



Connecting People Throughout
Kalamazoo County

**NOTICE AND AGENDA
CENTRAL COUNTY TRANSPORTATION AUTHORITY (CCTA)
KALAMAZOO COUNTY TRANSPORTATION AUTHORITY (KCTA)
April 11, 2022
Regular Meeting**

Note: Those attending are required to wear a mask during the entire meeting.

*Note: The next joint CCTA/KCTA regular meeting will be held on
Monday, May 9, 2022 at 11:30 a.m.*

PLEASE BE ADVISED that the Central County Transportation Authority and Kalamazoo County Transportation Authority will meet for its meeting on Monday, April 11, 2022 at 11:30 a.m. for the purpose of:

	Item	KCTA Action	CCTA Action
1.	Roll Call		
2.	Request to Approve April 11, 2022 Agenda and CCTA/KCTA Minutes of March 14, 2022*	Voice Vote	Voice Vote
3.	Public Comment		
4.	Consideration to Adopt Resolutions Levying the CCTA and KCTA Transit Millages for 2022*		
	a. KCTA Resolution No. 22-001	Roll Call	
	b. CCTA Resolution No. 22-002		Roll Call
5.	Consideration to Purchase Medium Duty Buses from Hoekstra Transportation*	Roll Call	Roll Call
6.	Consideration to Purchase Fixed-Route Buses from Gillig*	Roll Call	Roll Call
7.	Report from Executive Director*		
	a. Monthly Financial Reports*		
	b. Monthly Ridership Reports*		
	c. Metro Connect Update		
8.	Subcommittee Reports		
	a. Executive Committee - Joint		
	1. 2022 Appointments to CCTA/KCTA Subcommittees	Voice Vote	Voice Vote
	b. Finance Subcommittee – Joint		
	c. Outreach Subcommittee -Joint		
	d. Pension Board		
	e. KATS		
	f. Local Advisory Committee (LAC)		
9.	Chairperson's Report		
10.	Public Comment		
11.	Members' Time		
12.	Adjournment	Voice Vote	Voice Vote



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Kalamazoo County

The meeting will be held in the Metro Linda Teeter Community Room, 530 N. Rose Street, Kalamazoo, MI. Questions regarding the meeting may be addressed to the Central County Transportation Authority, 530 N. Rose St., Kalamazoo, MI 49007, or by calling (269) 337-8087.

MEETINGS OF THE CENTRAL COUNTY TRANSPORTATION AUTHORITY AND KALAMAZOO COUNTY TRANSPORTATION AUTHORITY ARE OPEN TO ALL WITHOUT REGARD TO RACE, SEX, COLOR, AGE, NATIONAL ORIGIN, RELIGION, HEIGHT, WEIGHT, MARITAL STATUS, DISABILITY, POLITICAL AFFILIATION, SEXUAL ORIENTATION, OR GENDER IDENTITY. CENTRAL COUNTY TRANSPORTATION AUTHORITY WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING/HEARING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON FOUR (4) BUSINESS DAYS' NOTICE. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE CCTA/KCTA BY WRITING OR CALLING CENTRAL COUNTY TRANSPORTATION AUTHORITY 530 N. ROSE ST., KALAMAZOO, MICHIGAN 49007 (269) 337-8087; TDD PHONE: (269) 383-6464

**CENTRAL COUNTY TRANSPORTATION AUTHORITY
KALAMAZOO COUNTY TRANSPORTATION AUTHORITY
Joint Regular Meeting
March 14, 2022**

Place: Metro Administration Building, 530 N. Rose Street
Time: 11:30 A.M.
Staff Present: Sean McBride, Greg Vlietstra, Kathy Schultz, Rob Branch, Keshia Woodson-Sow, Barbara Blissett
Others Present: Earl Cox, Sr.

1.) KCTA ROLL CALL

KCTA Members Present: Curtis Aardema, Tafari Brown, Martin Janssen, Aditya Rama, Tim Sloan, Greg Rosine
KCTA Members Absent: Jeff Breneman, Dusty Farmer, Sam Urban

A motion was made by CCTA to excuse the absence of Jeff Breneman, Dusty Farmer, Sam Urban.

Motion: Aardema Support: Janssen
Motion carried by voice vote.

