

**CENTRAL COUNTY TRANSPORTATION AUTHORITY
KALAMAZOO COUNTY TRANSPORTATION AUTHORITY
Joint Regular Meeting
March 11, 2024**

Place: Metro Administration Building, 530 N. Rose Street
Time: 11:30 A.M.
Staff Present: Sean McBride, Greg Vlietstra, Keshia Woodson-Sow, Sarah Joshi, Rob Branch, Christine Fleckenstein, Vivian Dobbins, Annette Arkush, Barbara Blissett
Others Present: Earl Cox, Sr., Renee Whitfield, Devine Warren, St. Augustine 7th Grade Students and Staff

1.) KCTA ROLL CALL

KCTA Members Present: Curtis Aardema, James Ayers, Dusty Farmer, Aditya Rama, Gary Sigman, Tim Sloan, Isaiah Williams, Greg Rosine*

KCTA Members Absent: Tafari Brown

** Farmer arrived at 11:40 a.m.*

A motion was made to excuse Brown.

Motion: Aardema

Second: Pearson

Motion carried by voice vote.

1). CCTA ROLL CALL

CCTA Members Present: Curtis Aardema, Rob Britigan, Dusty Farmer, Rod Halcomb, Lisa Mackie, Garrylee McCormick, Jim Pearson, Randy Thompson, Greg Rosine*

CCTA Members Absent: Chris Burns

A motion was made to excuse Burns.

Motion: Aardema

Second: Pearson

Motion carried by voice vote.

** Farmer arrived at 11:40 a.m.*

Students and teachers from St. Augustine School were in attendance to recognize Metro employees for their service during Transportation Week. They commended all Metro employees for their hard work in providing public transportation to Kalamazoo County. They provided gift cards for all the drivers and a thank you banner. Coach Operator Renee Whitfield thanked the representatives from St. Augustine for their support and recognition.

Chair Rosine read a resolution recognizing Metro Transit's workers. Christine Fleckenstein indicated there would be a luncheon later in the week to celebrate.

A motion was made by KCTA and CCTA to adopt a Resolution Recognizing March 18, 2024 as Transit Worker Appreciation Day.

Motion: Britigan

Second: Aardema

Motion carried by a voice vote.

Exec. Dir. McBride presented the CCTA/KCTA Policy No. 1.16 update and Bylaws update for final adoption. He said the policy and bylaws were offered for first reading at the February meeting. He said the Board Operations Committee has reviewed its policies and bylaws and is recommending approval.

A motion was made by KCTA and CCTA to adopt CCTA/KCTA Policy No. 1.16 Board Officer Appointment Process.

Motion: Aardema/Ayers Second: McCormick/Williams

Motion carried by a roll call vote.

Ayes: Aardema, Ayers, Farmer, Rama, Sigman, Sloan, Williams, Rosine
Nays: None
Absent: Brown

Ayes: Aardema, Britigan, Farmer, Halcomb, Mackie, McCormick, Pearson, Thompson, Rosine
Nays: None
Absent: Burns

A motion was made by KCTA to adopt the KCTA Bylaws to amend the Annual Meeting sections.

Motion: Ayers Second: Williams

Motion carried by a roll call vote.

Ayes: Aardema, Ayers, Farmer, Rama, Sigman, Sloan, Williams, Rosine
Nays: None
Absent: Brown

A motion was made by CCTA to adopt the CCTA Bylaws to amend the Annual Meeting sections.

Motion: McCormick Second: Aardema

Motion carried by a roll call vote.

Ayes: Aardema, Britigan, Farmer, Halcomb, Mackie, McCormick, Pearson, Thompson, Rosine
Nays: None
Absent: Burns

Chair Rosine commented that the Board Operations Committee will be holding a Board Operations Committee to discuss preparation for the upcoming CCTA millage election in 2025 and KCTA millage election in 2026.

6.) EXTERNAL RELATIONS COMMITTEE

Chair Farmer reported that the External Relations Committee had heard a PowerPoint presentation from Exec. Dir. McBride concerning Legislative Outreach and an overview of the work done at different levels of government. She said the information was worthwhile to share at a regular Board meeting and asked Exec. Dir. McBride to include it at the next meeting.

Exec. Dir. McBride provided the PowerPoint on Legislative Outreach and responded to questions from the Boards including reimbursement percentages from the state government, how it might change in the future and how it effects the operations of Metro.

7.) PERFORMANCE MONITORING COMMITTEE

Chair Aardema reported that the Performance Monitoring Committee was presenting to the Boards a contract change order with Hoekstra Transportation for five medium-duty buses through the MIDEAL Extended Purchasing Program. He said they had not anticipated such a large increase but because of the specific nature of the purchase it was a necessary. Aardema shared that the State of Michigan had analyzed the price increases, availability or raw materials and an additional 24 months for delivery indicated would not warrant rebidding the contract.

Aardema stated that a lack of vendors for this type of purchase has limited Metro's ability to seek vehicles at a lower cost.

Dir. of Operations Woodson-Sow gave some background on the initial contract and change order and informed the Boards of how and where the new buses would be used.

The Boards discussed the price increase and how monopolies have reduced the number of vendors.

A motion was made by KCTA and CCTA to approve the Performance Monitoring Committee and staff recommendation to approve a contract change order with Hoekstra Transportation for five medium-duty buses at an additional cost of \$404,775 and authorize the Executive Director to execute all documents related to the change order on behalf of the CCTA.

Motion: Farmer/Farmer Second: McCormick/Sigman

Motion carried by a roll call vote.

Ayes: Aardema, Ayers, Farmer, Rama, Sigman, Sloan, Williams, Rosine

Nays: None

Absent: Brown

Ayes: Aardema, Britigan, Farmer, Halcomb, Mackie, McCormick, Pearson, Thompson, Rosine

Nays: None

Absent: Burns

8.) EXECUTIVE DIRECTORS REPORT

Exec. Dir. McBride provided an update on the Crossroads lawsuit dismissal.

Exec. Dir. McBride asked Program Coordinator Vivian Dobbins to provide an update to the Boards on the Metro Share Program. Dobbins explained the program's history and current status after Covid.

Included with the minutes is a summary memo and updates provided to the Boards.

9.) SUBCOMMITTEE REPORTS

Pension Board – Did not meet.

KATS Policy Committee – Aardema discussion continued concerning all the road construction that would be taking place throughout the summer and its effect on road traffic.

Local Advisory Committee (LAC) – Did not meet.

10.) CHAIRPERSON REPORT – No report.

11.) PUBLIC COMMENT – None

12.) MEMBERS TIME –

Farmer reminded everyone to schedule their jurisdictional presentations.

Sigman asked for maps of the new microtransit areas to be included in the materials to be used during the jurisdictional presentations.

A motion was made by KCTA and CCTA to adjourn the KCTA/CCTA meeting.

Motion: McCormick

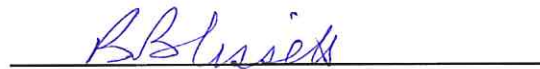
Support: Aardema

Motion carried by voice vote.

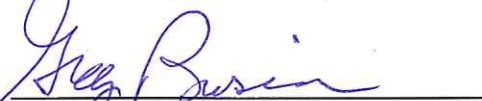
The meeting adjourned at 1:13 PM.



Greg Rosine
CCTA Chairperson



Barbara Blissett
CCTA Clerk



Greg Rosine
KCTA Chairperson



Barbara Blissett
KCTA Clerk