



**4.) PRESENTATION OF PROPOSED CCTA FY 2023 AND FY 2024 BUDGETS**

Exec. Dir. McBride reviewed the 2023-2024 CCTA Budgets. He presented a PowerPoint of budget highlights and said a Budget Small Group Meeting was held on July 18<sup>th</sup> to go over the budgets in detail and answer any questions from the boardmembers. (A copy of the PowerPoint is on file with the meeting minutes.)

*A motion was made by KCTA and CCTA to open the public hearing to consider the Fiscal Year 2023 and 2024 CCTA Budgets.*

*Motion: Pearson*

*Second: Pearson*

*Motion carried by a roll call vote.*

*Ayes: Aardema, Britigan, Farmer, Janssen, McCormick, Moaiery, Pearson, , Rosine*

*Nays: None*

*Absent: Burns, Thompson*

*Ayes: Aardema, Brown, Farmer, Janssen, Rama, Sloan, Rosine*

*Nays: None*

*Absent: Breneman, Urban*

*A motion was made by KCTA and CCTA to close the public hearing to consider the Fiscal Year 2023 and 2024 CCTA Budgets.*

*Motion: Pearson*

*Second: McCormick*

*Motion carried by a roll call vote.*

*Ayes: Aardema, Britigan, Farmer, Janssen, McCormick, Moaiery, Pearson, , Rosine*

*Nays: None*

*Absent: Burns, Thompson*

*Ayes: Aardema, Brown, Farmer, Janssen, Rama, Sloan, Rosine*

*Nays: None*

*Absent: Breneman, Urban*

*A motion was made by KCTA and CCTA to approve the Fiscal Year 2023 and 2024 CCTA Budgets.*

*Motion: Janssen*

*Second: Pearson*

*Motion carried by a roll call vote.*

*Ayes: Aardema, Britigan, Farmer, Janssen, McCormick, Moaiery, Pearson, , Rosine*

*Nays: None*

*Absent: Burns, Thompson*

*Ayes: Aardema, Brown, Farmer, Janssen, Rama, Sloan, Rosine*

*Nays: None*

*Absent: Breneman, Urban*

Prior to the motion asked questions regarding future fare revenues, facility improvements, security, Pension and Other Post-Employment Benefits (OPEB).

**5.) RENEWAL OF WORKERS COMPENSATION INSURANCE**

Dir. of Support Services Greg Vlietstra provided a overview of the three-year past insurance coverage with Accident Fund. Vlietstra stated that due to reduced claims, better claims management and a light-duty program, it has resulted in lower rates. He said there was a significant increase of 35% but was still lower than what was paid out in 2018.

*A motion was made by KCTA and CCTA to approve renewal of workers compensation coverage with Accident Fund Insurance Company of America at cost of \$177,918 and authorize the Executive Director to execute the necessary documents.*

*Motion: Aardema*

*Second: Janssen*

*Motion carried by a roll call vote.*

*Ayes: Aardema, Britigan, Farmer, Janssen, McCormick, Moaiery, Pearson, Rosine*

*Nays: None*

*Absent: Burns, Thompson*

*Ayes: Aardema, Brown, Farmer, Janssen, Rama, Sloan, Rosine*

*Nays: None*

*Absent: Breneman, Urban*

**6.) RENEWAL OF PROPERTY AND LIABILITY INSURANCE**

Dir. of Support Services Greg Vlietstra provided a overview of the property and liability insurance Metro has used since transition from the City of Kalamazoo to CCTA. He said Metro has taken a more comprehensive review of insurance to make sure it is not underinsured. Vlietstra shared that Metro had asked for an increase in per occurrence limit because of the possibility of catastrophic events similar to the one in 2017 three-year past insurance coverage with Accident Fund

*A motion was made by KCTA and CCTA to purchase the annual premium for property, auto and general liability insurance through September 30, 2023 in the amount of \$333,019 and authorize the Executive Director to execute the necessary documents.*

*Motion: Sloan*

*Support: Aardema*

*Motion carried by a roll call vote.*

*Ayes: Aardema, Britigan, Farmer, Janssen, McCormick, Moaiery, Pearson,, Rosine*

*Nays: None*

*Absent: Burns, Thompson*

*Ayes: Aardema, Brown, Farmer, Janssen, Rama, Sloan, Rosine*

*Nays: None*

*Absent: Breneman, Urban*

**7.) PURCHASE OF HYBRID BUS BATTERY KITS**

Dep. Dir. of Fleet & Facilities Rob Branch provided information regarding the purchase of three hybrid bus battery kits to replace the ones that have exceeded their useful life of six years. He said W.W. Williams was the lowest responsive bidder due to the specs required for the vehicles.



Exec. Dir. McBride provided information on the following topics:

- Human Resources
- Training
- Board Governance Retreat
- Comprehensive Operational Analysis (COA)
- KTC Security Reports

Included with the minutes is the summary memo and updates provided to the Boards.

## **10.) SUBCOMMITTEE REPORTS**

### **Executive Subcommittee**

Chair Rosine reported the committee met to discuss the current agenda. Chair Rosine commented that the Governance Steering Committee had been meeting with Mr. Doug Eadie since the retreat and would be forthcoming with an Action Report Outline.

Finance Subcommittee (joint with KCTA) – Met to discuss CCTA 2023 and 2024 Budgets.

Outreach Subcommittee – Did not meet.

Pension Board – Met to discuss current market valuations with the actuary. McCormick said that there had been a 12% interest loss last quarter. Pension Fund was still at 120%.based on the actuarial valuation.

KATS Policy Committee – Janssen reported on current road projects. Aardema commented that meeting opportunities were being offered to provide information on the two-way streets project proposed for downtown Kalamazoo.

Local Advisory Committee (LAC) – Did not meet.

**9.) CHAIRPERSON REPORT** – No Report.

**10.) PUBLIC COMMENT** – No comment.

## **11.) MEMBERS TIME**

Aardema shared that, as a member of the Airport Board of Directors, he was excited about the new airline beginning service for Kalamazoo in October for direct flights to Orlando and Ft. Myers, Florida.

Janssen indicated the KATS website was a good tool to learn about the improvements going on in Kalamazoo.

The Boardmembers welcomed Eric Davis to the Metro staff.

## **12.) ADJOURNMENT**

*A motion was made by KCTA and CCTA to adjourn the KCTA/CCTA meeting.*


*Motion: McCormick*

*Support: Janssen*


*Motion carried by voice vote.*

The meeting adjourned at 12:57 P.M.

  
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Greg Rosine  
CCTA Chairperson

  
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Barbara Blissett  
CCTA Clerk

  
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Greg Rosine  
KCTA Chairperson

  
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Barbara Blissett  
KCTA Clerk