

**CENTRAL COUNTY TRANSPORTATION AUTHORITY  
KALAMAZOO COUNTY TRANSPORTATION AUTHORITY  
Joint Regular Meeting  
November 14, 2022**

Place: Metro Administration Building, 530 N. Rose Street  
Time: 11:30 A.M.  
Staff Present: Sean McBride, Greg Vlietstra, Rob Branch, Keshia Woodson-Sow, Richard Congdon, Juvar Curtis, Kathy Schultz, Annette Arkush  
Others Present: John Gisler

**1.) KCTA ROLL CALL**

*KCTA Members Present: Curtis Aardema, Jeff Breneman, Tafari Brown, Dusty Farmer, Martin Janssen, Aditya Rama, Tim Sloan, Greg Rosine*

*KCTA Members Absent: Sam Urban*

**1). CCTA ROLL CALL**

*CCTA Members Present: Curtis Aardema, Rob Britigan, Chris Burns, Dusty Farmer, Rod Halcomb, Martin Janssen, Garrylee McCormick, Lisa Moaiery, Randy Thompson, Greg Rosine*

*CCTA Members Absent: None*

*A motion was made by KCTA to excuse the absence of Pearson.*

*Motion: Farmer*

*Second: Britigan*

*Motion carried by voice vote.*

**2.) REQUEST FOR APPROVAL OF AGENDA/MINUTES/2023 CCTA/KCTA MEETINGS**

*A motion was made by KCTA and CCTA for approval of the joint CCTA/KCTA meeting agenda for November 14, 2022, and for approval of the joint CCTA/KCTA meeting minutes for October 10, 2022, and the 2023 schedule of CCTA/KCTA board meetings.*

*Motion: Britigan*

*Second: Janssen*

*Motion carried by voice vote.*

**3.) PUBLIC COMMENT** – John Gisler reported that the South County Commission did a Wage and Salary Study. It had not been done in twenty-seven years and found that the compensation of county employees was down on average 4.89% from the market rate.

**4.) CONSIDERATION TO APPROVE APPLE BUS CONTRACT EXTENSION**

Metro Connect Manager Richard Congdon presented the rationale to approve a two-year contract extension for Apple Bus (First Student) in the amount not to exceed \$10,902,132. He cited the increase in wages as they main reason for the cost increase in order to retain drivers, recruit new drivers and stay competitive. First Student, the company that is in the process of purchasing Apple Bus, has agreed to look into pilot projects such as transportation to work, micro transit and increased partnerships with neighboring counties to increase ridership. In addition, fuel costs have risen significantly.



*Motion was made by KCTA and CCTA to authorize the Executive Director to execute the documents for related to this purchase.*

*Motion: Sloan  
Motion carried by a roll call vote.*

*Support: McCormick*

*Ayes: Aardema, Breneman, Brown, Farmer, Janssen, Sloan, Rosine  
Nays: None  
Absent: Urban*

*Ayes: Aardema, Britigan, Burns, Farmer, Halcomb, Janssen, McCormick, Moaiery, Thompson, Rosine  
Nays: None  
Absent: Pearson*

## **7.) EXECUTIVE DIRECTORS REPORT**

Exec. Dir. McBride provided additional information on the following topics:

- Holiday Parade reminder, Saturday, November 19, 2022
- Exec. Dir. McBride received a request from the new owners of Crossroads Mall asking Metro to contribute to the cost of a new parking lot and pay an annual and perpetual maintenance fee in order to have bus service access the Mall property.
- Metro administrative and managerial staff took a one-day facilitated retreat on October 26th to focus on team building and customer service engagement. Halcomb asked what any bullet points were taken from the retreat. Exec. Dir. McBride stated that he came away with the idea that the staff had a desire to innovate and focus on process improvement in their areas of expertise and desired to be empowered to make such improvements.
- COA status – A draft of the COA will be provided at the December 12 Board meeting. This meeting will include an in-depth discussion with Boris Pachik from Foursquare Integrated Transportation Planning regarding the proposed recommendations for Metro service in the future. Additional stakeholder meetings are planned with the consultant on December 12 and 13, 2022. Aardema requested they meetings be listed on Facebook later this week.

Included with the minutes is the summary memo and updates provided to the Boards.

## **8.) SUBCOMMITTEE REPORTS**

Chair Rosine stated that due to time constraints, the subcommittee updates would be suspended for this month.

## **9.) CHAIRPERSON REPORT** – None

## **10.) PUBLIC COMMENT** – None

## **11.) MEMBERS TIME** – None

At 12:00 P.M. the CCTA and KCTA Boards paused for a short break.

At 12:15 P.M. the CCTA and KCTA Boards returned to open session.

**12). METRO GOVERNANCE STEERING COMMITTEE PRESENTATION ON GOVERNANCE FINE-TUNING INITIATIVE ACTION REPORT**

The Governance Fine-tuning Initiative Steering Committee (Rosine, Farmer, Breneman, Rama, Brown and Aardema) delivered a presentation that introduced enhancements to the CCTA/KCTA Governance Structure and Policies. Attached to the Action Report provided, there are three resolutions presented for first reading, that the Board will be asked to adopt in the December Board meeting. The purpose of these resolutions is to adopt key short-term actions that are important in the implementation of the Action Report. Chair Rosine thanked the consultant, Mr. Doug Eadie for his guidance during this planning phase.

**13.) ADJOURNMENT**

*A motion was made by KCTA and CCTA to adjourn the KCTA/CCTA meeting.*

*Motion: Janssen*

*Support: Brown*

*Motion carried by voice vote.*

The meeting adjourned at 1:45 P.M.

---

Greg Rosine  
CCTA Chairperson

---

Annette Arkush  
CCTA Acting Clerk

---

Greg Rosine  
KCTA Chairperson

---

Annette Arkush  
KCTA Acting Clerk