CENTRAL COUNTY TRANSPORTATION AUTHORITY
KALAMAZOO COUNTY TRANSPORTATION AUTHORITY
Joint Regular Meeting
August 10, 2026

Place:	Metro Administration Building
Time:	11:30 A.M.
Staff Present:	Sean McBride, Greg Vlietstra, Cheryl Pesti, Richard Congdon, Scott Robinson, Jason Emig, Savion Fredenberg, Abby Wright, Jason Martin, Barbara Blissett
Others Present:	Lt. Andrew Werkema

1.) KCTA ROLL CALL

KCTA Members Present: *Curtis Aardema, Aditya Rama, Gary Sigman, Tim Sloan, Greg Rosine*
KCTA Members Absent: *Dusty Farmer*

A motion was made to excuse Farmer
Motion: Sigman *Second: Rosine*
Motion carried by voice vote

1.) CCTA ROLL CALL

CCTA Members Present: *Curtis Aardema, Chris Burns, Christyn Johnson, Lisa Mackie, Garrylee McCormick, Brendan Pizzala, Greg Rosine*

CCTA Members Absent: *Nicole Beauchamp, Dusty Farmer, Tristen Mabin, Terry Urban*

A motion was made to excuse Beauchamp, Farmer, Mabin, Urban
Motion: Burns *Second: Rosine*
Motion carried by voice vote.

2.) REQUEST FOR APPROVAL OF AGENDA/MINUTES

A motion was made by KCTA and CCTA for approval of the joint CCTA/KCTA meeting agenda for August 10, 2026 and minutes of June 8, 2026.

KCTA Motion: Sloan *Second: Sigman*
CCTA Motion: Burns *Second: Johnson*
Motion carried by voice vote.

3.) PUBLIC COMMENTS – None

4.) ON-DEMAND SERVICES UPDATE

On-Demand Services Manager Richard Congdon introduced Jason Martin, Mobility Specialist Fellow who is funded from a state grant through Community Economic Development Association of Michigan (CEDAM). Martin spoke about his duties and working with Metro's on-demand services.

Congdon presented a new scheduling update for Metro Connect. He said Metro Connect uses CTS from Tripmaster for the scheduling master, passenger data base, reporting and tracking of vehicles. He presented background information regarding the service and new program. He said they recently added online features. Ainsley Schwartz and Eric Erdman, Tripmaster, provided a demonstration of the new scheduling software.

She indicated passengers would be able to schedule and manage rides through a portal downloaded to their laptops or phones. Schwartz said passengers, through their account they had created, could view their previous rides, schedule or cancel a ride and if a ride had been denied due to a conflict in availability

Boardmembers asked questions about the program and indicated this was a good feature for the on-demand services

On-Demand Services Manager Richard Congdon reported on Metro Link Metro Connect. Congdon said the service continues to grow and service for Metro Link will continue to be assessed.

.5.) PERFORMANCE MONITORING COMMITTEE

Committee Chair Rama introduced Safety and Security Manager Jason Emig and Lieutenant Andrew Werkema who gave a presentation on the current safety and security.

Lt. Werkema provided an overview of the efforts by the Kalamazoo Department of Public Safety

Boardmembers thanked Lt. Werkema and Emig for their continuing efforts to provide a safe and welcoming area for the use of public transportation.

The Board reviewed and discussed the Metrics Report and ongoing route changes.

6.) PLANNING AND DEVELOPMENT COMMITTEE

CEO McBride stated the Planning and Development Committee had met to discuss the upcoming budget.

CEO McBride presented a PowerPoint on the FY 2027 and 2028 budgets. CEO McBride noted there would be budget Small Group Meetings for Boardmembers prior to the September 14th public hearing.

A motion was made by the CCTA and KCTA to adopt Resolution 26-004 scheduling a public hearing on Monday, September 14, 2026 to consider the CCTA FY 2027 and FY 2028 Budgets.

KCTA Motion: Rama — *Second: Rosine*
CCTA Motion: McCormick — *Second: Johnson*

Motion carried by roll call vote.

KCTA

Ayes:	*Aardema, Rama, Sigman, Sloan, Rosine*
Nays:	*None*
Absent:	*Farmer,*

CCTA

Ayes:	*Aardema, Burns, Johnson, Mackie, McCormick, Pizzala, Rosine*
Nays:	*None*
Absent:	*Beauchamp, Farmer, Mabie, Urban*

7.) EXTERNAL RELATIONS COMMITTEE

Committee Chair Mackie and CEO provided the August 4th KCTA election results. It was noted that the millage passed with 65% voter approval. This resulted in a seven-year millage of 0.36 mills.

