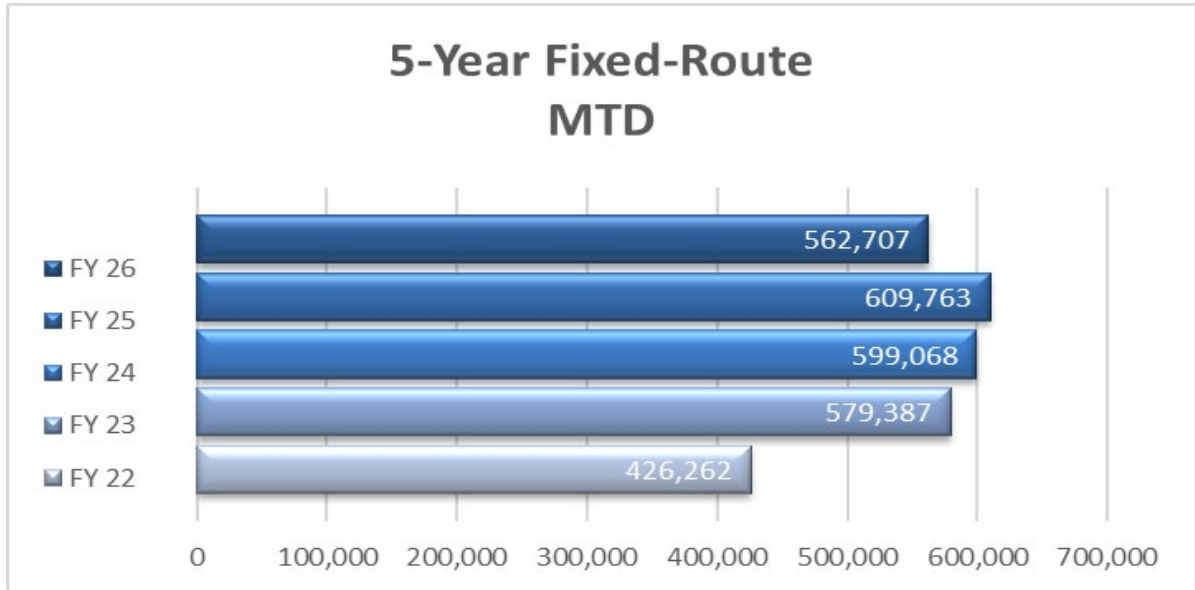
## System Information Totals for Fiscal Year '25 and Fiscal Year '26

The overall system seen an increase in ridership of 3%. This decrease in ridership comes from the fixed route system and Metro Share service while growth continues with Metro Link and Metro Connect.

	Fixed Route	Metro Connect	Metro Share	Metro Link	System Totals
<b>2025</b>	128,898	10,428	1,428	9,905	150,659
<b>2024</b>	142,096	10,591	2,793	5,373	160,853
<b>Difference</b>	-13,198	-163	-1,365	4,532	10,194
<b>Percent Change</b>	-9.3%	-1.5%	-48.9%	84.3%	-6.3%



# Fixed Route Data



Fixed route ridership continued to fluctuate in January 2026, the system faced severe weather multiple times throughout the month which caused service delays, lower ridership etc.

Route 26-West Centre and 27- East Romence ran 36-38% lower service hours. These routes show continuous declines in ridership. Rider growth for the Metro Link south zone continues to see growth with the service reduction to routes 26 and 27.

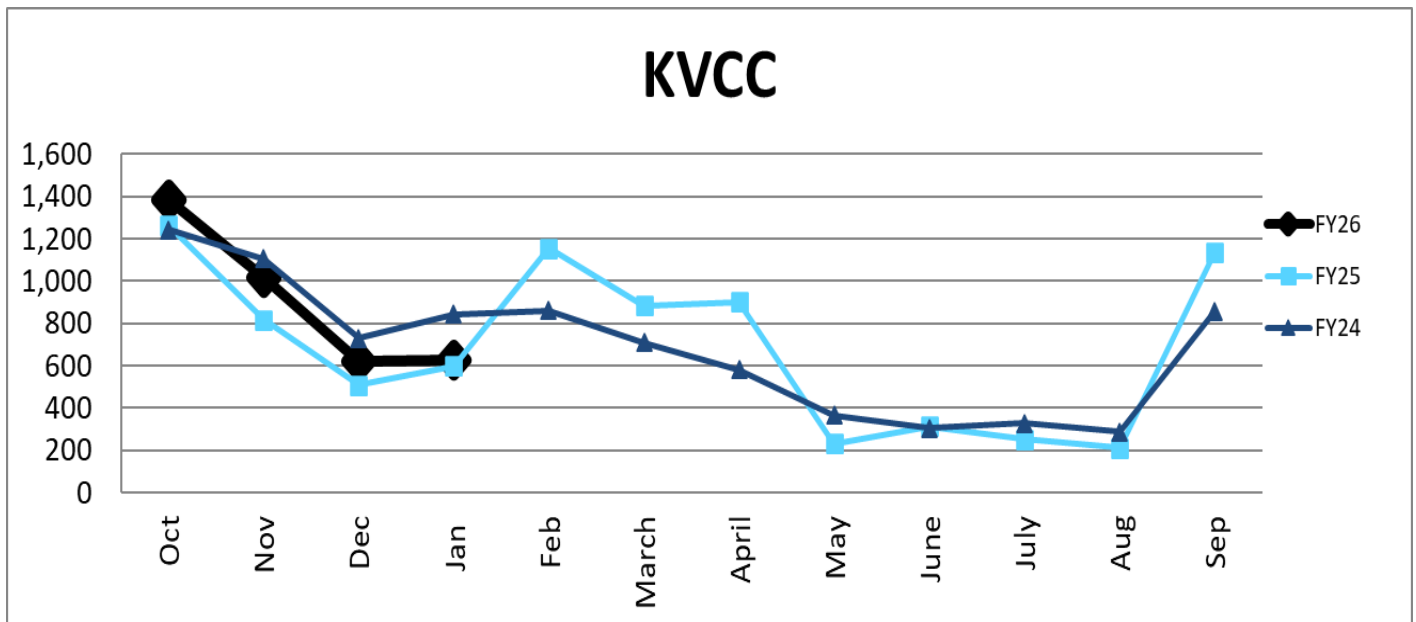
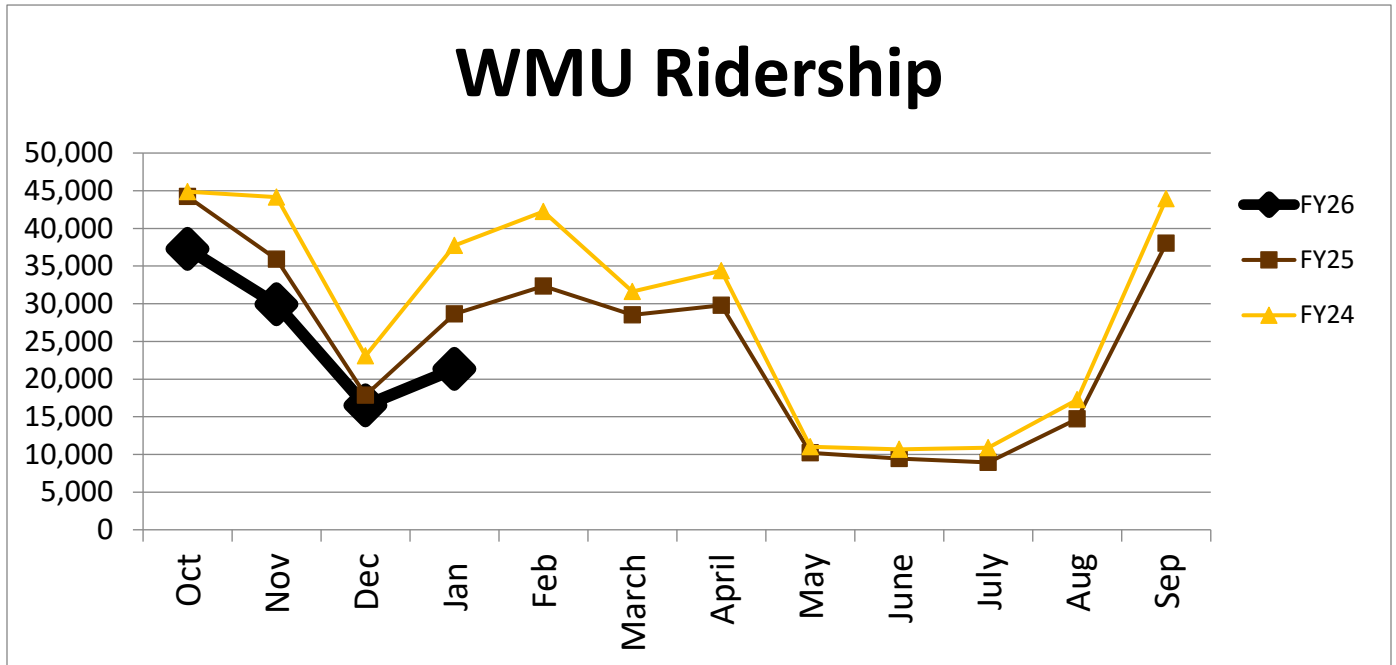
## Route Ridership

