



Connecting People Throughout
Kalamazoo County

**NOTICE AND AGENDA
CENTRAL COUNTY TRANSPORTATION AUTHORITY (CCTA)
KALAMAZOO COUNTY TRANSPORTATION AUTHORITY (KCTA)
October 12, 2026
Regular Meeting**

*The next joint CCTA/KCTA Regular meeting will be held on
Monday, November 9, 2026 at 11:30 a.m.*

PLEASE BE ADVISED the Central County Transportation Authority and Kalamazoo County Transportation Authority will meet for its meeting on Monday, October 12, 2026 at 11:30 a.m. for the purpose of:

	Item	KCTA Action	CCTA Action
1.	Roll Call		
2.	Consent Agenda	Voice Vote	Voice Vote
	a. Agenda for October 12, 2026*		
	b. Minutes for September 14, 2026*		
3.	Public Comment		
4.	Planning & Development Committee		
5.	Performance Monitoring Committee		
	a. Informational Items		
	1. Monthly Service Metrics Report*		
	2. Monthly Financial Report*		
6.	External Relations Committee		
	a. Action Items		
	b. Informational Items		
	1. Social Media Update and Usage		
7.	Board Operations Committee		
	a. Action Items		
	1. Consideration to Adopt Resolution 26-006 for the MDOT Master Agreement for Public Transportation Projects*	Roll Call	Roll Call
	2. Consideration to Appoint CCTA/KCTA Nominating Committee for 2027-2028 Board Officers*	Voice Vote	Voice Vote
	b. Informational Items		
	1. Board Operations Committee Meeting Notes of September 30, 2026*		
	2. CCTA/KCTA Board Retreat Update		
8.	Report from Chief Executive Officer*		
	a. On-Demand Services Update*		
	b. Fixed Route Ridership*		
9.	Other Reports		
	a. Pension Board		
	b. KATS		



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	c. Local Advisory Committee (LAC)		
	d. On-Demand Services Ambassador Report*		
10.	Chairperson's Report		
11.	Public Comment		
12.	Members' Time		
13.	Adjournment	Voice Vote	Voice Vote

*Indicates attachments included in agenda packet

The meeting will be held in the Metro Board Room, 530 N. Rose Street, Kalamazoo, MI. Questions regarding the meeting may be addressed to the Central County Transportation Authority, 530 N. Rose St., Kalamazoo, MI 49007, or by calling (269) 337-8087.

MEETINGS OF THE CENTRAL COUNTY TRANSPORTATION AUTHORITY AND KALAMAZOO COUNTY TRANSPORTATION AUTHORITY ARE OPEN TO ALL WITHOUT REGARD TO RACE, SEX, COLOR, AGE, NATIONAL ORIGIN, RELIGION, HEIGHT, WEIGHT, MARITAL STATUS, DISABILITY, POLITICAL AFFILIATION, SEXUAL ORIENTATION, OR GENDER IDENTITY. CENTRAL COUNTY TRANSPORTATION AUTHORITY WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING/HEARING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON FOUR (4) BUSINESS DAYS' NOTICE. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE CCTA/KCTA BY WRITING OR CALLING CENTRAL COUNTY TRANSPORTATION AUTHORITY 530 N. ROSE ST., KALAMAZOO, MICHIGAN 49007 (269) 337-8087; TDD PHONE: (269) 383-6464

**CENTRAL COUNTY TRANSPORTATION AUTHORITY
KALAMAZOO COUNTY TRANSPORTATION AUTHORITY
Joint Regular Meeting
September 14, 2026**

Place: Metro Administration Building
Time: 11:30 A.M.
Staff Present: Sean McBride, Greg Vlietstra, Cheryl Pesti, Richard Congdon, Scott Robinson, Jason Emig, Savion Fredenberg, Abby Wright, Jason Martin, Barbara Blissett
Others Present: Sharon Abby

1.) KCTA ROLL CALL

KCTA Members Present: Curtis Aardema, Tafari Brown, Brian Cosby, Dusty Farmer, Aditya Rama, Gary Sigman, Tim Sloan, Greg Rosine
KCTA Members Absent: Chris Burns

A motion was made to excuse Burns

Motion: Rama

Second: Brown

Motion carried by voice vote

1.) CCTA ROLL CALL

CCTA Members Present: Curtis Aardema, Dusty Farmer, Tristin Mabin, Lisa Mackie, Garrylee McCormick, Brendan Pizzala, Greg Rosine, Terry Urban

CCTA Members Absent: Chris Burns, Christyn Johnson

A motion was made to excuse Burns, Johnson

Motion: Mabin

Second: Farmer

Motion carried by voice vote.

2.) REQUEST FOR APPROVAL OF AGENDA/MINUTES

A motion was made by KCTA and CCTA for approval of the joint CCTA/KCTA meeting agenda for August 10, 2026 and minutes of June 8, 2026.

KCTA Motion: Sloan

Second: Sigman

CCTA Motion: McCormick

Second: Rosine

Motion carried by voice vote.

3.) PUBLIC COMMENTS – Sharon Abby asked for better enforcement on the problem with smoking/vaping on the bus and in the Kalamazoo Transportation Center area.

4.) PENSION BOARD

Chief Administrative Officer Vlietstra introduced Jim Anderson, GRS, who presented the CCTA Pension Plan Annual Actuarial Valuation Report as of December 31, 2025 and the City of Kalamazoo Postretirement Welfare Benefits Plan (OPEB) as of January 1, 2026. (A PowerPoint is included with the minutes and materials on the presentation are available on the website www.kmetro.com).

A motion was made to receive the CCTA Pension Plan Annual Actuarial Valuation Report as of December 31, 2025 and the City of Kalamazoo Postretirement Welfare Benefits Plan (OPEB) as of January 1, 2026.

KCTA Motion: Farmer

Second: Rosine

CCTA Motion: Urban

Second: McCormick

Motion carried by voice vote.

Chief Administrative Officer Vlietstra presented for adoption the CCTA/KCTA Investment Pension Policy No. 4.05. He stated the policy was designed to use the City of Kalamazoo Investment Policy and was presented to the Board at the August meeting for a first reading.

A motion was made by the CCTA and KCTA to adopt Policy 4.05 CCTA/KCTA Investment Pension Policy.

KCTA Motion: Brown

Second: Rosine

CCTA Motion: Mackie

Second: McCormick

Motion carried by roll call vote.

KCTA

Ayes: Aardema, Brown, Cosby, Farmer, Rama, Sigman, Sloan, Rosine

Nays: None

Absent: Burns

CCTA

Ayes: Aardema, Farmer, Mabin, Mackie, McCormick, Pizzala, Rosine, Urban

Nays: None

Absent: Burns, Johnson

5.) PLANNING AND DEVELOPMENT

CEO McBride stated the Planning and Development Committee had met to discuss the upcoming budget.

CEO McBride reviewed the FY 2027-2028 CCTA Budgets and said a Budget Small Group Meeting was held on September 1st to go over the budgets in detail and answer any questions from the Boardmembers. Boardmembers thanked staff for preparing a thorough and well-thought-out budget.

A motion was made by CCTA to open the public hearing to consider the Fiscal Year 2027 and 2028 CCTA Budgets.

Motion: Rosine

Second: Urban

Motion carried by a voice vote.

No public comments were presented.

A motion was made by CCTA to close the public hearing to consider the Fiscal Year 2027 and 2028 CCTA Budgets.

Motion: Urban

Second: McCormick

A motion was made by KCTA to adopt Resolution 26-002 levying the 2027 KCTA Transit Millage.

Motion: Sigman

Second: Sloan

Motion carried by a roll call vote.

Ayes: Aardema, Brown, Cosby, Farmer, Rama, Sigman, Sloan, Rosine

Nays: None

Absent: Burns

A motion was made by CCTA to adopt Resolution 26-005 levying the 2027 CCTA Transit Millage.

Motion: Rosine

Second: Urban

Motion carried by a roll call vote.

Ayes: Aardema, Farmer, Mabin, Mackie, McCormick, Pizzala, Rosine, Urban

Nays: None

Absent: Burns, Johnson

A motion was made by CCTA and the KCTA to approve the Fiscal Year 2027 and 2028 CCTA Budgets.

KCTA: Motion: Sloan

Second: Farmer

CCTA: Motion: McCormick

Second: Pizzala

KCTA

Ayes: Aardema, Brown, Cosby, Farmer, Rama, Sigman, Sloan, Rosine

Nays: None

Absent: Burns

CCTA

Ayes: Aardema, Farmer, Mabin, Mackie, McCormick, Pizzala, Rosine, Urban

Nays: None

Absent: Burns, Johnson

6.) PERFORMANCE MONITORING COMMITTEE

Committee Chair Rama indicated the Committee had met and discussed the renewal of the Worker's Compensation Insurance and the Michigan Municipal Risk Management Authority (MMRMA) Liability Insurance renewal. He noted that there was a decrease in the amount for the Worker's Compensation and a slight increase in the general liability insurance.