1). CCTA ROLL CALL

CCTA Members Present: Curtis Aardema, Rob Britigan, Chris Burns, Martin Janssen, Garrylee McCormick, Lisa Moaiery, Jim Pearson, Randy Thompson, Greg Rosine

CCTA Members Absent: Dusty Farmer

A motion was made by CCTA to excuse the absence of Dusty Farmer.

Motion: Aardema Support: Janssen
Motion carried by voice vote.

2.) REQUEST FOR APPROVAL OF AGENDA/MINUTES

A motion was made by KCTA and CCTA for approval of the joint CCTA/KCTA meeting agenda for March 14, 2022 and for approval of the joint CCTA/KCTA regular meeting and special meeting minutes for February 14, 2021.

Motion:
Motion carried by voice vote.

3.) PUBLIC COMMENT - None

4.) KCTA AND CCTA FINANCIAL STATEMENTS

Aaron Stevens, on behalf of Maner Costerisan, presented the Fiscal Year 2021 Financial Reports for KCTA and CCTA. (Materials on the presentation are available on the website: www.kmetro.com).

A motion was made to receive the KCTA Financial Report for the year ending September 30, 2021.

A motion was made to receive the CCTA Financial Report for the year ending September 30, 2021.

Motion: McCormick

Second: Thompson

Motion carried by voice vote.

5.) CCTA/KCTA 2021 ANNUAL REPORT

Exec. Dir. McBride presented a PowerPoint of Metro's CCTA/KCTA Annual Report. (A copy is available on the website and with the meeting minutes.) He said hopefully 2023 would not be a repeat of the last two years with the pandemic.

Exec. Dir. McBride highlighted some of the past year's happenings that included:

- Metro continued to operate as close to normal as possible with reduced service levels
- Mask mandates remained in effect
- CCTA/KCTA Board Meetings took place via Zoom
- KCTA millage passed with a 70% approval vote
- A shooting incident took place at the Kalamazoo Transportation Center (KTC)
- Comprehensive Operational Analysis Study is taking place and will assist with how to better serve Kalamazoo County citizens

6.) CONSIDERATION OF LEVYING KCTA AND CCTA TRANSIT MILLAGES FOR 2022

Exec. Dir. McBride stated on November 2, 2021 the voters approved the KCTA millage through 2026 for up to 0.3124 mills for countywide services that include Metro Connect and Metro Share. He said in 2021, the KCTA levied 0.3124 due to the State of Michigan Headlee Amendment. Exec. Dir. McBride stated that this year the KCTA cannot levy more than the Headlee allowed amount.

A motion was made to table the adoption of Resolution 22-001 Levying the 2022 Transit Millage for further review by the Finance Subcommittee and bring it back to the April 11th meeting.

Motion: Aardema

Second: Janssen

Motion carried by roll call vote.

Ayes: Aardema, Brown, Janssen, Rama, Rosine

Nays: None

Absent: Breneman, Farmer, Sloan, Urban

Exec. Dir. McBride stated on March 10, 2020 the voters approved the CCTA millage through 2025 for up to 0.90 mills for public transportation within the CCTA boundaries. Exec. Dir. McBride said in 2021, the CCTA levied 0.75 mills, however, after discussion of rising fuel prices, wage costs and commodity costs, it was determined to levy the full .0.90 mills. He said with the 0.90 mills approximately \$4.9 million would be collected.

A motion was made to table the adoption of Resolution 22-002 Levying the 2022 Transit Millage for further review by the Finance Subcommittee and bring it back to the April 11th meeting.

Motion: Britigan

Second: Janssen

Motion carried by roll call vote.

Ayes: Aardema, Britigan, Burns, Janssen, McCormick, Moaiery, Pearson,
Thompson, Rosine
Nays: None
Absent: Farmer

7.) RESOLUTION RECOGNIZING TRANSIT WORKER APPRECIATION DAY MARCH 18TH

Exec. Dir. McBride introduced and read a Resolution Recognizing Transit Worker Appreciation Day as March 18, 2022. He commented on Metro employees being frontline worker and acts of kindness, the strength and loyalty displayed during the pandemic. Management Assistant Jodie Lynch played a video recognizing Metro employees and shared upcoming events being planned for the day.