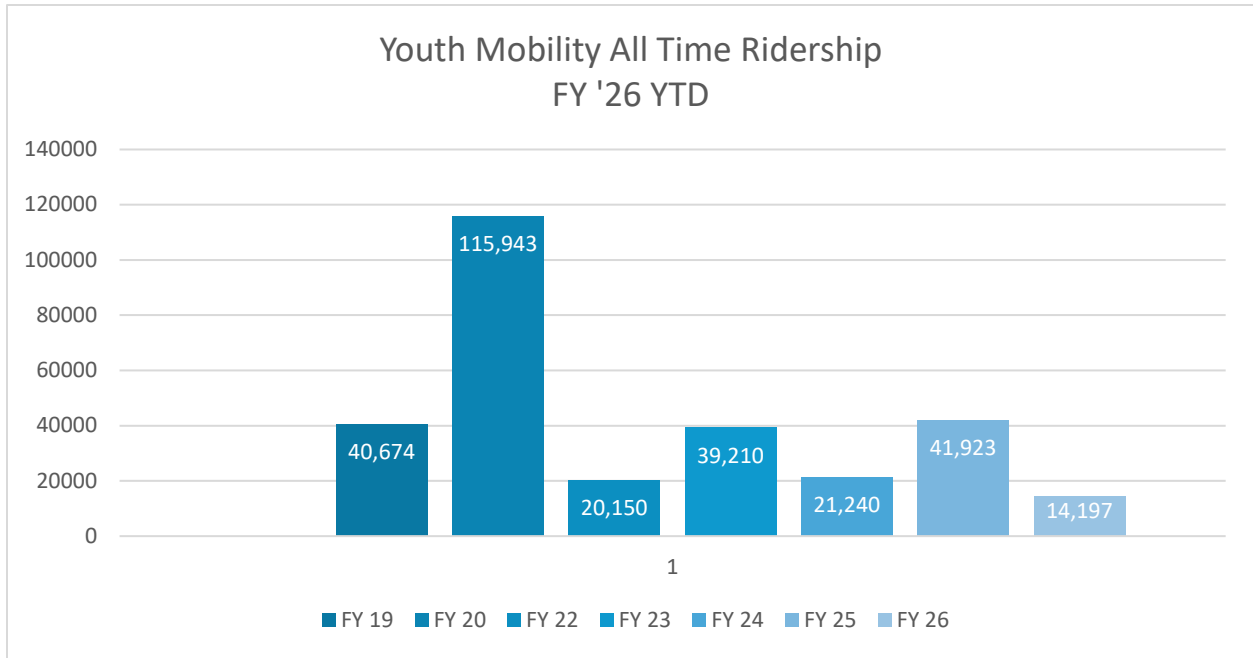
Fixed Route	Year to Date								
	# of Rides			Revenue Service Hours			Rides per hour		
	FY26	FY25	Increase / decrease	FY26	FY25	Increase / decrease	FY26	FY25	Increase / decrease
Westnedge	74,803	80,719	-7.3%	3,205.2	2,726.9	17.5%	23.3	29.6	-21.2%
Portage	29,255	36,352	-19.5%	1,774.1	2,333.0	-24.0%	16.5	15.6	5.8%
West Michigan	17,965	20,175	-11.0%	1,776.9	1,776.8	0.0%	10.1	11.4	-11.0%
Oakland	18,208	19,432	-6.3%	1,776.9	1,776.8	0.0%	10.2	10.9	-6.3%
East Main	9,582	19,513	-50.9%	894.8	894.8	0.0%	10.7	21.8	-50.9%
Parchment	23,057	25,501	-9.6%	1,722.9	1,725.8	-0.2%	13.4	14.8	-9.4%
Alamo	34,241	30,333	12.9%	1,952.8	1,704.6	14.6%	17.5	17.8	-1.5%
Milwood	25,441	25,255	0.7%	1,776.9	1,776.8	0.0%	14.3	14.2	0.7%
Gull Road	51,525	53,332	-3.4%	2,845.4	2,507.8	13.5%	18.1	21.3	-14.9%
Comstock	16,540	17,189	-3.8%	1,776.9	1,776.8	0.0%	9.3	9.7	-3.8%
Stadium Drive	35,055	36,156	-3.0%	2,787.9	2,532.8	10.1%	12.6	14.3	-11.9%
Duke	4,043	3,318	21.9%	510.0	516.0	-1.2%	7.9	6.4	23.3%
South Burdick	38,394	33,116	15.9%	2,533.9	1,776.8	42.6%	15.2	18.6	-18.7%
West Main	47,299	49,280	-4.0%	2,813.9	2,206.8	27.5%	16.8	22.3	-24.7%
Paterson	18,512	11,784	57.1%	920.9	930.2	-1.0%	20.1	12.7	58.7%
Lovell	43,840	45,661	-4.0%	2,940.0	2,953.3	-0.5%	14.9	15.5	-3.6%
Ring	10,809	18,925	-42.9%	892.0	987.5	-9.7%	12.1	19.2	-36.8%
Solon/Kendall/Lafayette	15,596	25,532	-38.9%	896.0	1,008.0	-11.1%	17.4	25.3	-31.3%
Parkview	28,071	32,761	-14.3%	1,650.7	1,734.6	-4.8%	17.0	18.9	-10.0%
West Centre	6,694	9,150	-26.8%	1,037.0	1,697.3	-38.9%	6.5	5.4	19.7%
East Romence	5,805	9,006	-35.5%	1,034.3	1,715.3	-39.7%	5.6	5.3	6.9%
WMU Shuttle	7,972	7,273	9.6%	-	181.4	-100.0%	#DIV/0!	40.1	0.0%
<b>Total Fixed Route</b>	<b>562,707</b>	<b>609,763</b>	<b>-7.7%</b>	<b>37,519.5</b>	<b>37,240.4</b>	<b>0.7%</b>	<b>15.0</b>	<b>16.4</b>	<b>-8.4%</b>

- Route fluctuations continue month after month due to severe weather causing route delays.

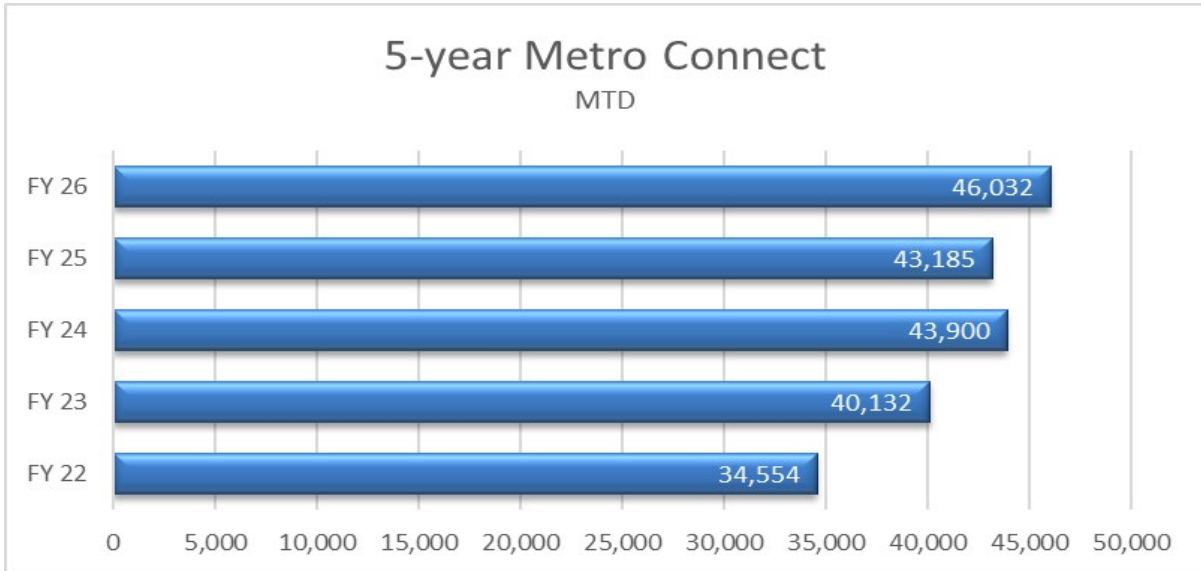
## Specialized Pass Programs

Other Data	Month to Date			Year to Date		
	# of Rides		Increase / decrease	# of Rides		Increase / decrease
	FY25	FY24		FY25	FY24	
WMU	21,320	28,631	-25.5%	102,138	126,627	-19.3%
KVCC	629	600	4.8%	3,650	3,189	14.5%
Youth Mobility	5,160	4,507	14.5%	17,890	16,256	10.1%





## Metro Connect Data



Metro Connect	Year to Date								
	# of Rides		Increase / decrease	Revenue Service Hours		Increase / decrease	Rides per hour		Increase / decrease
	FY26	FY25		FY26	FY25		FY26	FY25	
Demand-Response	46,032	43,185	6.6%	23,867.0	21,707.0	10.0%	1.9	2.0	-3.1%
ADA Trips	13,739	11,704	17.4%	6,915.0	7,222.0	-4.3%	2.0	1.6	22.6%