CAO Vlietstra gave a brief background of both policies.

CAO Vlietstra shared that the MMRMA continues to be the best provider of general liability insurance. Metro has emphasized putting additional insurance in place to ensure sufficient coverage along with balancing the cost.

A motion was made by CCTA and the KCTA to approve the renewal of Worker's Compensation Insurance with Accident Fund at a cost of \$262,182 and authorize the CEO to execute all necessary documents.

*KCTA Motion: Brown
CCTA Motion: Rosine*

*Second: Sloan
Second: McCormick*

KCTA

*Ayes: Aardema, Brown, Cosby, Farmer, Rama, Sigman, Sloan, Rosine
Nays: None
Absent: Burns*

CCTA

*Ayes: Aardema, Farmer, Mabin, Mackie, McCormick, Pizzala, Rosine, Urban
Nays: None
Absent: Burns, Johnson*

A motion was made by CCTA and the KCTA to approve the renewal of Property and Liability Insurance with MMRMA at a cost of \$362,842 and authorize the CEO to execute all necessary documents.

*KCTA Motion: Farmer
CCTA Motion: McCormick*

*Second: Mabin
Second: Urban*

KCTA

*Ayes: Aardema, Brown, Cosby, Farmer, Rama, Sigman, Sloan, Rosine
Nays: None
Absent: Burns*

CCTA

*Ayes: Aardema, Farmer, Mabin, Mackie, McCormick, Pizzala, Rosine, Urban
Nays: None
Absent: Burns, Johnson*

The Board reviewed the June Metrics Report noting the decrease in fixed-route ridership was due to all the detours, construction and road changes as well as lower student riders and the nicer weather.

7.) EXTERNAL RELATIONS COMMITTEE

Committee Chair Mackie shared that Communication Manager Abby Wright and Marketing Manager Savion Fredenburg attended the meeting and explained their roles in assisting the ERC with enhanced outreach to the community.

8.) BOARD OPERATIONS COMMITTEE

Chair Aardema reported the Board Operations Committee did meet and review the current agenda as well as the CCTA/KCTA Operating Agreement.

CEO McBride presented the CCTA/KCTA Agreement for final approval. CEO McBride stated the agreement had been presented at the last Board meeting for first reading.

A motion was made by the CCTA and KCTA to approve reading the updated CCTA/KCTA Operating Agreement.

*KCTA Motion: Rosine
CCTA Motion: Farmer*

*Second: Rama
Second: Pizzala*

Ayes: Aardema, Brown, Cosby, Farmer, Rama, Sigman, Sloan, Rosine

Nays: None
Absent: Burns

CCTA

Ayes: Aardema, Farmer, Mabin, Mackie, McCormick, Pizzala, Rosine, Urban
Nays: None
Absent: Burns, Johnson

9.) CHIEF EXECUTIVE OFFICER'S REPORT

CEO McBride provided an update on the following topics: (A copy of the report is filed with the meeting minutes.)

- Metro Share Tablet Training
- Marketing and Communications
- Driver Hiring Update
- MPTA Conference
- Educational Webinar Series
- Community Events
- Garage and Fleet
- Rood Hall Loading Zone Improvements

On-Demand Services Manager Congdon shared an update on an RFP for new software to enhance scheduling. He also mentioned surveys would be going out to customers sometime in October.

10.) SUBCOMMITTEE REPORTS

Pension Board – No Report

KATS Policy Committee – Rama indicated there was good discussion about what role the KATS Master Agreement with MDOT and taking the information at the local municipality level and integrate it with area public transportation. He said there was also discussion regarding utilization of Metro Connect in certain areas and what the tax collections were to provide the services.

Local Advisory Committee (LAC) – No Report.

On-Demand Ambassador Report – Boardmember Sloan stated the past month had been a good month for the on-demand services and commented about some negative customer service interaction on the fixed-routes.

11.) CHAIRPERSON REPORT – Chair Aardema shared that the Board Operations Committee was working on forming a Nominating Committee for the 2027 Board leaders. He said that would be coming in the next two months.

12.) PUBLIC COMMENT – None

13.) MEMBERS TIME – Boardmembers welcomed new Boardmember Cosby to the KCTA.

14.) ADJOURNMENT

A motion was made by KCTA and CCTA to adjourn the KCTA/CCTA meeting.

KCTA Motion: Brown

Second: Rama

Motion carried by voice vote.

The meeting adjourned at 12:55 PM.

Curtis Aardema
CCTA Chairperson

Barbara Blissett
CCTA Clerk

Curtis Aardema
KCTA Chairperson

Barbara Blissett
KCTA Clerk

July 2026

Metrics Report



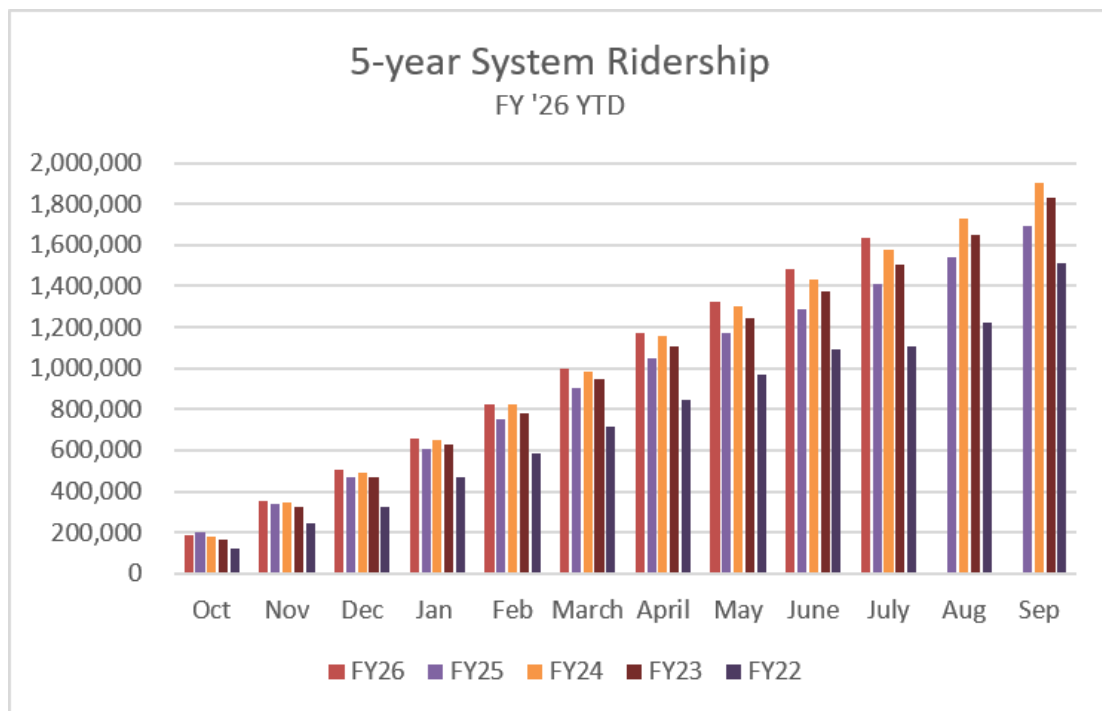
The following information is being provided to the Central County Transportation Authority and Kalamazoo County Transportation Authority boards as an informational item.

Ridership

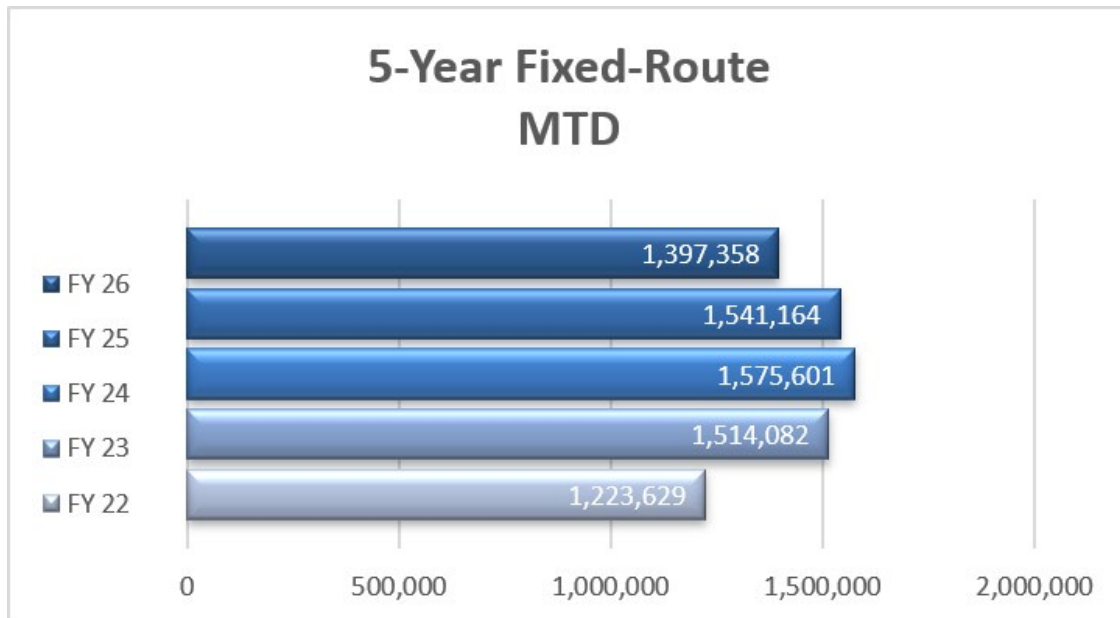
System Information Totals for Fiscal Year '25 and Fiscal Year '26

The overall system seen an increase of 7%. This only decrease in ridership comes from the Metro Share service.