A motion was made by KCTA and CCTA to adopt a Resolution Recognizing Transit Worker Appreciation Day as March 18, 2022.

Motion: Aardema/Brown Support: Burns/Moaiery

Motion carried by roll call vote.

Ayes: Aardema, Britigan, Brown, Burns, Janssen, McCormick, Moaiery, Pearson,
Rama, Thompson, Rosine
Nays: None
Absent: Breneman, Farmer, Sloan, Urban

Exec. Dir. McBride noted there were several events planned for Metro staff to commemorate the special day.

8.) EXECUTIVE DIRECTOR REPORT

Exec. Dir. McBride provided information on the following topics:

- Pandemic
- Fixed-Route Service
- KTC Security Reports
- Human Resources
- Safety and Security
- Diesel Fuel Costs
- December Income & Expense Statement
- December Ridership Summary Report
- Metro Connect
- Western Michigan University
- Comprehensive Operational Analysis (COA)

Exec. Dir. McBride shared that in the Board packet was a letter from Mike Oyster, President of Apple Bus regarding the pending sale of Apple Bus to First Student/First Transit. He said Metro staff is reviewing services provided by Apple Bus and extending the contract by two year beyond its expiration date of December 31, 2022.

Included with the minutes is the summary memo and updates provided to the Boards.

9.) SUBCOMMITTEE REPORTS

Nominating Committee

Aardema reported that the CCTA/KCTA Nominating Committee had met and determined to continue with the current slate of officers for the coming year. He said that moving forward consideration should be given to invite other boardmembers to serve in future officer positions.

A motion was made by KCTA to approve the appointment of Greg Rosine as its Chairperson and Martin Janssen as its Vice-Chairperson.

Motion: Aardema Support Brown

Motion carried by roll call vote.

Ayes: Aardema, Brown, Janssen, Rama, Rosine

Nays: None

Absent: Breneman, Farmer, Sloan, Urban

A motion was made by CCTA to approve the appointment of Greg Rosine as its Chairperson and Garrylee McCormick as its Vice-Chairperson.

Motion: Aardema Support Burns

Motion carried by roll call vote.

Ayes: Aardema, Britigan, Burns, Janssen, McCormick, Moaiery, Pearson, Thompson, Rosine

Nays: None

Absent: Farmer

Executive Committee – Chair Rosine stated the committee met to discuss the current agenda and the 2022 millage levies including whether to charge the CCTA's full 0.90 mills.

Finance Subcommittee (joint with KCTA) – Did not meet.

Pension Board – Burns reported that the market value of portfolio assets increased from \$925 million to \$967 million during the fourth quarter of 2021, an increase of \$42.0 million or 4.5%.

KATS Policy Committee – Aardema reported on current road projects including those that were affecting Metro routes.

Local Advisory Committee (LAC) – Did not meet.

10.) CHAIRPERSON REPORT – Thanked Aaron Stevens for the 2021 Financial Report.

11.) PUBLIC COMMENT – None

12.) MEMBERS TIME – Aardema shared that as a Boardmember for the Kalamazoo/Battle Creek International Airport, questions have been raised about the advertising on the buses and possible conflicts with other entities from other local jurisdictions. Boardmembers briefly discussed the ramifications and staff will review and report back.

Burns and Pearson were pleased to see in the 2021 Financial Report the OPEB liability to go down but would like to discuss it further as part of the budget process.

Moiery commented on recognizing the transit workers for all that they do to keep the system running.

Boardmembers thanked everyone at Metro for all their hard work especially during the pandemic crisis.

13). CLOSED SESSION

A motion was made by the CCTA and KCTA to move into closed session to discuss labor negotiations.

Motion: Pearson Support: McCormick

Motion carried by a unanimous voice vote.

A motion was made by the KCTA to move into closed session to discuss labor and legal negotiations.

Motion: Urban Support: Janssen

Motion carried by a unanimous voice vote.

At 1:37 p.m. the CCTA and KCTA Boards went into closed session.

At 1:55 p.m. the CCTA and KCTA Boards returned to open session.

A motion was made by CCTA and KCTA to approve the Agreement to Modify and Extend Collective Bargaining Agreement with ATU Local 1093.