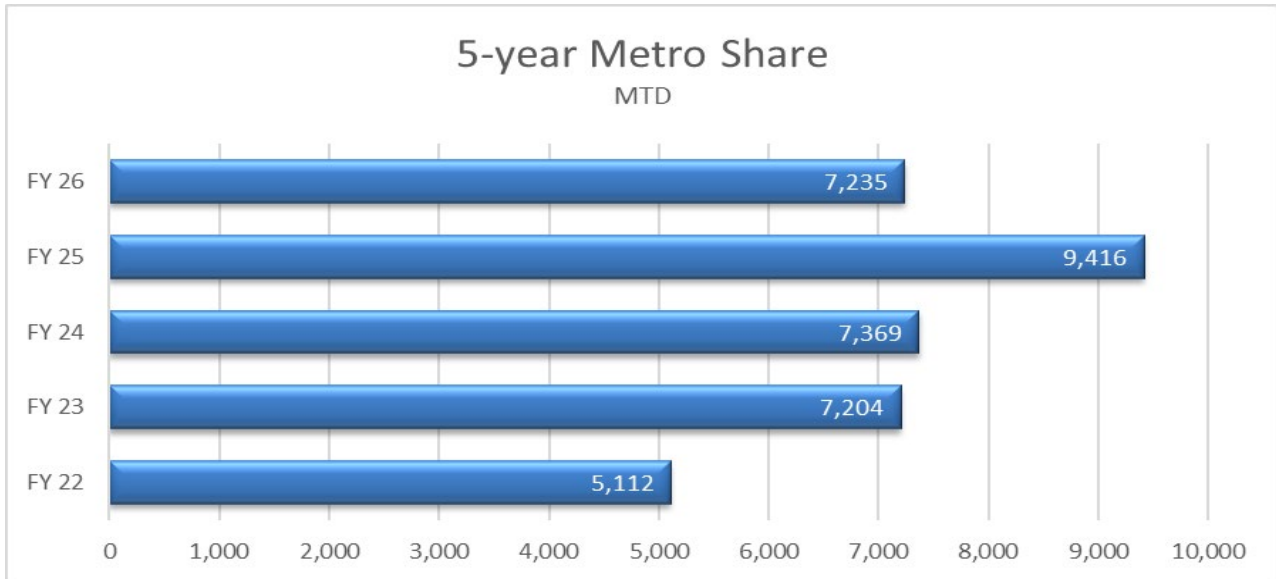
In January 2026, Metro Connect provided 2,847 more rides than in January 2025. The Connect service continues to enhance transportation in the community while showing continuous growth in new ADA and Senior certifications. Connect statistics are below:

- 57 New Certifications
  - 0 ADA
  - 29 Demand Response
  - 28 Seniors
- 10,191 trips provided
- 4,025 cancellations
- 0 denials
- Average call back time of 13 minutes

Metro Connect Provides service to 25 jurisdictions, as shown below:

<b>2025-2026</b>					
	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Total</b>
<b>Township</b>					
<b>Alamo</b>	105	82	70	66	<b>323</b>
<b>Augusta</b>	58	43	44	47	<b>192</b>
<b>Brady</b>	30	22	22	19	<b>93</b>
<b>Charleston</b>	28	20	20	18	<b>86</b>
<b>Climax</b>	96	94	94	71	<b>355</b>
<b>Climax -Village</b>	11	4	6	10	<b>31</b>
<b>Comstock</b>	609	487	480	466	<b>2,042</b>
<b>Cooper</b>	650	559	615	580	<b>2,404</b>
<b>Galesburg</b>	230	207	196	146	<b>779</b>
<b>Kalamazoo Township</b>	1,005	866	859	833	<b>3,563</b>
<b>Kalamazoo City</b>	4,421	3,585	3,693	3,618	<b>15,317</b>
<b>Out Of County</b>	117	84	83	100	<b>384</b>
<b>Oshtemo</b>	1,325	1,132	1,045	1,023	<b>4,525</b>
<b>Parchment</b>	500	406	416	354	<b>1,676</b>
<b>Pavillion Township</b>	71	58	61	55	<b>245</b>
<b>Portage</b>	2,325	1,858	1,706	1,623	<b>7,512</b>
<b>Prairie Ronde</b>	45	32	33	30	<b>140</b>
<b>Richland</b>	243	213	236	211	<b>903</b>
<b>Richland- Village</b>	0	0	0	0	<b>0</b>
<b>Ross</b>	26	29	37	18	<b>110</b>
<b>Schoolcraft</b>	542	437	382	347	<b>1,708</b>
<b>School- Village</b>	62	33	41	35	<b>171</b>
<b>Texas</b>	349	300	291	294	<b>1,234</b>
<b>Vicksburg</b>	361	262	280	223	<b>1,126</b>
<b>Wakeshma</b>	12	8	8	4	<b>32</b>
	<b>13,221</b>	<b>10,821</b>	<b>10,718</b>	<b>10,191</b>	<b>44,951</b>