	Fixed Route	Metro Connect	Metro Share	Metro Link	System Totals
2026	129,397	12,509	2,594	10,342	154,842
2025	122,440	12,180	3,553	7,192	145,365
Difference	6,957	329	-959	3,150	9,477
Percent Change	5.68%	2.70%	-27%	44%	7%



Fixed Route Data



Fixed route ridership continued to fluctuate in July 2026, the start of construction season caused problems with buses and last-minute detours due to water main breaks, patch and seal work, and overall construction city wide. The changes to routes 1-Westnedge, 5-East Main, 6-Parchment, and 15-Patterson took effect halfway through July. Riders talked with the driver about the changes to East Main and how much they like not having to transfer buses.

Route 26-West Centre and 27- East Romence ran 38% lower service hours when compared to FY24 and earlier.

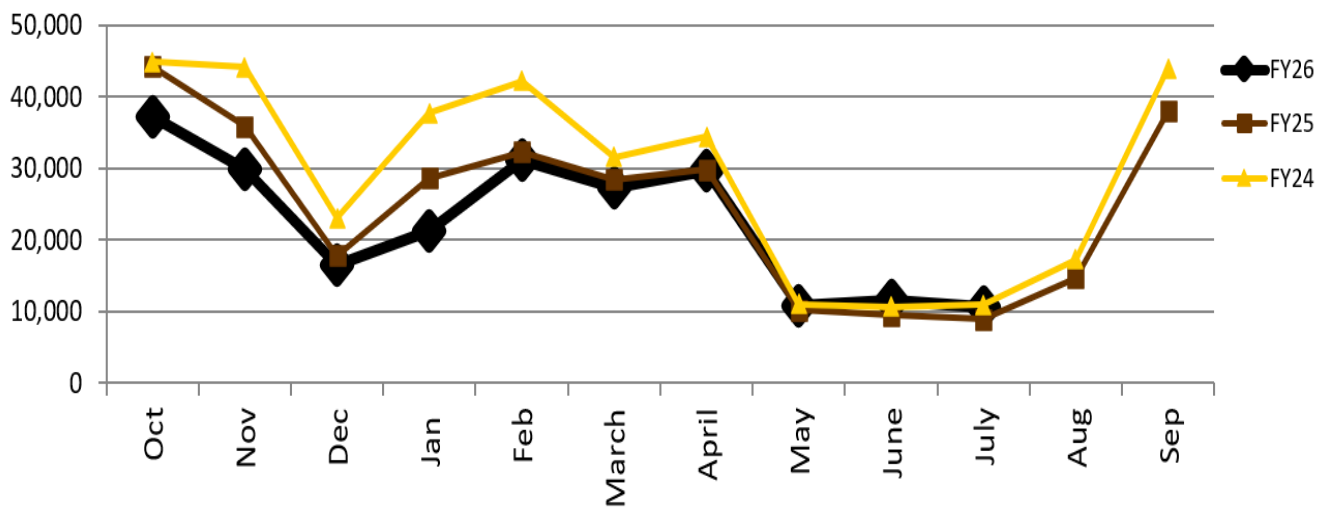
Route Ridership

Route #	Fixed Route	Year to Date								
		# of Rides		Increase / decrease	Revenue Service Hours		Increase / decrease	Rides per hour		Increase / decrease
		FY26	FY25		FY26	FY25		FY26	FY25	
01	Westnedge	190,345	192,755	-1.25%	5,957.127	5,551.10	7.31%	31.95	34.72	-7.98%
02	Portage	80,912	88,132	-8.19%	3,553.810	4,022.05	-11.64%	22.77	21.91	3.90%
03	West Michigan	44,121	47,626	-7.36%	3,559.584	3,561.74	-0.06%	12.39	13.37	-7.30%
04	Oakland	45,887	48,533	-5.45%	3,559.584	3,561.74	-0.06%	12.89	13.63	-5.39%
05	East Main	33,578	45,778	-26.65%	1,884.166	1,793.82	5.04%	17.82	25.52	-30.17%
06	Parchment	59,385	63,920	-7.09%	3,456.584	3,456.74	0.00%	17.18	18.49	-7.09%
07	Alamo	83,354	75,894	9.83%	4,202.833	3,581.83	17.34%	19.83	21.19	-6.40%
08	Milwood	63,431	61,049	3.90%	3,559.584	3,561.74	-0.06%	17.82	17.14	3.96%
09	Gull Road	128,238	131,737	-2.66%	5,574.084	5,155.24	8.12%	23.01	25.55	-9.97%
10	Comstock	43,284	42,720	1.32%	3,559.584	3,561.74	-0.06%	12.16	11.99	1.38%
11	Stadium Drive	90,355	88,792	1.76%	5,597.084	5,337.74	4.86%	16.14	16.63	-2.95%
12	Duke	10,267	8,458	21.39%	1,036.000	996.00	4.02%	9.91	8.49	16.70%
13	South Burdick	102,672	81,821	25.48%	5,372.539	4,017.74	33.72%	19.11	20.36	-6.16%
14	West Main	119,475	116,707	2.37%	5,564.584	4,353.41	27.82%	21.47	26.81	-19.91%
15	Paterson	39,951	29,881	33.70%	1,923.417	1,867.08	3.02%	20.77	16.00	29.78%
16	Lovell	112,711	104,902	7.44%	5,918.166	5,902.66	0.26%	19.04	17.77	7.16%
19	Ring	22,830	34,127	-33.10%	1,909.500	1,888.25	1.13%	11.96	18.07	-33.85%
21	Solon/Kendall/Lafayette	28,434	43,340	-34.39%	1,202.000	1,220.40	-1.51%	23.66	35.51	-33.39%
25	Parkview	57,302	58,030	-1.25%	2,746.000	2,998.72	-8.43%	20.87	19.35	7.83%
26	West Centre	17,460	20,630	-15.37%	2,110.600	2,675.70	-21.12%	8.27	7.71	7.29%
27	East Romence	15,394	19,406	-20.67%	2,119.663	2,697.00	-21.41%	7.26	7.20	0.93%
30/31	WMU Shuttle	7,972	7,273	9.61%	-	181.36	-100.00%	#DIV/0!	40.10	
	Total Fixed Route	1,397,358	1,411,511	-1.00%	74,366.490	71,943.80	3.37%	18.79	19.62	-4.23%

