

**CENTRAL COUNTY TRANSPORTATION AUTHORITY
KALAMAZOO COUNTY TRANSPORTATION AUTHORITY
Joint Regular Meeting
February 12, 2024**

Place: Metro Administration Building, 530 N. Rose Street
Time: 11:30 A.M.
Staff Present: Sean McBride, Greg Vlietstra, Keshia Woodson-Sow, Sarah Joshi, Richard Congdon, Annette Arkush, Barbara Blissett
Others Present: Earl Cox, Sr., ATU Anthony Harp, ATU

1.) KCTA ROLL CALL

KCTA Members Present: Curtis Aardema, James Ayers, Tafari Brown, Aditya Rama, Tim Sloan, Isaiah Williams,
KCTA Members Absent: Dusty Farmer, Gary Sigman, Greg, Rosine

A motion was a motion was made to excuse Farmer, Sigman, Rosine
Motion: Sloan Second: Brown

Motion carried by voice vote.

1). CCTA ROLL CALL

CCTA Members Present: Curtis Aardema, Rob Britigan, Chris Burns, Rod Halcomb, Garrylee McCormick, Randy Thompson,

CCTA Members Absent: Dusty Farmer, Lisa Mackie, Jim Pearson, Greg Rosine

A motion was a motion was made to excuse Farmer, Mackie, Pearson, Rosine
Motion: McCormick Second: Britigan

Motion carried.by voice vote

2.) REQUEST FOR APPROVAL OF AGENDA/MINUTES

A motion was made by KCTA and CCTA for approval of the joint CCTA/KCTA meeting agenda for February 12, 2024 with the removal of the Metro Share update and for approval of the joint CCTA/KCTA meeting minutes for January 8, 2024.
Motion: Britigan Second: Thompson

Motion carried by voice vote.

3.) PUBLIC COMMENT – None

4.) PLANNING AND DEVELOPMENT COMMITTEE

Burns reported the Planning and Development Committee reviewed the Board agenda item: Update to Public Transit Human Service Plan (PTHS).

Exec. Dir. McBride provided an overview of the Plan. He said the Plan was a requirement by the Federal government for Metro to receive 5710 funds for serving senior citizens, people with disabilities and lower income individuals. Exec. Dir. McBride stated that these funds were used primarily for replacement vans for Metro Connect and Metro Share.

Halcomb asked if the Microtransit Pilot would interfere with CCTA boundaries that are designated within the Plan. Exec. Dir. McBride explained that because it was a pilot project, the CCTA

boundaries would not come into play until the pilot was completed and final routes were determined.

Burns indicated in the future the Committee would be reviewing items like the Employee Handbook updates for a recommendation to the Board.

A motion was made by KCTA and CCTA to approve the updated Public Transit Human Services Plan (PTHS) for 2024.

Motion: Brown/Thompson Second: Ayers/McCormick

Motion carried by a roll call vote.

Ayes: Curtis Aardema, James Ayers, Tafari Brown, Aditya Rama, Tim Sloan, Isaiah Williams

Nays: None

Absent: Farmer, Sigman, Rosine

Ayes: Curtis Aardema, Rob Britigan, Chris Burns, Rod Halcomb, Garrylee McCormick, Randy Thompson

Nays: None

Absent: Farmer, Mackie, Pearson, Rosine

5.) PERFORMANCE MONITORING COMMITTEE

Chair Aardema reported that the Performance Monitoring Committee had not met but noted the various monthly reports in the packet and the additional information provided in the Security Report.

6.) EXTERNAL RELATIONS COMMITTEE

Exec. Dir. reported the External Relations Committee would be meeting the next week and discussing the Annual Report as well as the microtransit name.

Vice Chair Aardema reminded Boardmembers about the jurisdictional assignments.

7.) BOARD OPERATIONS COMMITTEE

Vice Chair Aardema reported the Board Operations Committee met and reviewed the February 12th CCTA/KCTA meeting agenda.

Vice-Chair Aardema stated the Board Operations Committee discussed bylaws and policy changes to reflect changes regarding committees to align with the new governance structure. It is intended to be presented for first reading.

Boardmembers discussed that the possible effects of two-year terms for Committee chairs since some Boardmembers have been elected from various jurisdictions and have their own term limits.

The Board Operations Committee offered for first reading Policy No. 1-16 and amendments to the CCTA and KCTA bylaws to amend the Annual Meeting Section.

8.) EXECUTIVE DIRECTORS REPORT

Exec. Dir. McBride updated the Boardmembers on the microtransit timeline. He said staff was meeting with VIA each Wednesday to work out the details including boundaries and logos. He suggested a special meeting be held to dedicate the entire focus on microtransit.

A motion was made by KCTA and CCTA to schedule a special meeting on Monday, February 26, 2024 at 11:30 am in the Metro Boardroom.

Motion: Burns

Second: Britigan

Motion carried by a voice vote.

Exec. Dir. McBride provided additional information on the following topics:

- Human Resources
- Community Engagement
- Triennial Review
- Lawsuit Update

Exec. Dir. McBride noted that the Metro Share update would be provided at the next meeting.

Included with the minutes is a summary memo and updates provided to the Boards.

9.) SUBCOMMITTEE REPORTS

Pension Board – Did not meet.

KATS Policy Committee – Rama shared that there had been a final audit presentation on microtransit. He said there had been discussion concerning all the road construction that would be taking place throughout the summer and its effect on road traffic.

Local Advisory Committee (LAC) – Did not meet.

10.) CHAIRPERSON REPORT – No report.

11.) PUBLIC COMMENT – None

12.) MEMBERS TIME – Thompson shared he had recently met with Marty Janssen, a former CCTA/KCTA Boardmember and was asked to tell everyone hello.

13.) ADJOURNMENT

A motion was made by KCTA and CCTA to adjourn the KCTA/CCTA meeting.

Motion: Halcomb


Support: Burns

Motion carried by voice vote.

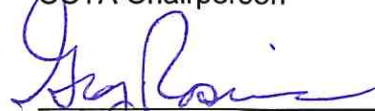
The meeting adjourned at 12:15 PM.



 Greg Rosine
 CCTA Chairperson



 Barbara Blissett
 CCTA Clerk



 Greg Rosine
 KCTA Chairperson



 Barbara Blissett
 KCTA Clerk