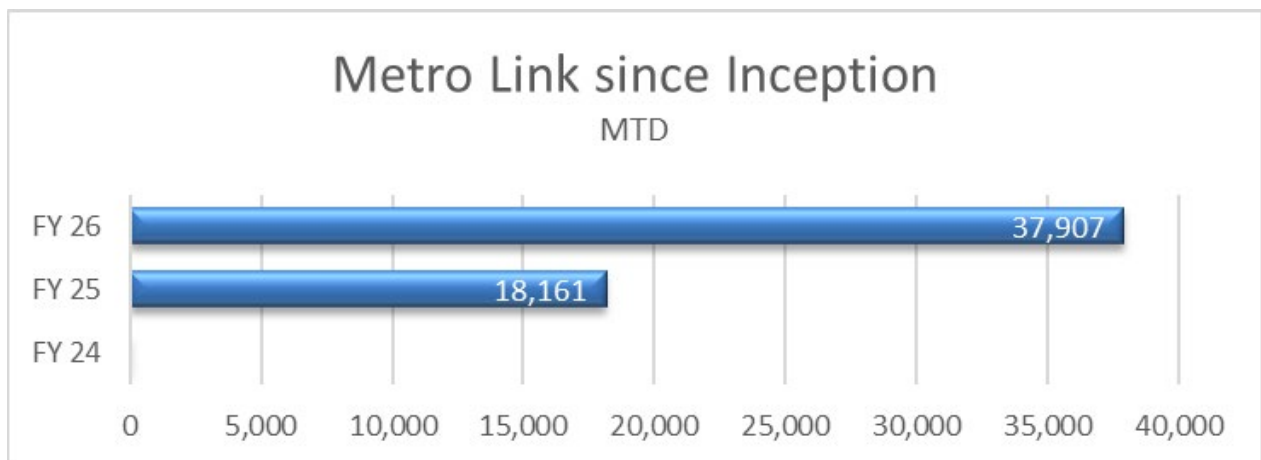
# Metro Share Data



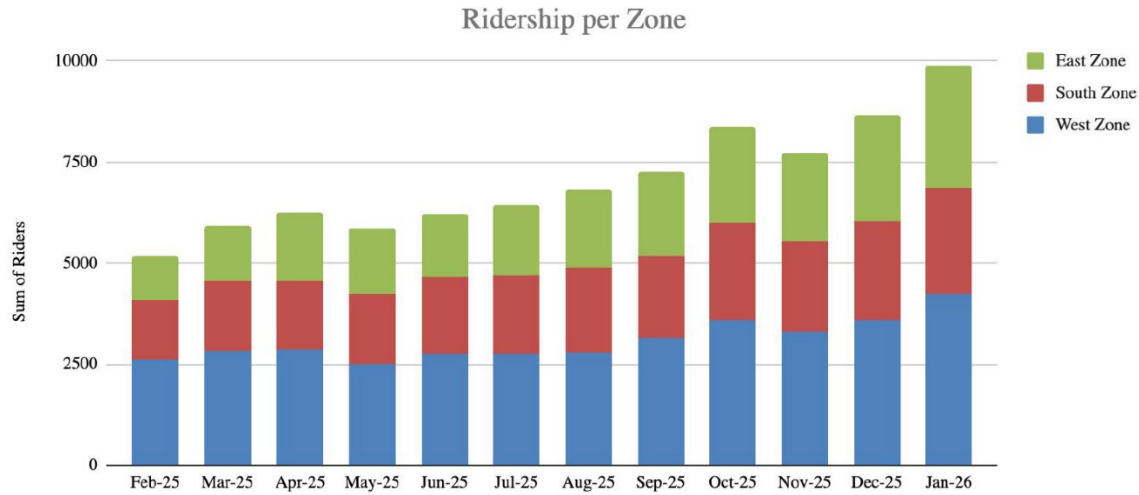
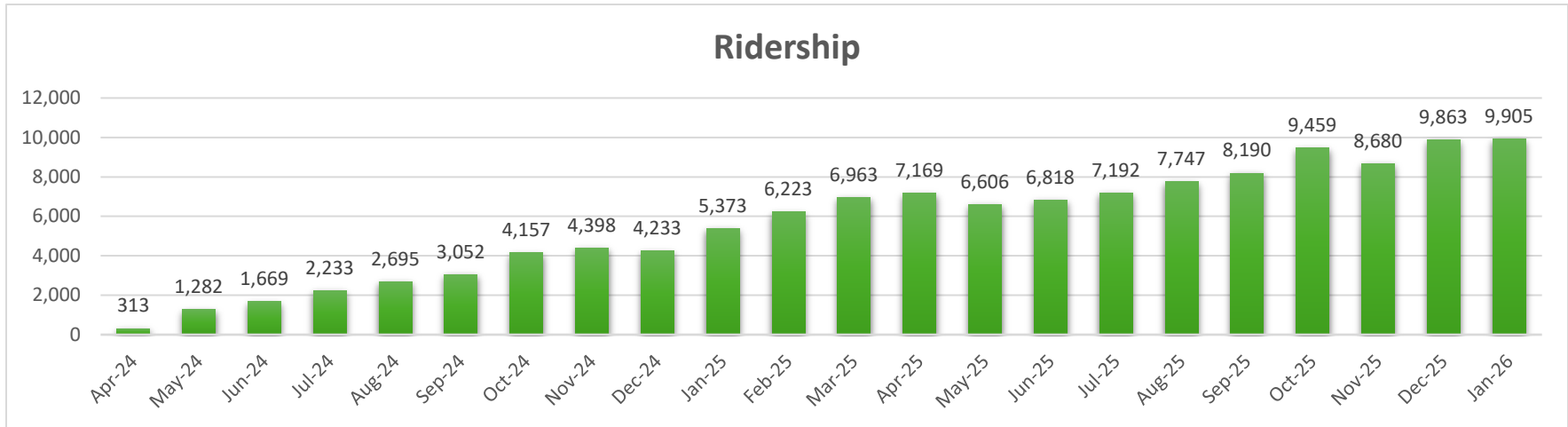
	Year to Date									
	# of Rides			Increase / decrease	Revenue Service Hours		Increase / decrease	Rides per hour		Increase / decrease
	FY26	FY25			FY26	FY25		FY26	FY25	
Metro Share	7,235	7,388	-2.1%	855.0	1,011.4	-15.5%	8.5	7.3	15.8%	

# Metro Link Data

Metro Link ridership has continued to grow month after month since its inception. See the chart below for more information.



# Link Ridership



Metro Link Proposals- All data below needs to be updated to show Nov 2025 information

- 16,398 Proposals
  - 12,565 Proposals contained a fixed route option
  - 2,927 proposals were Metro Link only
  - 601 riders did not receive proposals

# Security

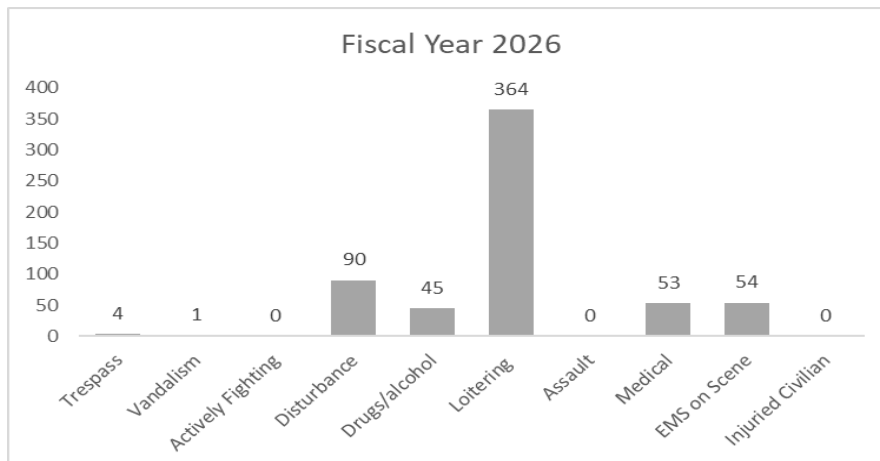
Kalamazoo Department of Public Safety presence at the KTC was consistent throughout the month of November. Their presence typically lasts for a few minutes at a time.

102 of the security incidents this month were regarding loitering. These loitering incidents were handled by security and required little police assistance. 1 person was found sleeping at the KTC due to the extreme weather and heavy snow fall people found other locations.

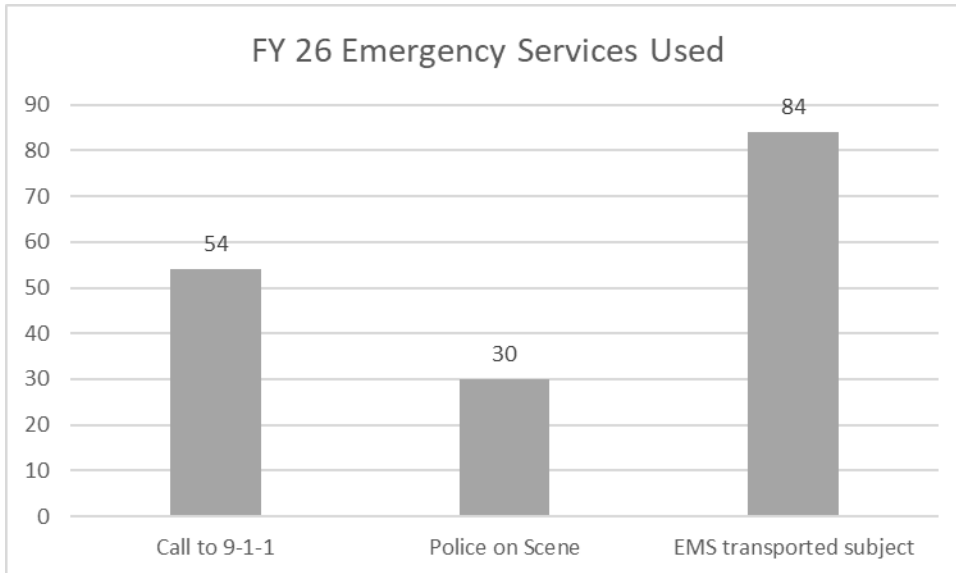
The activity summary for the month of January totals 184 security incidents. The incidents are broken down into categories below:

Incident Types	Definitions
6 Trespass	Asked to leave refused to do so/ trespassed and returned to site
102 Loitering	Significantly overstayed their time on property, sleeping, blocking paths
0 Vandalism	Damage to property
2 Active Fights	Physical altercation between parties occurred
29 Disturbances	Behavior is interrupting other people around them
2 Harassment	Using threatening or degrading language
0 Assaults	Someone physically attacked by another
0 Theft	Property stolen on KTC property
19 Medical	Medical emergency situations

FY 2026 cumulative data show the total for each category listed below:



Emergency services used per month vary and the data is based on three categories: Calls to 9-1-1 made by security or KTC staff, Police on Scene, and People transported by EMS away from the KTC. The data below shows FY 2026 Emergency services used as provided by security data.





Agenda Item: # 5.b.2  
Meeting Date: 04/13/26

Connecting People Throughout  
Kalamazoo County

**TO:** CCTA and KCTA Boards  
**FROM:** Sean McBride, Executive Director  
Prepared By: Cheryl Pesti, Budget and Accounting Manager  
**DATE:** March 17, 2026  
**SUBJECT:** February Income & Expense Statement

**BACKGROUND**

The Income and Expense Statement is an internal document which is used to measure the CCTA's financial performance. The budget is used as a comparison for perspective.

We are currently within budget.

Some areas to highlight:

- Both the urban millage (CCTA) and county-wide millage (KCTA) are due in February and September. At this point we have collected \$2,363,297 (44%) of the FY26 millages.
- We have collected \$1,454,645 (15% of the budgeted amount) in fares for this year.
- The FTA operating assistance revenue is accrued at the end of the year (September). To date, we have requested \$15,524,494 in COVID-19 relief funds (2020-\$1,500,000; 2021-\$4,500,000, 2022-\$2,000,000, 2023-\$2,524,494, 2024-\$3,500,000, 2026-\$1,500,000).
- The average price for a gallon of diesel fuel in February 2025 was \$2.30 and in February 2026, it was \$2.45. This is an 7% increase.
- Total operating expenses for Metro year-to-date are 35% of the total budgeted amount.