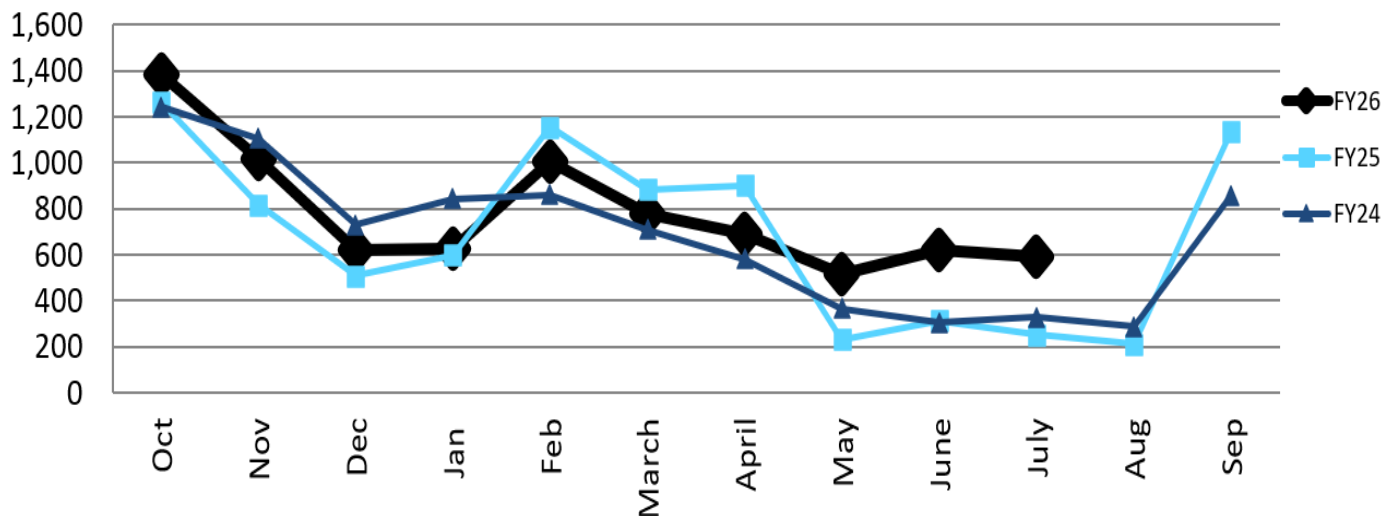
Specialized Pass Programs

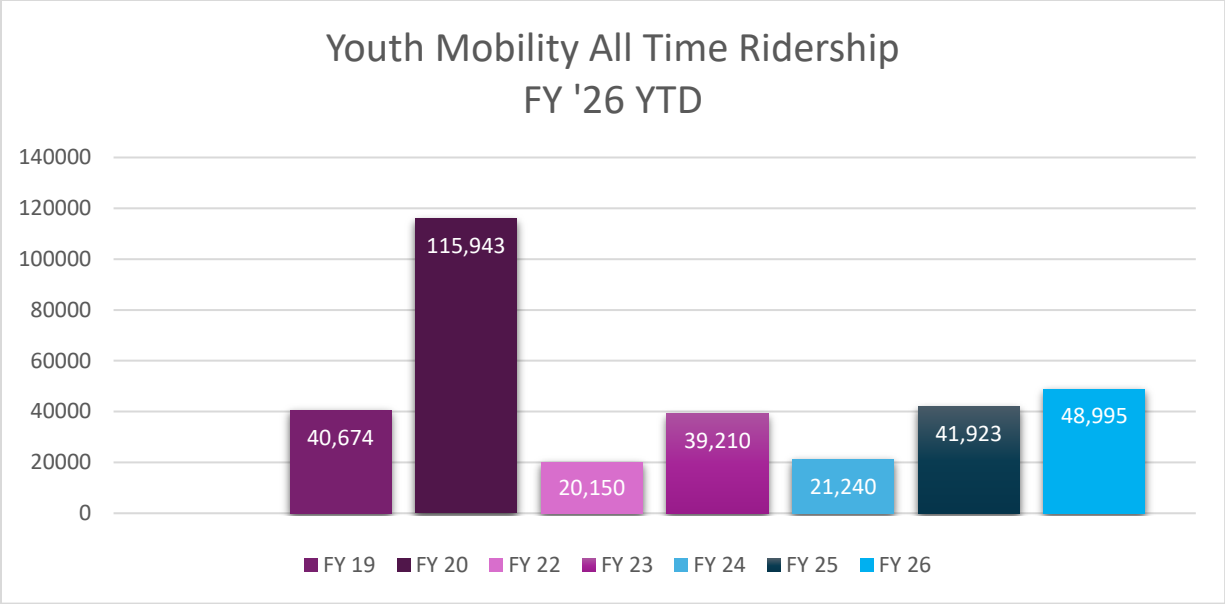
Other Data	Month to Date			Year to Date		
	# of Rides		Increase / decrease	# of Rides		Increase / decrease
	FY26	FY25		FY26	FY25	
WMU	10,667	8,940	19.32%	223,098	245,844	-9.25%
KVCC	589	253	132.81%	7,854	6,928	13.37%
Youth Mobility	2,675	1,911	39.98%	45,120	37,641	19.87%

WMU Ridership



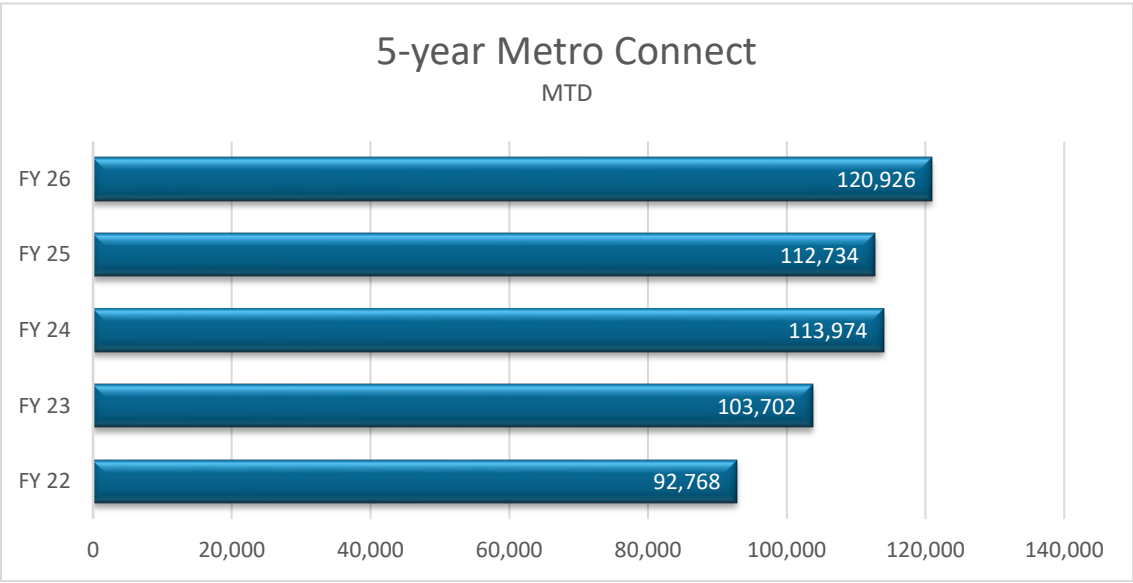
KVCC





Metro Connect Data

Metro Connect	Year to Date								
	# of Rides		Increase / decrease	Revenue Service Hours		Increase / decrease	Rides per hour		Increase / decrease
	FY26	FY25		FY26	FY25		FY26	FY25	
Demand-Response	120,926	112,734	7.27%	49,341.000	40,168.00	22.84%	2.45	2.81	-12.68%
ADA Trips	35,918	34,634	3.71%	13,900.000	13,113.00	6.00%	2.58	2.64	-2.16%

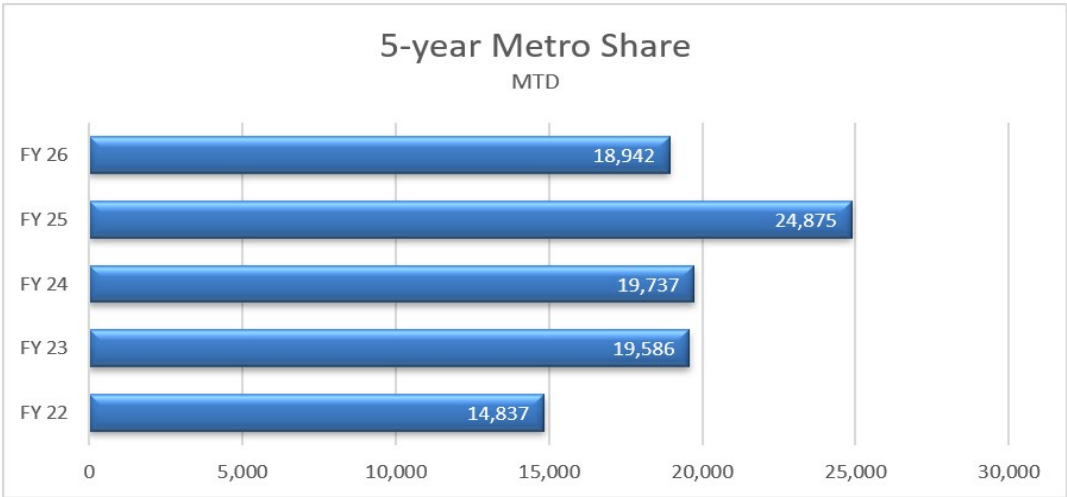


In July 2026, Metro Connect provided 329 more rides than in July 2025. The Connect service continues to enhance transportation in the community while showing continuous growth in new ADA and Senior certifications. Connect statistics are below:

- 96 New Certifications
 - 8 ADA
 - 43 Demand Response
 - 45 Seniors
- 12,192 trips provided
- 3,120 cancellations
- 0 denials
- Average call back time of 7 minutes
- Metro Connect Provides service to 25 jurisdictions, as shown below:

2025-2026											
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Total
Township											
Alamo	105	82	70	66	78	89	89	114	98	68	859
Augusta	58	43	44	47	69	60	65	50	36	38	510
Brady	30	22	22	19	22	14	18	28	69	40	284
Charleston	28	20	20	18	23	24	28	19	26	26	232
Climax	96	94	94	71	86	101	97	82	79	82	882
Climax -Village	11	4	6	10	12	3	15	6	6	9	82
Comstock	609	487	480	466	521	484	516	528	513	490	5,094
Cooper	650	559	615	580	670	759	729	694	644	669	6,569
Galesburg	230	207	196	146	205	238	313	270	260	300	2,365
Kalamazoo Township	1,005	866	859	833	947	1,008	940	924	952	940	9,274
Kalamazoo City	4,421	3,585	3,693	3,618	4,140	4,446	4,385	4,170	4,159	4476	41,093
Out Of County	117	84	83	100	111	83	85	85	55	63	866
Oshtemo	1,325	1,132	1,045	1,023	1,192	1,232	1,194	1,273	1,309	1363	12,088
Parchment	500	406	416	354	438	450	430	343	379	333	4,049
Pavillion Township	71	58	61	55	69	61	66	69	42	44	596
Portage	2,325	1,858	1,706	1,623	1,786	1,971	2,094	1,984	2,047	1978	19,372
Prairie Ronde	45	32	33	30	40	41	57	53	58	57	446
Richland	243	213	236	211	243	259	239	211	187	183	2,225
Richland- Village	0	0	0	0	0	0	0	0	0	0	0
Ross	26	29	37	18	25	25	24	21	11	22	238
Schoolcraft	542	437	382	347	440	488	464	437	390	361	4,288
School- Village	62	33	41	35	33	46	65	54	65	62	496
Texas	349	300	291	294	345	391	348	335	310	322	3,285
Vicksburg	361	262	280	223	311	340	312	297	268	265	2,919
Wakeshma	12	8	8	4	8	12	4	2	4	2	64
	13,221	10,821	10,718	10,191	11,814	12,625	12,577	12,049	11,967	12,193	118,176

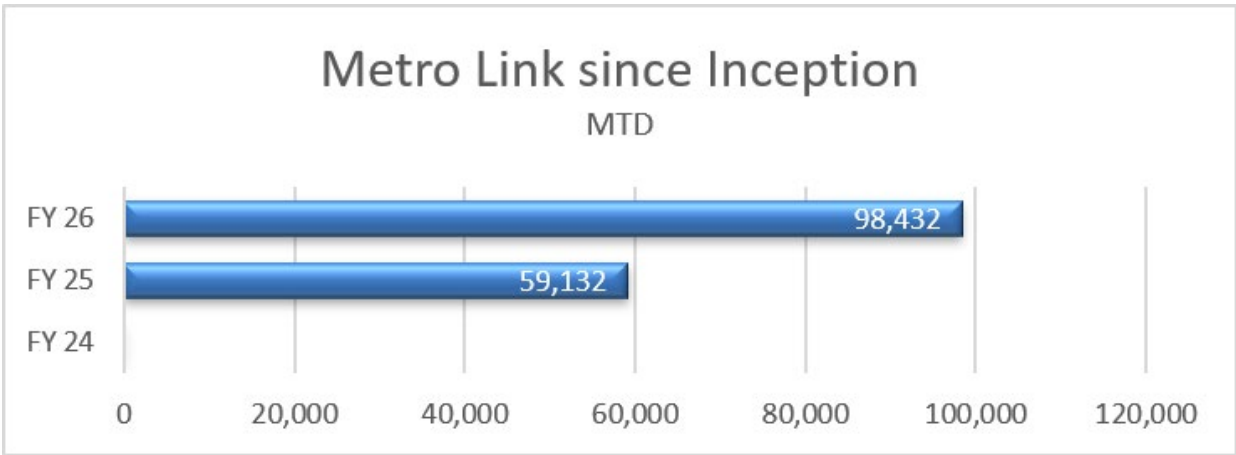
Metro Share Data



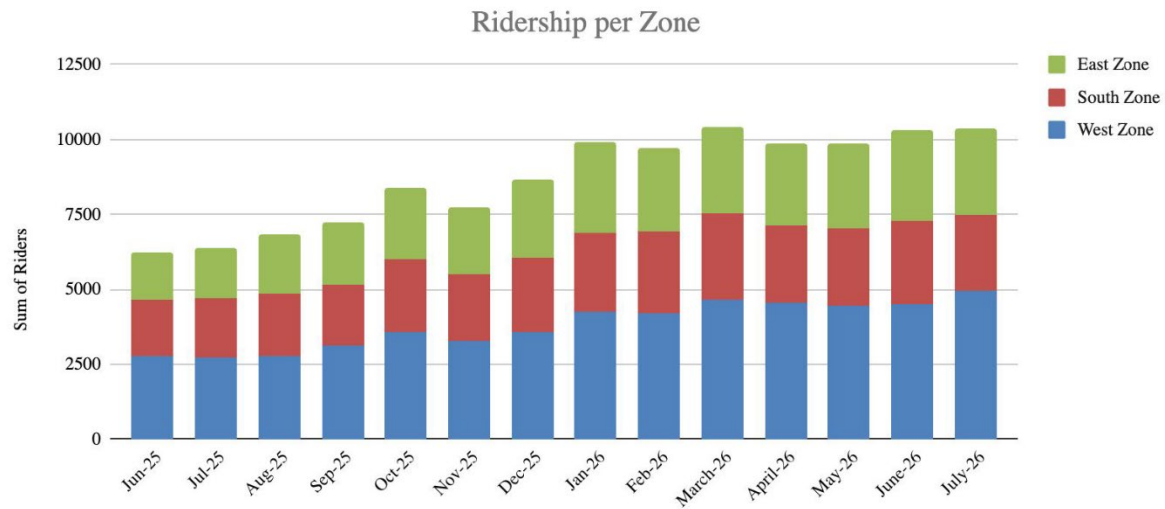
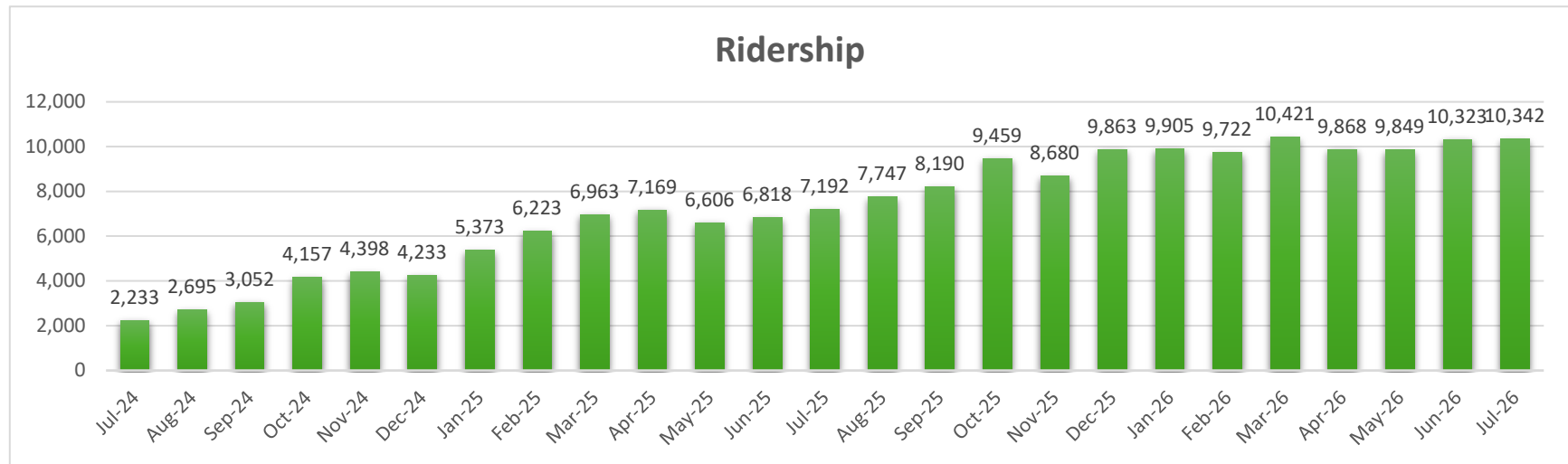
	Year to Date								
	# of Rides		Increase / decrease	Revenue Service Hours		Increase / decrease	Rides per hour		Increase / decrease
	FY26	FY25		FY26	FY25		FY26	FY25	
Metro Share	18,942	22,847	-17.09%	1,822.860	1,776.50	3%	10.39	12.86	-19.20%

Metro Link Data

Metro Link ridership has continued to grow month after month since its inception. See the chart below for more information.