Motion: Janssen/McCormick Support: Aardema/Moiery

Motion carried by roll call vote.

Ayes: Aardema, Britigan, Brown, Burns, Janssen, McCormick, Moiery, Pearson, Rama, Thompson, Rosine

Nays: None

Absent: Breneman, Farmer, Sloan, Urban

14.) ADJOURNMENT

A motion was made by KCTA and CCTA to adjourn the KCTA/CCTA meeting.

Motion: Janssen Support: Moiery

Motion carried by voice vote.

The meeting adjourned at 2:05 P.M.

Greg Rosine
CCTA Chairperson

Barbara Blissett
CCTA Clerk

Greg Rosine
KCTA Chairperson

Barbara Blissett
KCTA Clerk



Agenda Item # 4a
Meeting Date: 04/11/22

Connecting People Throughout
Kalamazoo County

TO: KCTA Board
FROM: Sean McBride, Executive Director
DATE: April 5, 2022 - Updated
SUBJECT: 2022 KCTA Millage Levy

BACKGROUND

On November 2, 2021 Kalamazoo County voters approved a 0.3124 renewal of the county-wide millage to fund countywide services that include Metro Connect and Metro Share for five years that included 2022, 2023, 2024, 2025 and 2026.

The KCTA levied 0.3124 mills for calendar year 2021. For 2022 it is recommended the KCTA levy **0.3124 mills** or up to the allowable amount if the Headlee Amendment needs to be applied this year. The Headlee calculation is done by the Kalamazoo County Equalization Department and has not been finalized. With the 0.3124 rate, it is estimated that \$2.96 million will be collected to fund public transit services in 2022.

The Joint Finance Committee met on April 4th to review the millage levy amount and the related financial information. The Joint Finance Committee of Boardmembers Breneman, Brown, Burns, Pearson and Rama concurred with recommendation to levy the full 0.3124 mills.

With KCTA Board authorization of the Resolution, it will be provided to member jurisdictions by May 15, 2022. The 2022 KCTA millage levy will be collected as part of the July 2022 tax bill for the cities and December 2022 for the townships.

KCTA RECOMMENDATION

The Executive Director and the Joint CCTA/KCTA Finance Committee recommends adoption of a Resolution that the KCTA levy 0.3124 mills or up to the allowable amount if the Headlee Amendment needs to be applied for the 2022 KCTA Transit Millage.

Attachment

1. Resolution No. 22-001 Levying the 2022 KCTA Transit Millage

**KALAMAZOO COUNTY TRANSPORTATION AUTHORITY (“KCTA”)
Resolution: 22-001**

**Resolution Levying the Transit Millage for 2022 and Providing for Collection of the Transit Millage
in July 2022 for the Cities in Kalamazoo County and in
December 2022 for the Townships in Kalamazoo County**

The KCTA makes the following findings:

1. The Kalamazoo County Board of Commissioners created the KCTA under Public Act 196 of 1986, as amended (“Act 196”);
2. KCTA was created to fund county-wide transit system in Kalamazoo County.
3. Act 196 authorizes KCTA to levy a tax to provide for public transportation services, if approved by the voters.
4. KCTA adopted a resolution, which submitted to Kalamazoo County voters the question of whether 0.3124 mills should be levied during 2022, 2023, 2024, 2025 and 2026 for the purpose of providing public transportation services in Kalamazoo County.
5. The voters approved the millage request at the November 2, 2021 election.
6. KCTA is now adopting this resolution to levy 0.3124 mills on all taxable property located in Kalamazoo County for 2022. This millage should be collected by tax assessing officials for the cities located in Kalamazoo County as part of the July tax bill. Tax assessing officials for the townships located in Kalamazoo County should collect this millage as part of the December tax bill.

Based on these findings, the KCTA resolves:

1. Voters approved the millage request at the November 2, 2021 election. KCTA now levies 0.3124 mills or up to the allowable amount after the Headlee Amendment is applied by the Kalamazoo County Equalization Director on all taxable property located in Kalamazoo County for 2022. Tax assessing officials for the cities in Kalamazoo County shall collect this millage as part of the July tax bill. Tax assessing officials for the townships in Kalamazoo County shall collect this millage as part of the December tax bill. All funds generated by this levy shall be appropriated to expenditures according to KCTA's budget.
2. A certified copy of this resolution shall be filed with the proper tax assessing officials no later than May 15, 2022.
3. The KCTA Board and its officers and agents are authorized and directed to take all other actions appropriate to carry out the intent of this resolution, including providing an L-4029

The aforementioned resolution was offered by _____ and supported by _____.

