

**CENTRAL COUNTY TRANSPORTATION AUTHORITY
KALAMAZOO COUNTY TRANSPORTATION AUTHORITY
Joint Regular Meeting
January 8, 2024**

Place: Metro Administration Building, 530 N. Rose Street
Time: 11:30 A.M.
Staff Present: Sean McBride, Greg Vlietstra, Keshia Woodson-Sow, Sarah Joshi,
Barbara Blissett
Others Present: Earl Cox, Sr., Anthony Harp

1.) KCTA ROLL CALL

KCTA Members Present: Curtis Aardema, James Ayers, Tafari Brown, Dusty Farmer,
Aditya Rama, Gary Sigman, Tim Sloan, Isaiah Williams,
Greg Rosine
KCTA Members Absent: None

1). CCTA ROLL CALL

CCTA Members Present: Curtis Aardema, Rob Britigan, Chris Burns*, Dusty Farmer,
Rod Halcomb, Lisa Mackie, Garrylee McCormick, Jim
Pearson, Randy Thompson, Greg Rosine
CCTA Members Absent: None

*Burns arrived at 11:40 a.m.

Chair Rosine introduced Isaiah Williams to KCTA Board.

2.) REQUEST FOR APPROVAL OF AGENDA/MINUTES

A motion was made by KCTA and CCTA for approval of the joint CCTA/KCTA meeting agenda for January 8, 2024 and for approval of the joint CCTA/KCTA meeting minutes for December 11, 2023 with the spelling correction of Boardmember Gary Sigman.

Motion: Sloan

Second: Halcomb

Motion carried by voice vote.

3.) PUBLIC COMMENT – Kalamazoo County Commissioner Jen Strebs commented that she had met with Chair Rosine and appreciated the discussion on specific qualities to look for in future boardmembers.

4.) PLANNING AND DEVELOPMENT COMMITTEE

Burns reported the Planning and Development Committee did not have a meeting in November.

5.) PERFORMANCE MONITORING COMMITTEE

Chair Aardema reported that the Performance Monitoring Committee had met and reviewed the proposed microtransit pilot project and introduced Dep. Dir. of On Demand Services Sarah Joshi to provide further details concerning the project.

Dep Dir. Joshi shared a PowerPoint presentation which included background information, based on the recommendation from the 2023 Comprehensive Operational Analysis to add microtransit as another Metro service.

Dep. Dir. Joshi explained to the Board the evaluation process that was taken to select the appropriate vendor and after reviewing/checking references chose three candidates.

A motion was made by KCTA and CCTA to approve the contract with River North for microtransit services not to exceed \$3,340,000 to begin upon contract execution through December 31, 2025 and to authorize the Executive Director to sign all related documents.

Motion: Sloan/Farmer

Second: Farmer/McCormick

Motion carried by a roll call vote.

Ayes: Curtis Aardema, James Ayers, Tafari Brown, Dusty Farmer, Aditya Rama, Gary Sigman, Tim Sloan, Isaiah Williams, Greg Rosine

Nays: None

Absent: None

Ayes: Curtis Aardema, Rob Britigan, Chris Burns, Dusty Farmer, Rod Halcomb, Lisa Mackie, Garrylee McCormick, Jim Pearson, Randy Thompson, Greg Rosine

Nays: None

Absent: None

Prior to the motion, the Board asked questions regarding total cost, timeline for project and how long before determining its viability, coordination with other services, fare structure and service areas. (The PowerPoint presentation is included with the meeting minutes.)

Chair Aardema noted the Monthly Ridership Reports were in a new format providing more information and were easier to read. He welcomed comments from Boardmembers on the new report format.

6.) EXTERNAL RELATIONS COMMITTEE

Chair Farmer reported the External Relations Committee met with Blaine Lam regarding Metro's Annual Report. She said the focus report would be community and would include profiles of staff and riders. Chair Farmer stated the ultimate goal was to show that public transportation is a necessity and alternative for all residents of Kalamazoo County.

7.) BOARD OPERATIONS COMMITTEE

Chair Rosine reported the Board Operations Committee had reviewed the January 8th CCTA/KCTA meeting agenda and heard the presentation for microtransit.

Chair Rosine shared that the Board Operations Committee discussed bylaws and policy changes to reflect changes regarding committee with the new governance structure. He stated it is intended for a first reading at the February meeting.

The Board Operations Committee appointed the new KCTA Boardmembers to the following committees: James Ayers, External Relations Committee and Isaiah Williams, Performance Monitoring.

8.) EXECUTIVE DIRECTORS REPORT

Exec. Dir. McBride commented the new Metro website had launched mid-December. He said there have been many positive comments from website users.

Exec. Dir. McBride provided additional information on the following topics:

- Human Resources
- Bus Stop Benches
- Service Adjustments
- Board Governance
- Martin Luther King, Jr. Day

Included with the minutes is a summary memo and updates provided to the Boards.

9.) SUBCOMMITTEE REPORTS

Pension Board – Did not meet.

KATS Policy Committee – Aardema shared that presentation on microtransit. He said another item on their agenda was formal approval of the business interchange at US-131 reconstruction project and it would begin in 2025.

Local Advisory Committee (LAC) – Will meet January 16, 2024

10.) CHAIRPERSON REPORT – Chair Rosine thanked the Performance Monitoring Committee for all the work they put into the microtransit presentation and recommendation of the firm to provide the service.

11.) PUBLIC COMMENT – None

12.) MEMBERS TIME –

Boardmembers welcomed Isaiah Williams to the KCTA.

Halcomb commented that Pavilion Township has welcomed several new business and housing complexes that are located just outside the CCTA boundaries. He suggested the Board consider reaching out to area businesses and constituents for support of providing services to that area.

Farmer reminded Boardmembers when they conduct jurisdictional presentations that they have a conversation about the precincts they are choosing to have Metro services provided. She said that maybe this information could be provided when the scripts are prepared.

13.) ADJOURNMENT

A motion was made by KCTA and CCTA to adjourn the KCTA/CCTA meeting.

Motion: Aardema

Support: Farmer

Motion carried by voice vote.

The meeting adjourned at 1:15 PM.


Acting

 Greg Rosine *Artis Aardema*
 CCTA Chairperson


 Barbara Blissett
 CCTA Clerk

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