Link Ridership

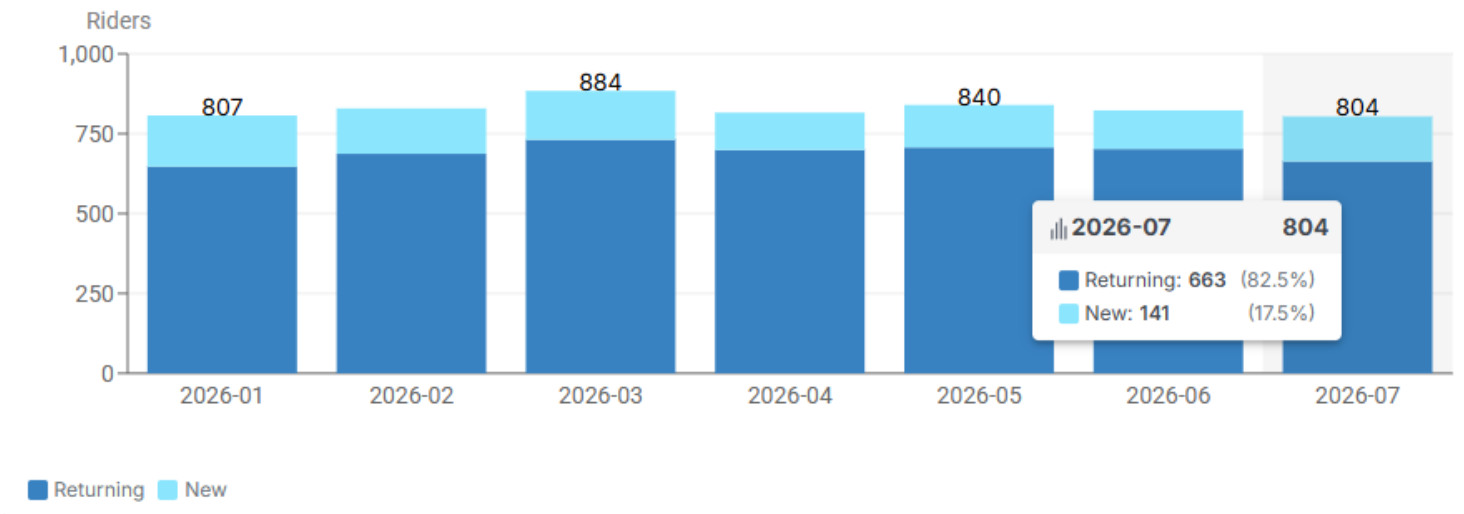


Metro Link Proposals-

- 15,666 Proposals
 - 11,687 Proposals contained a fixed route option
 - 2,823 proposals were Metro Link only
 - 960 riders did not receive proposals

Active Riders

Riders who took a ride in the period selected (broken down by those who took their first ride ever and returning riders).



Security

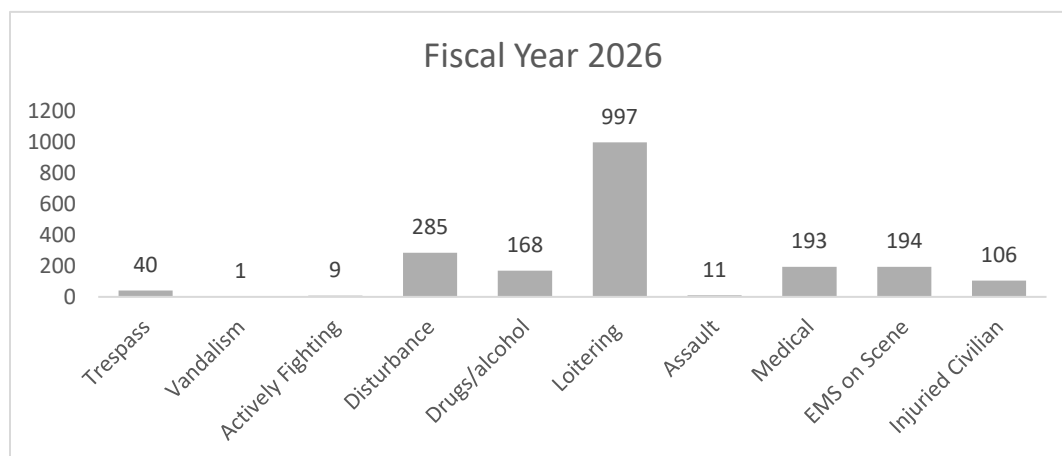
Kalamazoo Department of Public Safety presence at the KTC was consistent throughout the month of July. Their presence typically lasts for a few minutes at a time.

75 security incidents this month were regarding loitering. These loitering incidents were handled by security and required little police assistance. 34 people were found sleeping at the KTC as the weather started to change people returned to the concrete pillars at the KTC.

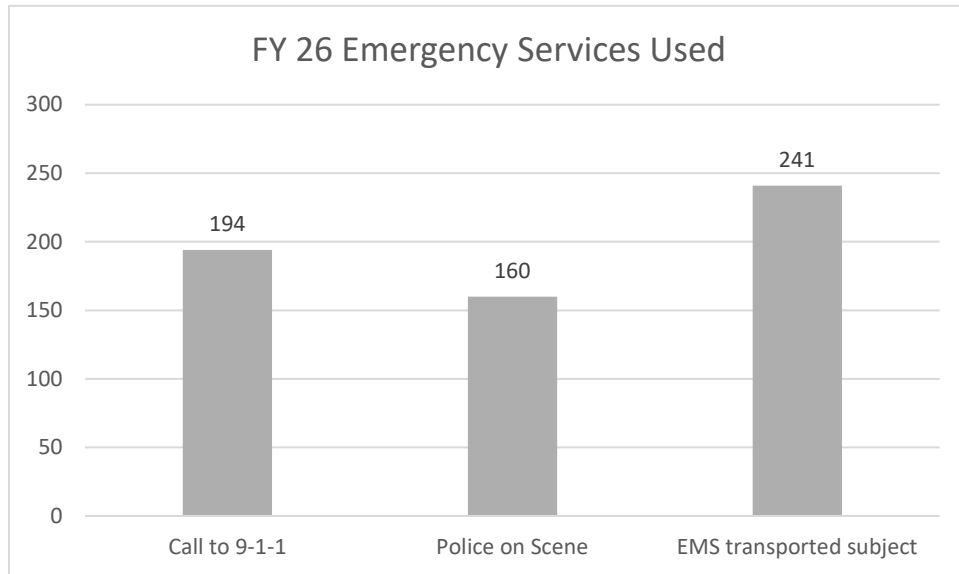
The activity summary for the month of July totals 137 security incidents. The incidents are broken down into categories below:

Incident Types		Definitions
1	Trespass	Asked to leave refused to do so/ trespassed and returned to site
75	Loitering	Significantly overstayed their time on property, sleeping, blocking paths
0	Vandalism	Damage to property
0	Active Fights	Physical altercation between parties occurred
24	Disturbances	Behavior is interrupting other people around them
0	Harassment	Using threatening or degrading language
0	Assaults	Someone physically attacked by another
0	Theft	Property stolen on KTC property
27	Medical	Medical emergency situations

FY 2026 cumulative data show the total for each category listed below:



Emergency services used per month vary and the data is based on three categories: Calls to 9-1-1 made by security or KTC staff, Police on Scene, and People transported by EMS away from the KTC. The data below shows FY 2026 Emergency services used as provided by security data.





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Agenda Item: # 8 Meeting Date: 10/12/26
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TO: CCTA and KCTA Boards
FROM: Sean McBride, Executive Director
Prepared By: Cheryl Pesti, Budget and Accounting Manager
DATE: September 21, 2026
SUBJECT: August Income & Expense Statement

BACKGROUND

The Income and Expense Statement is an internal document which is used to measure the CCTA's financial performance. The budget is used as a comparison for perspective.

We are currently within budget.

Some areas to highlight:

- Both the urban millage (CCTA) and county-wide millage (KCTA) are due in February and September. At this point we have collected \$7,525,185 (69%) of the FY26 millages.
- We have collected \$2,598,347 (78% of the budgeted amount) in fares for this year.
- The FTA operating assistance revenue is accrued at the end of the year (September). To date, we have requested \$19,550,872 in COVID-19 relief funds (2020-\$1,500,000; 2021-\$4,500,000, 2022-\$2,000,000, 2023-\$2,524,494, 2024-\$3,500,000, 2025-\$3,500,000, 2026-\$2,026,378).
- The average price for a gallon of diesel fuel in July 2025 was \$2.40 and in August 2026, it was \$3.71. This is a 55% increase.
- Total operating expenses for Metro year-to-date are 84% of the total budgeted amount.