Attachment:

1. February 2026 Income & Expense Statement



	FY2026 CCTA Board Recommended Budget	February 2026	Year to Date FY 2026	Year to Date % 42%	Monthly Funding %
<b>STATEMENT OF INCOME AND EXPENSE</b>					
<b>Operating Revenue</b>					
<b>Fare Revenue</b>					
Regular Route Cash	749,625	55,766	287,835	38%	2%
Metro County Connect Fares	492,255	85,063	235,505	48%	4%
Metro Link Fares	50,848	14,454	44,029	87%	1%
WMU Fares	1,197,950	0	598,975	50%	0%
Tokens	401,250	24,934	139,132	35%	1%
Pass Sales	328,215	31,826	123,364	38%	1%
Texas Twp/KVCC Prepaid Fares	113,072	0	25,806	23%	0%
	<u>3,333,215</u>	<u>212,043</u>	<u>1,454,645</u>	<u>44%</u>	<u>9%</u>
<b>Other Revenue</b>					
Advertising	75,000	4,375	21,875	29%	0%
Intermodal Operations	263,700	43,829	55,829	21%	2%
Miscellaneous Revenue	18,650	1,719	7,846	42%	0%
Commission Revenue - (GH, IT, FlixBus)	4,200	215	1,061	25%	0%
Interest Income	295,250	16,650	94,890	32%	1%
	<u>656,800</u>	<u>66,788</u>	<u>181,502</u>	<u>28%</u>	<u>3%</u>
<b>Urban Millage (CCTA)</b>	7,017,960	586,430	1,067,130	15%	25%
<b>County-wide Millage (KCTA)</b>	3,843,823	558,067	1,296,167	34%	24%
<b>MDOT - Operating</b>	7,799,529	638,996	3,191,238	41%	27%
<b>FTA - Operating</b>	5,457,803	0	2,413,721	44%	0%
<b>Provision for Depreciation</b>	3,255,200	269,137	1,381,283	42%	12%
<b>TOTAL OPERATING REVENUE</b>	<u>31,364,330</u>	<u>2,331,462</u>	<u>10,985,685</u>	<u>35%</u>	<u>100%</u>
<b>Operating Expenses by Division</b>					
Administration/Overhead	8,228,448	453,733	3,147,955	38%	
Kalamazoo Transportation Center Operations	1,065,683	74,949	365,396	34%	
Maintenance	3,575,084	227,025	1,294,614	36%	
Operations	8,699,446	596,764	3,189,624	37%	
Metro Connect	6,083,142	492,153	1,923,584	32%	
Metro Share	59,553	3,163	16,624	28%	
Metro Link	3,126,958	413,163	1,003,700	32%	
<b>TOTAL OPERATING EXPENSE</b>	<u>30,838,314</u>	<u>2,260,951</u>	<u>10,941,496</u>	<u>35%</u>	
<b>NET (UNFUNDED) BALANCE for period</b>	<u>526,016</u>	<u>70,511</u>	<u>44,188</u>		



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## MEETING NOTES

### Performance Monitoring Committee

March 17, 2026 at 3 PM

Microsoft Teams Virtual Meeting

Members: Aditya Rama (Chair), Dusty Farmer, Tim Sloan  
Absent: None  
Staff: Sean McBride, Greg Vlietstra, Cheryl Pesti, Barbara Blissett

#### 1. NEORide Membership

##### Notes:

- Support Services Dir. Vlietstra explained the services NEORide would provide for Metro as they become a member. He said NEORide was formed as a Council of Government in 2014 by three Ohio-based transit agencies. NEORide members leverage their combined buying power to negotiate competitive prices and contracts with the national and global transit vendors
- Vlietstra stated the primary benefit of joining would be to utilize the portfolio of cooperative procurement agreements. He said some of the current agreements are vehicle purchases, mobile ticketing, route planning and financial software
- Vlietstra shared that being a part of a cooperative procurement pool could result in a significant savings for Metro
- The annual membership fee is \$4,000 and is determined by the National Transit Database (NTD) and results in larger transit agencies paying a higher fee while smaller ones pay a smaller fee
- The Committee discussed the benefits of joining and agreed to place it on the April Board meeting for approval

#### 2. Annual Financial Audit

##### Notes:

- Budget/Accounting Manager Cheryl Pesti presented the 2025 CCTA and KCTA Audits. She described the difference between accounting practices which is governmental using modified accrual and Metro using full accrual which is more of a business practice because we are providing a service for a fee and the way it is recorded. Pesti said that a modified accrual focuses on the short-term planning where full accrual focuses on the long-term planning
- Pesti reviewed the financial pages of the audit with the Committee. Exec. Dir. McBride noted that for the first time Other Post Employment Benefits (OPEB) were considered an asset in the audit



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### 3. Metrics Report

**Notes:**

- The Committee reviewed the January Metrics Report
- Support Services Dir. Vlietstra commented that some of the ridership decline in January is attributed to the worse than normal weather that month
- Exec. Dir. McBride noted that Metro was looking into positive and negative variances for a loss of ridership

The next meeting is April 21, 2026

The meeting adjourned at 3:35 pm.



Agenda Item: 6.a.1  
Meeting Date: 4/13/26

Connecting People Throughout  
Kalamazoo County

**TO:** CCTA and KCTA Boards  
**FROM:** Sean McBride, Executive Director  
Prepared by: Greg Vlietstra, Director of Support Services  
**DATE:** March 25, 2026  
**SUBJECT:** KCTA Millage Ballot Question Resolution

Please see **Ballot Resolution** section in bold for updated discussion.

### **BACKGROUND**

Local funding for public transit is generated from two property tax millages. The KCTA, as a public transportation authority created in compliance with Public Act 196 of 1986, has the ability to levy property tax with the approval of the voters within the district boundaries. The KCTA has a millage that was approved by the citizens of Kalamazoo County in November of 2021 for a period that covers 2022, 2023, 2024, 2025 and 2026. The countywide millage approved by voters was for 0.3124 mills, but was subsequently reduced by the Headlee amendment to 0.3091 mills and will generate approximately \$3.84 million in FY 2026. The CCTA, has a millage that was approved by the voters in November of 2025 for a period that covers 2026, 2027, 2028, 2029 and 2030. The CCTA millage is for 1.10 mills and will generate approximately \$7 million in FY 2026.

### **TIMELINE**

Executive Director McBride provided a preliminary timeline for the CCTA and KCTA Boards that was presented in the December 8<sup>th</sup> CCTA and KCTA Board agenda packet. Below is updated and expanded timeline of events for KCTA millage planning.

- January 21, 2026 Planning & Development Committee Meeting – Introductory discussion and overview of plan of action for committee including duration of millage and a review of financial projections.
- February 9, 2026 KCTA and CCTA Board Meeting - Introductory discussion and summary of Planning & Development Committee meeting in January.
- February 18, 2026 Planning & Development Committee Meeting – Recommendation to CCTA and KCTA Boards for a millage request amount and duration of number of years.
- **March 9, 2026 CCTA and KCTA Board Meeting** - Discussion and direction before action at April meeting.
- March 18, 2026 Planning & Development Committee Meeting – Develop recommendation to KCTA and CCTA boards for KCTA millage ballot language, utilizing the recommended rate and duration from the March 9, 2026 Board meeting.
- **April 13 CCTA and KCTA Board Meeting** – Approval of millage of KCTA millage ballot language.
- May 12, 2026 – Ballot language due to Kalamazoo County Clerk.
- June 25, 2026 – Absentee ballots sent out.
- August 4, 2026 – Election Day.

### **DISCUSSION**

The Boards must determine four items related to the millage election.

1. When to conduct the election – August 4, 2026
2. Duration of millage? – Seven Years
3. Amount of millage levy? – .36 mills
4. Determine ballot language – To Be Determined

### **MILLAGE ELECTION - WHEN**

The CCTA and KCTA Boards voted at the December 8, 2025 meeting to conduct the CCTA millage election on August 4, 2026.

### **DURATION OF MILLAGE**

The Planning and Development Committee discussed the KCTA millage duration during the CCTA millage planning last year. As you may recall, there is new state legislation, Public Act 236 of 2024, that removed the restriction of millage duration length to only five years for public transit agencies like Metro that are organized under Michigan Public Act 196 of 1986. With this new legislation, the KCTA millage could be a longer duration of 6 or 7 years, to put a distance between the CCTA and KCTA millage elections.

Although the main benefit of a millage duration beyond five years is separation between the CCTA and KCTA millages to help minimize voter fatigue and confusion, there are other benefits including election administration cost savings, better long-range service planning, and customers can have longer-range dependability of transportation services. Going too far into the future beyond six or seven years, though, could be detrimental as financial projections become less certain the further out in time which could result in a millage amount that is insufficient to support operational costs. If the committee agrees with the goals and rationale above, the question before the committee is a duration of either six years or seven years.

The attached Millage Duration Scenarios chart has been updated to reflect the types of elections that are scheduled in 2030 through 2032.

### **AMOUNT OF MILLAGE**

Financial data was presented and extensively reviewed at the meeting. Five specific millage amount scenarios were reviewed and discussed. Specific areas of review included inflationary impacts, maintaining high quality services, stability/volatility of other revenue sources particularly at the State and Federal levels and how millage rate compliments the recently approved CCTA millage.