Ayes:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
) SS
COUNTY OF KALAMAZOO)

I, Barbara Blissett, Kalamazoo County Transportation Authority Clerk, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Kalamazoo County Transportation Authority at a regular meeting held on April 11, 2022.

Barbara Blissett, Clerk
Kalamazoo County Transportation Authority



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Agenda Item: # 4b Meeting Date: 04/11/22

TO: CCTA Board
FROM: Sean McBride, Executive Director
DATE: April 5, 2022
SUBJECT: 2022 CCTA Millage Levy

BACKGROUND

The voters within the CCTA boundaries approved the urban transit millage vote to fund the fixed-rate bus system on March 10, 2020. This affirmative vote enabled the collection of up to 0.90 mills for fixed-route bus service in 2021 through 2025.

For 2022, it is recommended that CCTA levy **0.90** mills. With the 0.90 rate, it is estimated that approximately \$4.9 million will be collected to fund public transit services in 2022. With significant increases to fuel costs, wage costs and commodity costs it is recommended to levy the full 0.90 mills.

The CCTA levied 0.75 mills for calendar year 2021.

DISCUSSION

The Joint Finance Subcommittee met on April 4th to review the millage levy amount and the related financial information.

The discussion with the Finance Subcommittee, attached is a document that outlines Fiscal Year 2023 Budget Risk Areas. The Finance Subcommittee requested additional information that outlines that more specifically quantifies the difference in millage between 0.75 mills and 0.9 mills and the specific cost centers that may need that additional revenue (attached). In summary, as we increase service and with the escalation in wage, fuel, commodity and contractual the full use of our available revenue sources is needed and recommended. The Joint Finance Subcommittee of Boardmembers Breneman, Brown, Burns, Pearson and Rama after much discussion and several questions concurred with the recommendation to levy the full 0.9 mills.

With CCTA Board authorization of the Resolution, it will be provided to member jurisdictions by May 15, 2022. The 2022 KCTA millage levy will be collected as part of the July 2022 tax bill for the cities of Kalamazoo, Portage and Parchment and in December 2022 for the townships of Kalamazoo, Comstock and Oshtemo.

RECOMMENDATION

The Executive Director recommends adoption of a Resolution levying 0.90 mills for the 2022 CCTA Transit Millage.

Attachments

1. Resolution No. 2022-002 Levying the 2022 CCTA Transit Millage
2. 2022 CCTA Millage Levy Financial Review

Memo re: Fixed Route Bus Purchase/Gillig

Date: March 21, 2022

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RECOMMENDATION

It is recommended that the CCTA and KCTA Boards approve the purchase of three 40' buses from the Gillig Corporation in the total amount of \$1,735,686 and authorize the Executive Director to execute documents related to the action on behalf of CCTA.

CENTRAL COUNTY TRANSPORTATION AUTHORITY ("CCTA")
Resolution: 22-002

Resolution Levying the Transit Millage for 2022 and Providing for Collection of the Transit Millage in July 2022 for the Cities of Kalamazoo, Portage and Parchment and in December 2022 for the Townships of Kalamazoo, Comstock and Oshtemo in Kalamazoo County

The CCTA makes the following findings:

1. The Kalamazoo County Board of Commissioners created the CCTA under Public Act 196 of 1986, as amended ("Act 196").
2. CCTA was created to operate a county-wide transit system in Kalamazoo County and to also determine if a millage is necessary in order to operate the public transportation system.
3. Act 196 authorizes CCTA to levy a tax to provide for public transportation services, if approved by the Voters.
4. The CCTA operates the fixed-route bus system within the urbanized areas of Kalamazoo County. The boundaries of the CCTA are included in the CCTA Articles of Incorporation The Articles of Incorporation were updated by the Kalamazoo County Board of Commissioners on August 29, 2019. The Boundaries of the CCTA include the cities of Kalamazoo, Parchment and Portage. All areas of Kalamazoo Township. Precincts #02, #03, #04, #05, #06, #07 and #08 in Comstock Township. Precincts #03, #04, #05, #06, #07, #08 and #09 in Oshtemo Township.
5. CCTA adopted a resolution, which submitted to Kalamazoo County voters the question of whether up to 0.90 mills should be levied during 2021, 2022, 2023, 2024 and 2025 for the purpose of providing public transportation services in Kalamazoo County.
6. The voters approved the millage request at the March 10, 2020 election.
7. CCTA is now adopting this resolution for the CCTA 2022 Transit Millage to levy **0.90 mills** on all taxable property located in the Central County Transportation Authority boundaries. This millage should be collected by tax assessing officials for the cities of Kalamazoo, Portage and Parchment located in Kalamazoo County as part of the July tax bill. Tax assessing officials for the townships of Kalamazoo, Comstock and Oshtemo located in Kalamazoo County should collect this millage as part of the December tax bill.

Based on these findings, the CCTA resolves:

1. Voters approved the millage request at the March 10, 2020, election. CCTA shall levy **0.90 mills** on all taxable property located within the Central County Transportation Authority Boundary for 2022. Tax assessing officials for the cities of Kalamazoo, Portage and Parchment in Kalamazoo County shall collect this millage as part of the July tax bill. Tax assessing officials for the townships of Kalamazoo, Comstock and Oshtemo in Kalamazoo County shall collect this millage as part of the December tax bill. Within Comstock Township the CCTA boundaries include Voting Precincts #02, #03, #04, #05, #06, #07 and #08. Within Oshtemo Township CCTA boundaries include Voting Precincts #03, #04, #05, #06, #07, #08 and #09. All funds generated by this levy shall be appropriated to expenditures according to CCTA's budget.
2. A certified copy of this resolution shall be filed with the proper tax assessing officials no later than May 15, 2022.
3. The CCTA Board and its officers and agents are authorized and directed to take all other actions appropriate to carry out the intent of this resolution, including providing an L-4029.

The aforementioned resolution was offered by _____ and supported by _____.

Ayes:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN
)ss
COUNTY OF KALAMAZOO

I, Barbara A Blissett, Central County Transportation Authority Clerk, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Central County Transportation Authority at a regular meeting held on April 11, 2022.

Barbara A Blissett, Clerk
Central County Transportation Authority

**2022 CCTA Levy Amount
Financial Review - April 7, 2022**

2021 CCTA Taxable Value	5,447,225,000
.9 Mills	\$ 4,900,000
.75 Mills	\$ 4,100,000
Increased Revenue	\$ 800,000
Estimated Increased Expenses	\$ (1,145,000)
Diesel Fuel Increase	280,000
ATU CBA Extension Increase	345,000
Non-Union Salary Market Adjustments	60,000
Service Contracts Increase	390,000
- City of Kalamazoo Service Agreement, Janitorial, Metro Connect	
Commodities - Bus Parts, Tire Lease, Lubricants, etc.	70,000
30% Operating Expense Reimbursement from MDOT	\$ 343,500
Deficit (Surplus would show as a positive number)	\$ (1,500)



Connecting People Throughout
Kalamazoo County

Agenda Item: # 5
Meeting Date: 04/11/22

TO: CCTA and KCTA Boards
FROM: Sean McBride, Executive Director
Prepared by: Greg Vlietstra, Director of Support Services
DATE: March 21, 2022
SUBJECT: Purchase of Three Medium Duty Busses

DISCUSSION

The proposed purchase of three Medium-Duty Buses (2022 Champion body on a Ford Transit F550-chassis) would be replacements for vehicles past their useful life and will be used in the Metro County Connect county-wide demand/response service (two of the busses) and for Van Buren Public Transit (one of the busses). Attached for reference is a photo of the vehicle style.

The Metro Connect fleet consists of 48 vehicles, 25 vans and 13 medium-duty buses. Although the Federal Transit Administration (FTA) useful life is at least seven years or 200,000 miles for medium-duty buses, Metro is typically able to maintain the vehicles longer.