Mackie thanked Boardmembers and staff for their efforts in getting the information out to the County residents to help insure a positive outcome at the polls.

CEO McBride gave a brief review of the August 4th election results.

8.) BOARD OPERATIONS COMMITTEE

CEO McBride presented the draft CCTA/KCTA Agreement for a first reading. He gave a brief history of the coordinated efforts between the CCTA and the KCTA. CEO McBride stated the agreement had been reviewed by the Board Operations Committee and the CCTA Attorney. He said this agreement would be from October 1, 2026 through September 30, 2030. He noted the agreement changes included

- In Section 1, the Acknowledged Facts have been updated to reflect current the current status of the system. Items updated include the current millage rates and durations, current CCTA boundaries and the inclusion of Metro Link service.
- Sections 9 to 16 have been added by CCTA Attorney Richard Cherry.

A motion was made by the CCTA and KCTA to offer for first reading the updated CCTA/KCTA Operating Agreement.

KCTA Motion: Rosine	*Second: Sloan*
CCTA Motion: McCormick	*Second: Burns*

Motion carried by voice vote.

CEO McBride presented the Transit Service Agreement between Texas Township, Kalamazoo Valley Community College and the CCTA. He provided background concerning the updated agreement to include Metro Link and stated the rate for Texas Township and KVCC would be based on the 1.05 mills that will be levied for the upcoming year. CEO McBride stated that Texas Township and KVCC have approved the updated agreement and value the cooperative working relationship between each entity.

A motion was made by the CCTA and KCTA to approve the Transit Service Agreement between Texas Township, Kalamazoo Valley College and the CCTA and authorize the CEO to execute all necessary documents.

KCTA Motion: Rama	*Second: Sigman*
CCTA Motion: Mackie	*Second: Johnson*

Motion carried by roll call vote.

<u>KCTA</u>

Ayes:	*Aardema, Rama, Sigman, Sloan, Rosine*
Nays:	*None*
Absent:	*Farmer,*

CCTA
Ayes: *Aardema, Burns, Johnson, Mackie, McCormick, Pizzala, Rosine*
Nays: *None*
Absent: *Beauchamp, Farmer, Mabie, Urban*

Chair Aardema noted that in the Board packet was the information for the yearly CEO evaluation process. He said the Committees will provide feedback to the Board Operations Committee for a subsequent report and recommendation to the full Board.

9.) CHIEF EXECUTIVE OFFICER'S REPORT

CEO McBride announced that KCTA Boardmember James Ayers had resigned. He also shared that Metro coach operator Charta Battle had passed away.

CEO McBride provided an update on the following topics: (A copy of the report is filed with the meeting minutes.)

- United Way Partnership
- Human Resources
- Community Events
- Pilot Van Disposition
- Metro Share – Youth Pilot

10.) SUBCOMMITTEE REPORTS

Pension Board – Pension Board member Chris Burns introduced for first reading Pension Board Policy No. 4.05 that is fashioned after the City of Kalamazoo's Pension Policy. He said the City of Kalamazoo is technically the statutory fiduciary for the plan assets, however, the Board is responsible for providing the funds for its qualified retiree employees. In review it was determined the CCTA/KCTA needed a policy governing those pension funds. Burns said the policy would be presented for final adoption at the next Board Meeting.

A motion was made by the CCTA and KCTA to offer for first reading CCTA/KCTA Pension Policy No, 4.05.
KCTA Motion: Rama *Second: Sigman*
CCTA Motion: Mackie *Second: Johnson*
Motion carried by voice vote.

KATS Policy Committee –No Report

Local Advisory Committee (LAC) – No Report.

On-Demand Ambassador Report – Boardmember Sloan stated the past month had been a good month for the on-demand services.

11.) CHAIRPERSON REPORT – Chair Aardema thanked the Citizens for Community Transportation, Boardmembers and staff for all their hard work to promote the successful KCTA millage approved.

12.) PUBLIC COMMENT – None

13.) MEMBERS TIME – Boardmembers welcomed the new staff members and commented on the success of the KCTA millage passing.

14.) ADJOURNMENT

A motion was made by KCTA and CCTA to adjourn the KCTA/CCTA meeting.

KCTA Motion: Sigman	*Second: Rosine*
CCTA Motion: Burns	*Second: Johnson*

Motion carried by voice vote.

The meeting adjourned at 1:20 PM.

Curtis Aardema CCTA Chairperson	B Blissett Barbara Blissett CCTA Clerk
Curtis Aardema KCTA Chairperson	B Blissett Barbara Blissett KCTA Clerk