### **BALLOT RESOLUTION**

**Requirements for ballot language are a State of Michigan statutory requirement under MCL 211.24f(2) – Millage Ballot Language. The requirements include:**

*...when submitting a proposal on the question of authorizing a millage rate to be levied under this act, the ballot shall state all of the following:*

- (a) The millage rate to be authorized.*
- (b) The estimated amount of revenue that will be collected in the first year that the millage is authorized and levied.*
- (c) The duration of the millage in years.*
- (d) A clear statement of the purpose for the millage.*
- (e) A clear statement indicating whether the proposed millage is a renewal of a previously authorized millage or the authorization of a new additional millage.*

**Attached for Board review and decision-making purposes is a document that contains the recommended draft KCTA ballot language along with the KCTA ballot language that passed in 2021 and the CCTA ballot language that passed in 2025 for reference purposes. Also attached for Board approval is a draft 2026 KCTA Ballot Resolution.**

**ADDITIONAL INFORMATION**

If the millage were not to pass in August, a KCTA millage election could be conducted in winter/spring of 2027. This would comply with Public Act 196 standards and maintain millage funding cash flow.

CCTA and KCTA Attorney Richard Cherry will make a presentation at either the April or May meeting regarding appropriate activities for Board members and staff as it pertains to millage education and advocacy.

**COMMITTEE REVIEW**

The Planning and Development Committee met on February 18, 2026. They reviewed several financial and duration scenarios and recommend 0.36 mills for six years. The duration is based on concerns over the volatility of certain other revenue sources.

The Board Operations Committee met on February 19, 2026. They discussed duration scenarios at length. This committee would like the Boards to consider seven years duration due to the timing of other local elections.

The Planning and Development Committee met on March 18, 2026. They reviewed two different ballot language options. The committee selected the language shown on the attachments.

**RECOMMENDATION**

The recommendation from staff and the Planning & Development Committee is to approve the attached KCTA Ballot Resolution.

**ATTACHMENTS**

#	Title	Comments
1.	Recommended Ballot Language	
2.	Draft 2026 KCTA Ballot Resolution	

**PREVIOUS ATTACHMENTS (THESE DOCUMENTS ARE AVAILABLE IN THE MARCH 9 BOARD MEETING PACKET)**

#	Title	Comments
1.	Projection – 0.36 Mills	February 18 Committee Meeting
2.	KCTA Only Projection – 0.36 Mills	February 18 Committee Meeting
3.	Inflation Analysis	January 21 Committee Meeting
4.	Cost of Millage to Property Owners	January 21 Committee Meeting
5.	Millage Rate Percentage Adjustments	January 21 Committee Meeting
6.	CCTA KCTA Estimated Allocation Comparison	February 18 Committee Meeting
7.	Millage Duration Scenarios	Feb. 18 Committee Meeting Updated
8.	History of Public Transit Millage Election Results	January 21 Committee Meeting
9.	Millage Rates in Michigan Urban Systems	January 21 Committee Meeting
10.	Economic Environment	Feb. 18 Committee Meeting Updated

Memo: KCTA Millage Discussion

Date: 04/13/2026

Page 4

11.	Taxable Value by Unit Chart	January 21 Committee Meeting
12.	Projection – 0.3124 Mills	Feb. 18 Committee Meeting Updated
13.	Projection – 0.35 Mills	Feb. 18 Committee Meeting Updated
14.	Projection – 0.375 Mills	Feb. 18 Committee Meeting Updated
15.	KCTA Only Projection – 0.3124 Mills	February 18 Committee Meeting
16.	KCTA Only Projection – 0.35 Mills	February 18 Committee Meeting
17.	KCTA Only Projection – 0.375 Mills	February 18 Committee Meeting

# KALAMAZOO COUNTY TRANSPORTATION AUTHORITY ("KCTA")

## Resolution No. 26-001

### **Transportation Millage Request for 2026**

Whereas, KCTA makes the following findings:

1. Public transportation is an essential service to the Kalamazoo County region. There are two million rides annually provided on public transportation in Kalamazoo County. Since 1967, there have been over 130 million rides provided on public transportation; and,
2. Per year, there are approximately 140,000 rides provided through the Metro Connect Program, 30,000 rides provided as part of the Metro Share program, 75,000 rides as part of the Metro Link program, and the fixed-route bus system provides approximately 1.8 million rides; and,
3. Public transportation in Kalamazoo County is funded through a variety of sources that include State of Michigan grants, Federal grants through the Federal Transit Administration, fares, other operating revenues and two locally funded voter approved property tax millages; and,
4. The property tax millages are essential in order to receive and leverage the State and Federal grants; and,
5. The Kalamazoo County Transportation Authority ("KCTA") was formed in 2005 under Public Act 196 of 1986, as amended ("Act 196"). The KCTA boundary includes all of Kalamazoo County; and,
6. The KCTA millage approved by the voters on November 2, 2021 was for 0.3124 mills and includes the period of 2022 through 2026. The millage has subsequently been reduced to 0.3091 as a result of the Headlee Amendment to the Michigan Constitution of 1963; and,
7. The expiring KCTA millage levy is used to fund Metro Connect demand/response services and other specialized services like Metro Share; and,
8. The Kalamazoo County Board of Commissioners created the Central County Transportation Authority (CCTA) in 2014, a public transportation authority also formed under Act 196, and currently has a millage of up to 1.1 mills that was approved by voters on November 4, 2025 and covers the period of 2026 through 2030; and,
9. Jurisdictions within the boundaries of the CCTA includes the City of Kalamazoo, City of Parchment, City of Portage, Kalamazoo Township, Comstock Township, and Oshtemo Township (Voting Precincts three through nine); and,

10. The CCTA millage levy is used to fund urban fixed-route bus service and the Metro Link microtransit program; and

11. KCTA has evaluated the need for a millage, within its geographic boundary; and,

12. KCTA has determined that it is necessary to levy a millage within its geographic boundary given the expiring millage currently levied by the KCTA is vital in funding essential public transportation services throughout Kalamazoo County.

Whereas, based upon these findings, KCTA resolves:

1. The recording officer of KCTA shall file a copy of this Resolution, calling for an August 4, 2026 election, with the Kalamazoo County Clerk and the Clerk of each assessing authority within KCTA's geographic boundary (City and Township) no later than May 12, 2026. Each County, City, and Township Clerk and all other County, City, and Township Officials shall undertake the steps to properly submit the proposition to the electors at the August 4, 2026 election specified in this Resolution.

2. The following proposition shall be placed on the ballot for consideration by the electorate at the election to be held on August 4, 2026 and, if approved, shall be collected on the July tax bill within each City and the December tax bill within each Township for 2027, 2028, 2029, 2030, 2031, 2032 and 2033. The form of the proposition shall be as follows:

*The Kalamazoo County Transportation Authority (KCTA) provides on demand public transit services to all Kalamazoo County through the Metro Connect program. May the KCTA levy a tax for public transit purposes of up to 0.36 mills (36¢ per \$1,000 of taxable value)? This millage:*

*(a) Would be a renewal of a previously authorized millage expiring with the 2026 levy, the previously authorized millage of 0.3124 mills will increase by 0.0476 mills to equal .36 total mills;*

*(b) Would be levied for seven (7) years, 2027 through 2033;*

*(c) Is estimated to raise \$4.6 million in its first year; and*

*(d) Applies to the taxable value of all taxable property within the geographic boundary of the Kalamazoo County Transportation Authority.*

YES

NO

3. The election shall be held and conducted, and the results of the election shall be canvassed, in accordance with the provisions of the State law pertaining to the submission of such questions to the electors entitled to vote thereon and the Clerk/Register of Kalamazoo County, along with each City, and Township within Kalamazoo County, if appropriate, and the Treasurer of Kalamazoo County, along with the Treasurer of each City and Township, if appropriate, shall do and perform all acts required by law for the calling and conduction of such election and that the Clerk/Register of Kalamazoo County shall within five (5) days of said election file with the Treasurer for Kalamazoo County a certified copy of the official declaration of the results of said election.
  
4. The KCTA Board and its officers and agents are authorized and directed to take all other actions appropriate to carrying out the intent of this Resolution.

RESOLUTION DECLARED ADOPTED.

Adopted this \_\_\_\_\_, 2026

STATE OF MICHIGAN                    )  
  ) **ss**  
COUNTY OF KALAMAZOO            )

Whereas, I, Barbara Blissett, Kalamazoo County Transportation Authority Clerk, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Kalamazoo County Transportation Authority at a regular session held on April 13, 2026.



## Planning and Development Committee Notes

Date: Wednesday, March 18, 2026

**Members Present:** James Ayers (Chair), Tafari Brown, Greg Rosine, Nicole Beauchamp, Keshia Woodson-Sow (Staff Liaison), Sean McBride (Executive Director), Annette Arkush

**Absent:** Chris Burns

**Guests:** Greg Vlietstra, Richard Congdon

Items for Discussion

Local Advisory Committee (LAC) Bylaw's

- Mr. Congdon presented information regarding the LAC bylaws and updates that were needed. Congdon discussed the recommended changes to include:
  - Virtual Attendance
  - Name change
  - Inclusion of Metro On-Demand Services
  - Attendance for meetings
  - Quorums
  - Purpose of the LAC

KCTA Millage Language

- Exec. Dir. McBride presented proposed KCTA draft language and historical language. The committee discussed the language in depth and asked a series of questions around legal and required terminology where they felt might cause confusion. Exec. Dir. McBride informed of the legality of the language and information that is required under law for the ballot language. The committee agreed to recommend draft language #2 to the full board for the ballot language.