Attachment:

1. August 2026 Income & Expense Statement



	FY2026 CCTA Board Recommended Budget	August 2026	Year to Date FY 2026	Year to Date % 92%	Monthly Funding %
STATEMENT OF INCOME AND EXPENSE					
Operating Revenue					
Fare Revenue					
Regular Route Cash	749,625	62,183	651,894	87%	2%
Metro County Connect Fares	492,255	66,367	549,895	112%	2%
Metro Link Fares	50,848	11,064	130,720	257%	0%
WMU Fares	1,197,950	0	598,975	50%	0%
Tokens	401,250	29,621	331,115	83%	1%
Pass Sales	328,215	21,638	258,331	79%	1%
Texas Twp/KVCC Prepaid Fares	113,072	0	77,417	68%	0%
	3,333,215	190,872	2,598,347	78%	6%
Other Revenue					
Advertising	75,000	0	46,875	63%	0%
Intermodal Operations	263,700	3,000	176,087	67%	0%
Miscellaneous Revenue	18,650	3,232	40,675	218%	0%
Commission Revenue - (Indian Trails)	4,200	274	2,801	67%	0%
Interest Income	295,250	20,293	221,658	75%	1%
	656,800	26,799	488,096	74%	1%
Urban Millage (CCTA)	7,017,960	2,287,807	4,589,693	65%	66%
County-wide Millage (KCTA)	3,843,823	683,469	2,935,492	76%	20%
MDOT - Operating	7,799,529	0	6,983,472	90%	0%
FTA - Operating	5,457,803	0	2,113,397	39%	0%
Provision for Depreciation	3,255,200	252,668	2,916,242	90%	7%
TOTAL OPERATING REVENUE	31,364,330	3,441,616	22,624,740	72%	100%
Operating Expenses by Division					
Administration/Overhead	8,228,448	558,907	7,062,874	86%	
Kalamazoo Transportation Center Operations	1,065,683	72,945	828,832	78%	
Maintenance	3,575,084	304,282	3,086,973	86%	
Operations	8,699,446	703,416	7,402,846	85%	
Metro Connect	6,083,142	499,441	4,877,211	80%	
Metro Share	59,553	7,498	50,752	85%	
Metro Link	3,126,958	259,429	2,551,397	82%	
TOTAL OPERATING EXPENSE	30,838,314	2,405,919	25,860,886	84%	
NET (UNFUNDED) BALANCE for period	526,016	1,035,697	(3,236,145)		



Agenda Item # 7.a.1 Meeting Date 10/12/26
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Connecting People Throughout
Kalamazoo County

To: CCTA and KCTA Boards
From: Sean P. McBride, Chief Executive Officer
Date: September 18, 2026
Subject: MDOT Master Agreement No. 2027-0054 for Public Transportation Projects

BACKGROUND

The Master Agreement language applies to all State administered Federal transit grants, State match grants, and 100% State funded grants for transit-related capital and operating programs. Some funding, such as Rideshare Projects and the Specialized Services Program are not included under the Master Agreement.

The proposed updated Master Agreement Resolution is designed to accept the Master Agreement and allows the Metro Chief Executive Officer to execute the MDOT grants.

All funds received through MDOT are also included in the Metro Budget as well as approved through the Transportation Improvement Program (TIP) as approved by the Kalamazoo Area Transportation Study (KATS) Policy Committee.

This is a standard agreement used by MDOT with Metro and other transit agencies. A similar Master Agreement was approved by the CCTA and KCTA in October 2021. A copy of the agreement is available upon request.

RECOMMENDATION

The Chief Executive Officer recommends approval of the attached resolution that: 1) accepts a Master Agreement with the State of Michigan – Department of Transportation outlining grant funding terms and conditions for MDOT Master Agreement No. 2027-0054; and 2) designates specific staff to execute project authorizations during the contract period.

Attachments:

1. Authorizing Resolution

CENTRAL COUNTY TRANSPORTATION AUTHORITY, KALAMAZOO MICHIGAN

RESOLUTION NO. 26-006

**A RESOLUTION BY THE CENTRAL COUNTY TRANSPORTATION AUTHORITY (CCTA)
ACCEPTING MDOT MASTER AGREEMENT NO. 2027- 0054 FOR PUBLIC
TRANSPORTATION PROJECTS**

WHEREAS, the State of Michigan Master Agreement No. 27– 0054 and,

WHEREAS, the CCTA has the authority to contract with the Michigan Department of Transportation for State and/or federal funds for passenger transportation related services; and,

WHEREAS, the CCTA does hereby approve and accept MDOT Master Agreement Number 2027-0054; and

WHEREAS, the CCTA does hereby approve execution of Public Transportation Projects with the Michigan Department of Transportation which are issued under Master Agreement 2027- 0054,

NOW, THEREFORE, BE IT RESOLVED that the designees specified below are authorized to enter into and execute, on behalf of the CCTA, all such Project Authorizations with the Michigan Department of Transportation for passenger-related services for the agreement period:

Chief Executive Officer (Sean McBride), his successor and or designee(s); and
Chief Administrative Officer (Greg Vlietstra), his successor and or designee.

The aforementioned Resolution was offered by _____ and supported by _____.

AYES:

NAYS:

ABSENT:

RESOLUTION ADOPTED.

CERTIFICATE

I, Barbara A. Blissett, Clerk for the Central County Transportation Authority, Michigan, having custody of the records and proceedings, do hereby certify that I have compared this resolution adopted by the Central County Transportation Authority at the meeting of October 12, 2026, with the original minutes now on file and of record in the office and that this resolution is true and correct.

Barbara A. Blissett, Clerk



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Kalamazoo County

Agenda Item # 7.a.2 Meeting Date 10/12/26
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TO: CCTA and KCTA Boards
FROM: Board Operations Committee
SUBJECT: CCTA and KCTA Nominating Committee
DATE: October 5, 2026

DISCUSSION

The Board Operations Committee, according to Policy No.1.16 Board Officer Appointment Process adopted on September 30th discussed the selection of Boardmembers from both Authorities.

Current CCTA and KCTA Officers are:

CCTA: Chair – Curt Aardema and Vice-Chair – Garrylee McCormick
KCTA: Chair –Curt Aardema and Vice-Chair – Dusty Farmer

Since the KCTA and CCTA meet in a joint meeting it is recommended that the Nominating Committees of the KCTA and CCTA meet and work together to identify to recommend the KCTA and CCTA Chair and Vice-Chair. Members of the Nominating Committee may be nominated for leadership positions.

The Board Operations Committee has appointed the following Boardmembers to the CCTA/KCTA Nominating Committee: Greg Rosine (Chair), Tristin Mabin, Gary Sigman.

New Officers are planned to be appointed at the February 8, 2025 Board meeting.

RECOMMENDATION

The Board Operations Committee recommend the above-named Boardmembers as a Nominating Committee for the recommendation of the next CCTA and KCTA Chair and Vice Chair.

ATTACHMENT

1. Board Officer Appointment Process No. 1.16



**CENTRAL COUNTY TRANSPORTATION AUTHORITY AND
KALAMAZOO COUNTY TRANSPORTATION AUTHORITY BOARD POLICY**

BOARD OFFICER APPOINTMENT PROCESS

NO: 1.16

PURPOSE

To define the process for nominating and appointing the officers of the CCTA and KCTA Boards. The officers include the Chair and Vice-Chair for each board.

POLICY STATEMENT

The Board Operations Committee shall, prior to the Annual Meeting in odd number years, appoint a Nominating Committee for officers. A member of the Board Operations Committee shall serve as chair. The Nominating Committee shall have a representative from the Performance Monitoring Committee, the External Relations Committee, and the Planning and Development Committee. There shall also be adequate representation of both the KCTA and CCTA. The Nominating Committee shall recommend a slate of officers for consideration by both the KCTA and CCTA. The Nominating Committee shall be dissolved concluding the election of new officers.

Should a Chair or Vice-Chair of the CCTA/KCTA become vacant midterm, the Board Operations Committee will recommend to the KCTA and CCTA an interim Chair or Vice-Chair for the duration of the vacated term. The period for which an individual is appointed midterm as interim shall not count toward the two-year term limit for a subsequent appointment. The interim position shall require KCTA and CCTA Board approval at a regular meeting.

APPROVAL

Greg Rosier 3/11/24
KCTA/CCTA Board Chair Date

B.B. Lussick 3/11/24
KCTA/CCTA Board Clerk Date



AGENDA and MEETING NOTES

Board Operations Committee

September 30, 2026 at 8:00 AM

In-Person Meeting

Members: Curtis Aardema, Chris Burns, Dusty Farmer, Aditya Rama

Absent: Lisa Mackie

Staff: Sean McBride, Annette Arkush

1. Review Committee Activities
 - a. External Relations Committee – No meeting in September
 - b. Planning and Development – Still working on Executive Director Review
 - c. Performance Monitoring – Completed Executive Director Review

2. Review CCTA/KCTA October 12, 2026 Meeting Agenda

Notes:

- The Committee reviewed the October 12th meeting agenda.
- CEO McBride distributed an overview of the MDOT Master Agreement and advised that he would provide the detailed agreement should anyone wish to review
- Board Chair Aardema asked for an addition to the Board packet to include a summary document regarding the logistical details for the December 11th board retreat. Currently the agenda includes discussion regarding the facility study and Board governance structure and jurisdictional boundaries. Suggestions for additional topics included kick-off discussion for new board members to express their thoughts and suggestions for improvement. (A copy of the preliminary Retreat Agenda is attached.)
- Additional Board meeting items for future discussion include fare policies, event center impacts and the two-way road conversion impacts.

