

**CENTRAL COUNTY TRANSPORTATION AUTHORITY
KALAMAZOO COUNTY TRANSPORTATION AUTHORITY
Joint Regular Meeting
April 8, 2024**

Place: Comstock Township Hall, 5876 King Highway
Time: 11:30 A.M.
Staff Present: Sean McBride, Greg Vlietstra, Keshia Woodson-Sow, Sarah Joshi, Rob Branch, Richard Congdon, Annette Arkush, Barbara Blissett
Others Present: Darlene McCracken, Jack Urban, Andrew Bartasius, Omar Sarr

1.) KCTA ROLL CALL

KCTA Members Present: Curtis Aardema, James Ayers, Tafari Brown, Dusty Farmer, Aditya Rama, Gary Sigman, Tim Sloan, Greg Rosine

KCTA Members Absent: Isaiah Williams

A motion was made to excuse Williams.

Motion: Aardema

Second: Farmer

Motion carried by voice vote.

1). CCTA ROLL CALL

CCTA Members Present: Curtis Aardema, Rob Britigan, Chris Burns, Dusty Farmer, Rod Halcomb, Garrylee McCormick, Jim Pearson, Randy Thompson, Greg Rosine

CCTA Members Absent: Lisa Mackie

A motion was made to excuse Mackie.

Motion: Holcomb

Second: McCormick

Motion carried by voice vote.

2.) REQUEST FOR APPROVAL OF AGENDA/MINUTES

A motion was made by KCTA and CCTA for approval of the joint CCTA/KCTA meeting agenda for April 8, 2024 and for approval of the joint CCTA/KCTA meeting minutes for March 11, 2024.

Motion: Sloan

Second: Halcomb

Motion carried by voice vote.

3.) WELCOME - Comstock Township Supervisor Randy Thompson welcomed Boardmembers and guests to the newly renovated township hall.

4.) PUBLIC COMMENT – Darlene McCracken inquired about the bus stop by Kalamazoo 10 theater being moved. She commented that bus rides for senior citizens in Ann Arbor and Chicago were free.

5.) PERFORMANCE MONITORING COMMITTEE

Aaron Stevens, on behalf of Maner Costerisan, presented the Fiscal Year 2023 Financial Reports for KCTA and CCTA. (A PowerPoint is included with the minutes and materials on the presentation are available on the website www.kmetro.com).

A motion was made to receive the KCTA Financial Report for the year ending September 30, 2023.

Motion: Sigman Second: Farmer

Motion carried by voice vote.

A motion was made to receive the CCTA Financial Report for the year ending September 30, 2023.

Motion: Halcomb Second: McCormick

Motion carried by voice vote.

Support Services Director Greg Vlietstra introduced a request to approve a bus tire lease from Bridgestone America for the lease of bus tires. Vlietstra explained that it was determined that as of last year leasing tires provided a substantial savings of \$93,000 versus an outright purchase. He said sealed bids were received and, Bridgestone responded with the lowest bid.

A motion was made by KCTA and CCTA to approve the Performance Monitoring Committee and staff recommendation to approve a five-year contract with Bridgestone America Tire Operations for the lease of bus tires in an amount not to exceed \$403,718 and authorize the Executive Director to execute all documents related to the contract.

Motion: Thompson/Aardema Second: Aardema/Ayers

Motion carried by a roll call vote.

Ayes: Aardema, Ayers, Brown, Farmer, Rama, Sigman, Sloan, Rosine
Nays: None
Absent: Williams

Ayes: Aardema, Britigan, Burns, Farmer, Halcomb, McCormick, Pearson, Thompson, Rosine
Nays: None
Absent: Mackie

6.) PLANNING AND DEVELOPMENT COMMITTEE

Dir. of Support Services Vlietstra provided background information regarding the annual grant funding from the Michigan Department of Transportation.

A motion was made by KCTA and CCTA to adopt Resolution No. 24-001, a RESOLUTION OF INTENT to apply for annual grant funding from the Michigan Department of Transportation for Fiscal Year 2025 and authorize the Executive Director to execute documents related to this action.