Future of Technology Presentation

- Dir. Woodson-Sow presented information to the committee on four high priority technology projects, while Exec. Dir. McBride highlighted other projects that are ongoing. Dir. Woodson-Sow will be presenting the technology projects to the full board at the April board meeting.

The meeting adjourned at 2:58pm.

## **External Relations Committee Notes**

March 18, 2026 3:00 PM

Members Present: Lisa Mackie, Chair, Paul Ecklund, Christyn Johnson, Gary Sigman, Sean McBride, Emily Urban, Annette Arkush (Committee Support)

1. 1<sup>st</sup> Quarter Social Media Report  
Emily Urban gave highlights from the InVerve Report:
  - Impressions, Interactions and clicks are steady.
  - Boosted posts about Grant Awards and Retro Metro generated positive comments.
  - Audience size decreased between December and January due to a clean up of duplicate and undeliverable email addresses.
2. KCTA Millage
  - a. The postcard mailer will be sent to every household in Kalamazoo County at the same time as the absentee ballots. The language contained within will be read by the attorney prior to print. This millage covers Metro Connect and Share and the funds are not used for Metro Link.
3. Legislative Breakfast Update
  - a. Legislative Breakfast - Friday, May 8, 2026
    - Save the date email week of March 9. Electronic invitations will be sent in the first week of April
    - Committee reviewed the invitation list and made some minor corrections and invitation suggestions such as KRESA and WMU. Committee members will send their suggestions to Exec. Dir. McBride.
4. Jurisdictional Outreach Planning
  - a. Exec. Dir. McBride reminded the committee to begin scheduling their jurisdictional presentations for the spring and early summer months in advance of August millage. He will be doing a majority of his during June.
5. Misc.
  - a. Exec. Dir. McBride announced that the County had approved the three new CCTA Board Members: Brendan Pizzala (Rural), Tristin Mabin (Rural) and Terry Urban (City of Portage).



- b. Exec. Dir. McBride attended the MPTA Legislative Day in Lansing and shared that there is discussion regarding increasing the penalty when there is an assault on a public transit worker. Additionally, he shared that a bill may be introduced regarding when a millage election can be on the ballot (move from August to May) and to restrict this to November elections only.
- c. Fuel prices are starting to have an impact. Metro receives fuel on average every three weeks. Over the past year, fuel costs have been about \$26,000 every three weeks. The most recent was about \$40,000. Exec. Dir. McBride stated that there is always a contingency when building the budget to handle these variations and believes there are enough funds to handle the current increases.

Next Meeting: April 15, 2026 @ 3:00PM



Connecting People Throughout  
Kalamazoo County

Agenda Item: 7.b.2 Meeting Date: 04/13/26
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**TO:** CCTA and KCTA Boards  
**FROM:** Sean McBride, Executive Director  
**DATE:** April 7, 2026  
**SUBJECT:** Metro Legislative Breakfast

On **Friday, May 8, 2026**, Metro will be hosting a Legislative Breakfast to provide our community partners with an opportunity to be updated on Metro's continuing progress in providing public transportation in Kalamazoo County. The theme this year is "Connecting Community to Opportunity" focusing on Metro's commitment to providing flexible and affordable services to meet the diverse needs of our communities. The agenda is as follows:

**AGENDA**

- 8:30 am: Breakfast & Social Time
- 9:00 am: Introductions/Acknowledgements  
*Curt Aardema, Chair CCTA/KCTA Board*
- 9:20 am: "Connecting Community to Opportunity"  
*Sean McBride, Metro Executive Director*
- 9:45 am: Community Partner Presentations
- 10:15 am: Closing Remarks  
*Curt Aardema, Chair CCTA/KCTA Board*
- 10:20 am: Campus Bus Tour (optional)

Save the date information was sent March 25. Formal invites went out electronically last week. The guest list includes:

- U.S. Senators & Congressman
- Michigan State Senators & Representatives
- Kalamazoo County Commissioners & Executive Staff
- Senior Elected Officials from all Townships
- Cities of Portage, Parchment and Kalamazoo Elected and Executive Officials
- KCTA Elected and Executive Officials
- Community Partners
- CCTA/KCTA Boardmembers
- Metro staff

Please take this opportunity to network, advocate and develop connections between Metro and our guests. We recommend board members/staff sit at different tables to give everyone a chance to engage with as many guests as possible.



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## **AGENDA and MEETING NOTES**

### **Board Operations Committee**

March 26, 2026 at 2:00 PM

Microsoft Teams Virtual Meeting

Members: Curtis Aardema, James Ayers, Dusty Farmer, Lisa Mackie, Aditya Rama

Absent: Chris Burns

Staff: Sean McBride, Annette Arkush

#### 1. Review CCTA/KCTA April 13, 2026 Meeting Agenda

##### **Notes:**

- The Committee reviewed the April 13<sup>th</sup> meeting agenda.

#### 2. Review Committee Activities

##### **Notes:**

- Committee Chair Rama reported from the Performance Monitoring Committee met with discussion about April 14 Board agenda items
- Rama said the Committee would be recommending approval for Metro to join NEORide which provides purchasing with multiple groups to acquire a better pricing. He said the yearly cost would be \$4,000
- Rama reported the Committee had reviewed the Metrics Report then decided the report would continue to be a couple of months behind because of the timing of data information being available and the work required to compile it all for the Board
- Operations Committee Chair Aardema noted that the decrease in overall ridership was due to several factors including extremely bad weather
- Chair Rams shared the Committee had received an introduction to the 2025 CCTA/KCTA audits and Aaron Stevens would be at the April 13<sup>th</sup> meeting present them to the full Board
- Planning and Development Committee Chair Ayers reported they had discussed the draft KCTA millage question and recommended approval with the only change in language from vans to transit. He said the Committee felt it would be more inclusive of all transportation modes and for future growth of the service
- Ayers commented that the Committee discussed the technology updates and what was on the horizon for Metro
- Exec. Dir McBride noted the Local Advisory Committee had met and updated their bylaws with some administrative changes and to include the availability of remote meetings
- Exec. Dir. McBride reported the External Relations Committee reviewed updates for the Legislative Breakfast to be held May 8<sup>th</sup>
- Committee members discussed outreach, social media and efforts to educate the public to various transportation options



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- Board Operations Committee Chair Aardema noted the subcommittee was meeting with the CCTA attorney to discuss final revisions to the Executive Director's Employment Agreement for presentation to the Board in April. The Committee agreed to meet April 7<sup>th</sup> to go over the revisions
  - It was noted that Richard Cherry would be at the April meeting to discuss election compliance information
3. Board Committee Assignments for New Members
- Notes:**
- Exec. Dir McBride noted the updated Board Committee designations with the additions of newly appointed Boardmembers Kristin Mabin, Brendan Pizzala and Terry Urban.
4. Other Items
- Notes:**
- Exec. Dir McBride shared that two candidates had been interviewed for the position Director of Operations and are in the process of making an offer to one of the candidates
  - Exec. Dir. McBride updated the Committee with what he knew about the construction taking place around Metro and the effect on roadwork being done
  - Next meeting date is April 30<sup>th</sup> at 2:30 pm

The meeting adjourned at 2:45 pm

KTCA/CCTA						
Officer/Committee Assignments						
April 13, 2026						
Assignments Through March 2027						
Boardmember	CCTA	KCTA	Board Operations	Planning & Development	Performance Monitoring	External Relations
Beauchamp	X			X		
Burns	X (Vice-Chair)		X	X		
McCormick	X					X
Mackie	X		X			X (Chair)
Urban	X				X	
Johnson	X					X
Mabin	X			X		
Pizzala	x				X	
Aardema	X (Chair)	X (Chair)	X (Chair)			
Farmer	X	X (Vice-Chair)	X		X	
Rosine	X	X		X		
Ayers		X	X	X (Chair)		
Brown		X		X		
Ecklund		X				X
Rama		X	X		X (Chair)	
Sloan		X			X	
Sigman		X				X
<b>Metro Staff</b>						
McBride			X	X	X	X
Woodson-Sow					X	
Vlietstra				X		
Lower						X
Arkush				X		X
Blissett			X		X	
Please note changes are Highlighted						
k:\Metro\CCTA\Boardmembers\Board Committee Assignments						



Agenda Item: #9 Meeting Date: 04/13/26
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**TO:** CCTA and KCTA Boards  
**FROM:** Sean McBride, Executive Director  
**DATE:** April 6, 2026  
**SUBJECT:** Executive Director Update

**Director of Fixed Route Operations**

Metro has appointed Scott Robinson as Director of Fixed Route Operations to strengthen leadership and oversight of the day-to-day performance of the fixed route system. This new role is designed to enhance operational consistency, support workforce relations, and improve coordination across departments. The Director of Fixed Route Operations will: maintain a positive and collaborative relationship with the ATU, Lead and support the grievance process, assist with data analysis and performance metrics reporting, and coordinate closely with Human Resources and Maintenance to ensure operational alignment and efficiency.

Scott Robinson joins Metro with more than 20 years of experience in the transportation industry. His background spans complex logistics operations, including the movement of high-priority items ranging from packages to medical organs. This experience has shaped his understanding of precision, reliability, and the importance of timely service. Scott is enthusiastic about applying his logistics expertise to public transportation and contributing to Metro’s mission of moving the community safely and effectively.