2. Other Items/Updates

Notes:

- Chair Aardema spoke briefly regarding the need to establish the nominating committee for October board approval so that they can begin working on recommendations for new officers for the next term. Greg Rosine has accepted the Chair position.
- Chair Aardema requested that the Executive Assistant bring the Operation Committee together the week of October 5th to finalize the CEO Evaluation.
- The next meeting is October 28, 2026

The meeting adjourned at 9:00 am.

Preliminary
Board Retreat
Planning
Version – October 8, 2026

Date: Friday, December 11, 2026

Location: KVCC Culinary Campus, 418 E. Walnut Street, Kalamazoo (Across from Bronson)

Time: 8:30 am to 1 pm

Agenda:

1. Introduction

- a. Welcome
- b. Meeting Purpose
- c. Housekeeping

2. Get to Know Each Other

- a. Service Innovation Brainstorm

3. Future Facilities Master Planning

- a. Presentation by DLZ

4. Governance – Committees

- a. Board Committee Structure Purpose and Possibilities
- b. Overview of 2027 Biennial Leadership and Committee Restructuring

5. Governance – CCTA Boundaries and Composition

- a. Overview of CCTA Articles of Incorporation, Boundaries,
- b. Discuss CCTA Board Representation
- c. Discuss CCTA Boundary Growth Potential

6. Lunch



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Agenda Item # 8 Meeting Date 10/12/26
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TO: CCTA and KCTA Boards
FROM: Sean McBride, Chief Executive Officer
Prepared by: Abigail Wright, Communications Manager
SUBJECT: Chief Executive Officer Update
DATE: October 12, 2026

Human Resources

Amber Richardson, Jasmine Wright, and Austin Kreutzfeld joined Metro on September 29 as Coach Operators. After 30 days of training, and upon obtaining their Commercial Driver's License (CDL), they will begin independently driving in late November.

Toby Maronto also joined Metro on September 29 as our Customer Service Team Lead at the Kalamazoo Transportation Center. Toby is a Michigan State University alum and is looking forward to supporting the team and the community.

Third Quarter De-escalation Training

The Kalamazoo Department of Public Safety (KDPS) hosted De-escalation Training for frontline supervisors, drivers, maintenance, customer service, and any recent hire that hasn't undergone training since their start date. KDPS hosted three sessions the week of September 21, covering various methods and best practices for decreasing the severity of a conflict in the field.

Community Events

On September 21, Metro hosted Operation Lifesavers, a national non-profit rail safety education organization, at the KTC. They shared information about staying vigilant around railroad crossings and their overall mission as an organization. On September 25, Metro returned to Western Michigan University for their Fall Sustainability Fair to host a table. On September 29, Sean McBride spoke at Green Drinks Kalamazoo, a monthly sustainability network for local organizations, about how Metro supports and compliments a green community.

Upcoming events include:

- Project Connect at Housing Resources Inc. from 12 – 3:00pm on October 14. Metro will be providing 100 free bus passes for transportation to and from the event.
- KRESA Fall Transition Fair at Transition Services North from 2 – 5:00pm on October 15.

WMU Leadership Conference

On September 18, Dr. Jennifer Bott and Dr. Decker Hain's from WMU's Haworth College of Business hosted a Joint Values Session for leadership and executive employees to discuss shared values. Previously, the manager cohort met to create a meaningful list of values, with Metro's mission and vision as the throughline, and this second session aimed to bring more employees into the working group to discuss best practices for demonstrating these values as a team.

The three-hour session culminated in one banner theme, "One Team, One Mission," with five corresponding values brought forth. The working group discussed actions and behaviors associated with each, aligned with organizational and individual goals for performance evaluations.

Veterans Pilot Pass Program

Lauren King, Supervisor of the Kalamazoo County Government Veterans Service Office, is working with Metro to develop a pilot pass program for veterans in need of mobility solutions.



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Agenda Item: 8.a Meeting Date: 10/12/26
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TO: CCTA and KCTA Boards
FROM: Sean McBride, Executive Director
Prepared by Richard G Congdon, On-Demand Services Manager
DATE: October 5, 2026
SUBJECT: September On-Demand Services Update

BACKGROUND

Metro's On-Demand services consist of paratransit service Metro Connect, microtransit service Metro Link and specialized van service Metro Share. Metro Connect travels anywhere in Kalamazoo County and the VA hospital in Battle Creek and includes ADA service. Metro Connect is contracted with First Student, Inc. Metro Link began service in April 2024, and travels in three zones within the Metro service area. Daily operations are done by VIA Transportation, Inc. Metro Share provides free vans to non-profit agencies serving seniors and individuals with a disability. Metro staff does all the training, maintenance and operations. These services supplement and extend the fixed-route system.

DISCUSSION

Metro Connect

Metro Connect provided 11,367 trips in August, with 3,420 of those ADA trips. Metro Connect statistics for August include:

- 118,921 Passenger Miles
- 97,584 Total Miles
- 85,011 Revenue Service Miles
- 6,874 Total Hours
- 14,857 Ride Requests
- 0 Denials
- 60 County-to-County Transfers
- 27 Veterans Administration Hospital Trips
- 97% On-Time Performance
- 17 ADA, 55 Disability and 47 Senior Certifications

Metro Connect is in the process of purchasing vehicles as part of the alternative fuel vehicle grant that Metro was awarded. These midsize buses will use propane that will make them eligible for fuel credits and to lock in a propane price for the year. The size of the buses does not require a CDL which will make it easier to hire drivers. This will also add new vehicles to the fleet for the start of the new contract. The purchase of these vehicles will be brought to the CCTA and KCTA for approval in the next few months with additional information on propane and its use as alternative fuel.

Metro Link

Metro Link had 9,859 rides in August with a utilization of 2.8. The average wait time was 16.9 minutes, and the average ride went 3.4 miles in 9.9 minutes. There were 1,596 five-star ratings left for an average monthly rating of 4.9.

The West Zone had 4,368 rides, the South Zone 2,483 and the East Zone 2,534. The overlaps to the Zones had 297 trips and Metro Link coordinated with the fixed-route buses 93 times. There were 808 active riders in August with 434 new passenger registrations.

Metro Link welcomed back students in August through a series of PUSH notifications. When a rider downloads the Metro Link app they can opt to receive notifications that give details about the service, do promotions and lets riders know about changes and improvements to service. These notifications are written by Metro and can be released on set dates.

Metro Share

Metro Share is Metro's specialized van program that provides vehicles to local non-profit agencies that serve individuals with a disability and seniors 62 years of age and older. Agencies are approved by Metro and provide the drivers. All drivers are trained by Metro staff and must attend an annual refresher course. Agencies submit their reservations prior to the month of service and vans are assigned on a first-come-first served basis.

There are currently nine Ford Transit vans in the fleet, with one permanently assigned to South County Community Services in Vicksburg and the others housed in Metro's garage and available to agencies daily. Metro provides all the training, fuel and maintenance at no cost to the agencies. All vans are ADA-accessible. Drivers can take the vans within a 60-mile radius of Metro and cannot leave the State of Michigan. There are currently 35 agencies with 60 active drivers in the program.

Drivers must pass a criminal background check and have a clean driving record. New driver trainings are held quarterly where drivers are trained in safety, policies, lift operation, mobility device securement and reporting. Classes are held at Metro and include classroom and hands-on training.

Funding for Metro Share is largely provided by the State of Michigan based on reporting of ride statistics and passenger counts. Metro recently began using tablets in all the vehicles to make reporting easier and more accurate for drivers and ensure that Metro Share is receiving all available funds. Metro Share is planning a Youth Mobility program that will assist in transporting area youth to after school and other programs when no transportation is provided.

Metro Share agencies made 1,839 trips in August and travelled 8,990 passenger miles in 216 revenue hours. A fiscal year summary will be provided at the next meeting.

REQUEST FOR PROPOSALS UPDATE

The Request for Information for scheduling software packages was issued on September 16th. The due date was extended one week due to requests from vendors and Metro is currently answering vendor questions about the RFI for an opening of October 22, 2026. Metro had a first meeting with consultant Left Turn Right Turn for a "discovery" session where they asked detailed questions and measured expectations moving forward. They are working on the initial draft of the service requirements of the RFP.

RECOMMENDATION

This item is for informational purposes only.