Motion: Aardema/Farmer Support: Farmer/Aardema

Motion carried by a roll call vote.

Ayes: Aardema, Ayers, Brown, Farmer, Rama, Sigman, Sloan, Rosine
Nays: None
Absent: Williams

Ayes: Aardema, Britigan, Burns, Farmer, Halcomb, McCormick, Pearson, Thompson, Rosine
Nays: None
Absent: Mackie

Metro Connect Program Manager Richard Congdon presented the updates the Title VI Program and Procedures. He indicated this was a requirement of the Federal Transit Administration (FTA) to be completed every three years. Congdon explained Title VI assures that no person shall on the grounds of race, color, or national origin be excluded or discriminated under any Metro programs or activities.

A motion was made by KCTA and CCTA to approve the updated Title VI Program and Procedures.

Motion: Aardema/Halcomb Second: Aardema/McCormick

Motion carried by a roll call vote.

Ayes: Aardema, Ayers, Brown, Farmer, Rama, Sigman, Sloan, Rosine

Nays: None

Absent: Williams

Ayes: Aardema, Britigan, Burns, Farmer, Halcomb, McCormick, Pearson, Thompson, Rosine

Nays: None

Absent: Mackie

7.) EXTERNAL RELATIONS COMMITTEE

Chair Farmer reported that the External Relations Committee was offering for a first reading a proposed amendment to Policy No. 1.15 regarding the External Relations Committee. She said it was discussed in November by the Committee about its role and responsibilities.

A motion was made by KCTA and CCTA to offer for first reading an amendment to Policy No. 1.15 External Relations Committee.

Motion: Farmer/Burns Second: Aardema/Britigan

Motion carried by a voice vote.

Prior to the motion Chair Farmer explained how the Committee was redefining the roles and responsibilities to ensure that the Executive Director was directing staff and not the Committee.

8.) BOARD OPERATIONS COMMITTEE

Chair Rosine commented on the future CCTA and KCTA millage elections in 2025 and 2026 respectively.

Exec. Dir. McBride presented a PowerPoint with a history and timeline for the future millage elections. He said the first thing needed would be to review the current CCTA boundaries and contact all municipalities to see if adjustments needed to be made.

The Boards discussed various scenarios to move forward with preparations for the future millages including: reviewing CCTA boundaries related to voting precincts, do's and don't of promoting millage votes and use of service agreements.

9.) EXECUTIVE DIRECTORS REPORT

Included with the minutes is a summary memo and updates provided to the Boards.

10.) SUBCOMMITTEE REPORTS

Pension Board – Did not meet.

KATS Policy Committee – Aardema reported on the progress of the road projects. Discussion continued concerning all the road construction that would be taking place throughout the summer and its effect on road traffic.

Local Advisory Committee (LAC) – Did not have a quorum.

11.) CHAIRPERSON REPORT – No report.

12.) PUBLIC COMMENT – None

13.) MEMBERS TIME – None

14.) PRESENTATION ON METRO LINK ROLLOUT – Dep. Dir. of On Demand Services Sarah Joshi presented an update on the outreach for the rollout. Via representatives Andrew Bartasius and Omar Sarr also presented. They responded to questions from the Boards and invited everyone to a photo shoot and view the Metro Link vehicle outside.

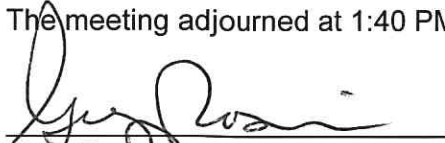
A motion was made by KCTA and CCTA to adjourn the KCTA/CCTA meeting.

Motion: McCormick

Support: Aardema

Motion carried by voice vote.

The meeting adjourned at 1:40 PM.



Greg Rosine
CCTA Chairperson



Greg Rosine
KCTA Chairperson



Barbara Blissett
CCTA Clerk



Barbara Blissett
KCTA Clerk