

**CENTRAL COUNTY TRANSPORTATION AUTHORITY  
KALAMAZOO COUNTY TRANSPORTATION AUTHORITY  
Joint Regular Meeting  
October 14, 2024**

Place: Metro Administration Building, 530 N. Rose Street  
Time: 11:30 A.M.  
Staff Present: Sean McBride, Greg Vlietstra, Keshia Woodson-Sow, Sarah Joshi, Kathy Schultz, Barbara Blissett  
Others Present: Earl Cox, Sr., Norm Fraiser

**1.) KCTA ROLL CALL**

*KCTA Members Present:* Curtis Aardema, James Ayers, Tafari Brown, Paul Ecklund, Aditya Rama\*, Greg Rosine, Gary Sigman, Tim Sloan  
*KCTA Members Absent:* Dusty Farmer

*A motion was made to excuse Farmer.*

*Motion: Rosine*

*Second: Ayers*

*Motion carried by voice vote.*

*\*Rama arrived at 11:50 am.*

**1). CCTA ROLL CALL**

*CCTA Members Present:* Curtis Aardema, Rob Britigan, Chris Burns, Lisa Mackie, Garrylee McCormick, Jim Pearson, Randy Thompson, Greg Rosine  
*CCTA Members Absent:* Farmer

*A motion was made to excuse Farmer.*

*Motion: Rosine*

*Second: Britigan*

*Motion carried by voice vote.*

**2.) REQUEST FOR APPROVAL OF AGENDA/MINUTES**

*A motion was made by KCTA and CCTA for approval of the joint CCTA/KCTA meeting agenda for October 14, 2024 and for approval of the joint CCTA/KCTA meeting minutes for September 9, 2024.*

*Motion: McCormick*

*Second: Rosine*

*Motion carried by voice vote.*

**3.) PUBLIC COMMENTS** - None

**4.) PLANNING AND DEVELOPMENT COMMITTEE**

Chair Burns reported that the Committee had met and discussed the Employee Handbook Update.

Dep. Dir. Vlietstra commented that with the assistance of Norman Fraiser of Rose Street Advisors, updates were made to include any legislative changes, formatting for easier reading, and updates to meet Metro's current organizational needs and to make it more understandable for employees.

Chair Burns presented the Employee Handbook Updates for a first reading with the final approval to take place at the next Board meeting.

*A motion was made by KCTA and CCTA to offer for first reading, the Updated Employee Handbook.*

*Motion: Rosine/Britigan*

*Second: Sloan/Thompson*

*Motion carried by a voice vote.*

Chair Burns share that the Committee had discussed the CCTA boundaries for the upcoming millage election.

Exec. Dir. McBride explained notices had been sent to six members of the jurisdictions as well as Cooper Township, Comstock Township, Texas Township and Pavilion Township.

### **5.) PERFORMANCE MONITORING COMMITTEE**

Dep. Dir. Woodson-Sow stated the Performance Monitoring Committee considered the purchase of three low-floor clean-diesel buses to be replacements for older vehicles past their useful life. She said the buses would cost a total of \$2,167,866 or \$722,622 each.

*A motion was made by KCTA and CCTA to approve the purchase of three low-floor clean-diesel buses at a total cost of \$2,167,866 and authorize the Executive Director to execute all documents related to this purchase.*

*Motion: Thompson/Rosine*

*Second: Ayers/Rosine*

*Motion carried by a roll call vote.*

*Ayes: Aardema, Ayers, Brown, Ecklund, Rama, Sloan, Sigman, Rosine*

*Nays: None*

*Absent: Farmer*

*Ayes: Aardema, Britigan, Burns, Mackie, McCormick, Pearson, Rosine, Thompson*

*Nays: None*

*Absent: Farmer*

### **6.) EXTERNAL RELATIONS COMMITTEE**

Dep. Dir Joshi reported the Committee had met and reviewed the latest jurisdictional outreach spreadsheet and discussed how to facilitate a second visit to each jurisdiction. She said the Committee looked at accomplishments and goals for 2025.

### **7.) BOARD OPERATIONS COMMITTEE**

Chair Aardema reported the Committee met and reviewed the current agenda and the possibility of a special Board meeting being held on Monday, October 28, 2024 for the anticipated ratification and approval of the ATU Bargaining Agreement.

### **8.) EXECUTIVE DIRECTORS REPORT**

Exec. Dir. McBride provided an update on the following topics:

- Planning Update
- CCTA Articles of Incorporation – District Boundaries
- Construction Updates

- Community Outreach and Activities
- Metro Link Update

Included with the minutes is a summary memo and updates provided to the Boards.

Boardmember Sigman said he presented recently at the Galesburg City Council meeting about transportation possibilities for the area.

Exec. Dir. McBride commented about the parking ramp located adjacent to the KTC. Exe. Dir. McBride had discussions with Kalamazoo County Administration. The parking ramp will not move forward until the County makes a determination if to relocate the County Administration Building.

## **9.) SUBCOMMITTEE REPORTS**

Pension Board – Did not meet.

KATS Policy Committee – Rama reported KATS discussed the progress being made with the Business Route 131 and continuing into 2025. Aardema said they would be shifting truck routes during the construction.

Aardema shared information regarding the City of Kalamazoo, the public and Metro collaboration on the project design for the Michigan Avenue conversion to one-way streets.

Local Advisory Committee (LAC) – Did not meet.

**10.) CHAIRPERSON REPORT** – No report.

**11.) PUBLIC COMMENT** – None

**12.) MEMBERS TIME** – Boardmembers thanked staff for their extensive work on the updates to the Employee Handbook.

*A motion was made by the KCTA and CCTA to move into closed session to discuss labor negotiations.*

*Motion: McCormick*

*Support: Britigan*

*Motion carried by voice vote.*

At 12:22 p.m. the CCTA and KCTA Boards went into closed session.

*A motion was made by the KCTA and CCTA to return to open session.*

*Motion: Rosine*

*Support: Ayers*

*Motion carried by voice vote.*

At 12:55 p.m. the CCTA and KCTA Boards came out of closed session.

*A motion was made by the KCTA and CCTA to schedule a special KCTA and CCTA Board meeting on Monday, October 28, 2024 at 11:30 am to discuss the ATU Local 1093 and CCTA Collective Bargaining Agreement (CBA).*

*Motion: McCormick/Rosine Support: Rosine/Sigman*

*Motion carried by voice vote.*

*A motion was made by KCTA and CCTA to adjourn the KCTA/CCTA meeting.*

*Motion: Britigan*

*Support: Rosine*

*Motion carried by voice vote.*

The meeting adjourned at 1:10 PM.



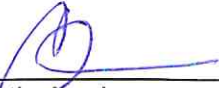
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Curtis Aardema  
CCTA Chairperson



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Barbara Blissett  
CCTA Clerk



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Curtis Aardema  
KCTA Chairperson



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Barbara Blissett  
KCTA Clerk