**Rider Open House**

Metro will host a Rider Open House on April 29, 2026, at the Kalamazoo Transportation Center, with presentations at 3 and 4 PM. Staff will be available throughout the event to provide information about Metro services and answer questions from riders and community members. The open house is designed to strengthen public engagement and offer the community an opportunity to learn more about Metro’s operations and how the agency keeps the region moving.

**Metro Service Interruption – April 2, 2026**

On April 2, 2026, Metro enacted an emergency suspension of service in response to two consecutive Tornado Warnings affecting the Kalamazoo area. The suspension lasted from approximately 6:30 to 8:20 PM. No tornado ultimately touched down, but all safety protocols were followed.

**Event Timeline**

- **6:30 PM** – Emergency alerts and tornado sirens activated in the Oshtemo area immediately, other areas activated within minutes of Oshtemo.
  - All services instructed to stop, seek shelter, and report their location to their supervisors.
- **7:05 PM** – First Tornado Warning expired; a second warning was issued immediately, shifting impact toward downtown.
- **8:20 PM** – Service resumed after the severe weather threat ended.

**Operational Response**

- Operators sheltered in nearby safe locations including grocery stores, gas stations, schools, and private residences.
- Dispatch maintained continuous communication with operators to confirm safety and track bus locations.

Public information staff issued real-time updates via social media, the Metro website, and phone inquiries. Metro staff executed emergency protocols effectively, prioritizing safety while maintaining strong communication with riders. The coordinated response ensured that both employees and the traveling public remained protected throughout the severe weather event.

### **Pilot Van Disposition Program**

In an effort to continue to further enhance the mobility of Kalamazoo County residents, Metro is implementing a pilot program to dispose of Ford Transit vans that have been replaced because they have exceeded their useful life of four years and 100,000 miles. The program is designed to maximize community impact by selling vehicles that have exceeded their useful life to public transit agencies and partner non-profit organizations in the county that provide maximum community impact

Metro has a history of selling vehicles to other transit agencies in the State of Michigan. Metro has a larger number of vans being disposed of due to supply back-log. Of the 21 available vans as of March 2026, the number of vans available for placement with local non-profit agencies is eight. The other 13 will be either reserved for Metro Share, scrapped (due to operating condition), be sold to the Kalamazoo Department of Public Safety, or sold to other public transit agencies in the State of Michigan.

### **Diesel Fuel**

Diesel fuel purchases over the past year have consistently cost between \$25,000 and \$30,000. Every three weeks Metro purchases around 12,000 gallons for our on-site fuel tanks. Since March, the cost has increased to \$42,000, \$40,000 and most recently on April 7<sup>th</sup> \$50,000.

### **Attachments**

1. Metro Connect Update
2. Metro Link Update



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Agenda Item: 9.b Meeting Date 4/13/26
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**TO:** CCTA and KCTA Boards  
**FROM:** Sean McBride, Executive Director  
Prepared by Richard G Congdon, On-Demand Services Manager  
**DATE:** April 6, 2026  
**SUBJECT:** February Metro Link Update

### **BACKGROUND**

Metro Link is Metro's microtransit program that was launched on April 15, 2024. Metro Link operates in three zones in Kalamazoo County and supplements Metro bus service. Daily operations are contracted with VIA Transportation, Inc. Metro Link operates during the same service hours and days as the fixed-route buses.

### **DISCUSSION**

February saw a drop in trip numbers and service statistics due to three less service days than January as expected. Metro Link has grown so much since implementation that even one less service day can make a difference in ridership. There were 9,722 trips provided in February on Metro Link. Vehicles traveled 49,412 miles in the three zones in 3,303 hours of operation.

The February average wait time was 18 minutes, with an average trip distance of 3.3 miles in 10 minutes. There were 239 wheelchair trips taken. The average rating was 4.9 and there were 1,554 five-star ratings given in the month.

The overlaps to the Zones had 236 trips. The West Zone had 4,136 rides, the South Zone 2,666 and the East Zone 2,757. Metro Link provided 109 trips that linked with the Metro bus as well. There were 829 active riders in January with 365 new passenger registrations.

### **Metro Link Ridership Growth**

As noted, Metro Link ridership has grown so much since the program began that the number of service days in the month significantly affects the overall ride numbers. Metro Link average daily rides are:

- 4/1/24 – 9/30/24: 62 rides per day
- FY 2025: 208 rides per day; 235% increase
- 10/1/25 – 3/31/26: 324 rides per day; 56% increase

Metro Link has averaged an overall number of 240 rides per day since the beginning of the program. Weekend trips have greatly increased as well:

Saturday:

- 4/1/24 – 9/30/24: 69 rides per Saturday
- FY 2025: 207 rides per Saturday; 200% increase
- 10/1/25 – 3/31/26: 313 rides per Saturday; 51% increase

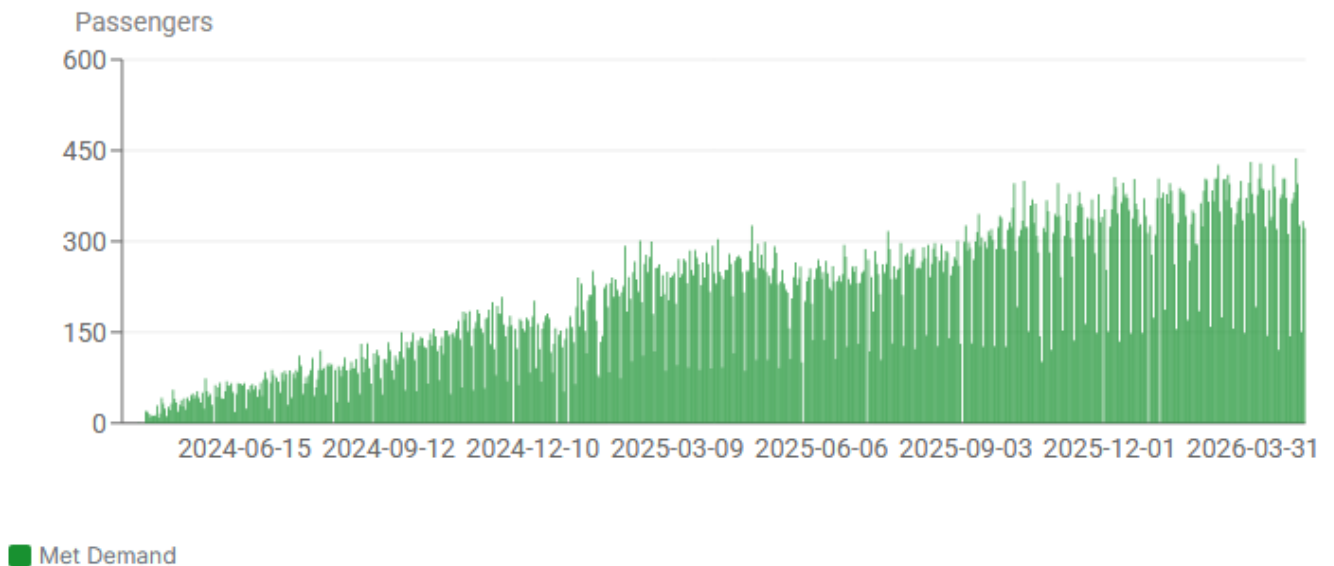
Sunday:

- 4/1/24 – 9/30/24: 39 rides per Sunday
- FY 2025: 99 rides per Sunday; 154% increase
- 10/1/25 – 3/31/26: 156 rides per Sunday; 58% increase

The graph below illustrates how much service has increased since Metro Link began on April 15, 2024:

**Met Demand**

Number of ride requests (passengers) met with a ride proposal.



Since the launch on April 15, 2024, Metro Link has travelled:

- 457,119 passenger miles
- 833,681 vehicle miles
- 70,961 vehicle hours

Metro Link broke 10,000 trips and set an all-time record in March with 10,421 rides with a utilization of 2.8. These trip numbers should continue as service is promoted and passengers learn about Metro Link. The two-year anniversary will be marked in April.

**RECOMMENDATION**

This item is for informational purposes only.



Connecting People Throughout  
Kalamazoo County

Agenda Item: # 13 Meeting Date: 04/13/26
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**TO:** CCTA and KCTA Boards  
**FROM:** Sean McBride, Executive Director  
**DATE:** April 9, 2026  
**SUBJECT:** Closed Session

A closed session is being requested pursuant to Section 8(1)(h) of the Open Meetings Act to consider an attorney's written opinion that is exempt from public disclosure under state or federal law. *The attorney's written legal opinion concerns contract negotiations with the Executive Director.*

**Recommended Motion:**

Motion to go into Closed Session pursuant to Sections 8(1)(h) of the Open Meetings Act to consider an attorney's written legal opinion that is exempt from public disclosure under the state and federal law.

Roll Call Vote

**Recommended Motion:**

Motion to adjourn Closed Session at \_\_\_\_pm and reopen the Regular Meeting.

Roll Call Vote