This purchase would be made from Hoekstra Transportation (Grand Rapids, MI) through the State of Michigan MiDeal Program, contract #171-190000000991. The MiDEAL Extended Purchasing Program allows Michigan local units of government to benefit from the state's negotiating and purchasing power by permitting them to purchase from the state contracts on the same terms, conditions, and prices as the State of Michigan.

The CCTA will benefit not only from the reduced cost of goods and services through the purchasing power of the State of Michigan, but also from indirect administrative savings related to writing specifications, processing invitations to bid, recruiting a diverse pool of potential suppliers, and making awards. The existing MiDeal contract expires in July of 2022.

On-going fleet replacement is part of the CCTA Capital Program as identified in the Kalamazoo Area Transportation Study's (KATS) Transportation Improvement Program (TIP). The vehicles will be funded through 80% federal grants and 20% State of Michigan grants. The estimated timeline for delivery for the vehicles on this purchase has increased from 6-9 months Pre-Covid to approximately 24 months now.

RECOMMENDATION

It is recommended that the CCTA and KCTA Boards approve a purchase with Hoekstra Transportation for three medium-duty buses for \$322,587 (\$107,529 each) and authorize the Executive Director to execute all documents related to the action on behalf of CCTA.



Connecting People Throughout
Kalamazoo County

Agenda Item: # 6 Meeting Date: 04/11/22
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TO: CCTA and KCTA Boards
FROM: Sean McBride, Executive Director
Prepared by: Greg Vlietstra, Director of Support Services
DATE: March 21, 2022
SUBJECT: Purchase of New Buses from Gillig Corporation

BACKGROUND

The proposed purchase of three low floor clean-diesel buses would be replacements for older vehicles past their useful life and will be used for fixed-route bus service. All three of the buses would be 40-foot length. By acquiring these vehicles, we can better ensure adequate public transit services will be provided in Kalamazoo County.

The purchase would be made through an option available on a cooperative procurement contract awarded in June of 2021 called the Grand Rapids Interurban Transit Partnership (Project Number 2021-16). The Interurban Transit Partnership contract membership consists of the Grand Rapids Interurban Transit (The Rapid), Muskegon Area Transit, and Metro. The contract was competitively bid in accordance with Federal Transit Administration (FTA) regulations. The CCTA benefits through joint procurement not only from the reduced cost of goods through the joint purchasing power of the consortium, but also from indirect administrative savings related to writing specifications, processing invitations to bid, recruiting a diverse pool of potential suppliers, and making awards.

Gillig Corporation (Livermore, CA) was the lowest responsive and responsible bidder. CCTA uses Gillig buses now and is satisfied with the quality of the vehicles and the customer service of its people.

DISCUSSION

The buses would total a cost of \$1,735,686 or \$578,562 each. The buses would include newer enhancements including permanent driver security barriers, 20% fresh air intake systems, Quantum wheelchair restraint systems, grocery cart and baby stroller storage, enhanced rear visibility lighting, and seating with bacteria barrier sealant.

On-going fleet replacement is part of the CCTA Capital Program as identified in the Kalamazoo Area Transportation Study's (KATS) Transportation Improvement Program (TIP). Funding is currently available through federal/state grants. No CCTA general fund dollars will be used for this purchase. This capital grant is provided to the CCTA through 80% federal (FTA) and 20% State (MDOT) funding.

The buses would be scheduled for delivery around October of 2024 replacing older diesel buses that have reached the end of their industry standard minimum useful life of 12 years or 500,000 miles, and which are experiencing higher maintenance expense. More specifically, the buses being replaced would each have over 600,000 miles logged.

The recommended purchase will be for ultra-low sulfur diesel buses that are designed to meet near zero emissions standards. The buses will use advanced new technologies such as electronic controls, common rail fuel injection, variable injection timing, improved combustion chamber configuration and turbocharging which have made diesel engines cleaner, quieter and more powerful than past vehicles. The purchase of ultra-low sulfur diesel buses enables Metro Transit to maximize limited Federal Grant funds to effectively manage the overall age and condition of the fleet.

Memo re: Fixed Route Bus Purchase/Gillig

Date: March 21, 2022

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RECOMMENDATION

It is recommended that the CCTA and KCTA Boards approve the purchase of three 40' buses from the Gillig Corporation in the total amount of \$1,735,686 and authorize the Executive Director to execute documents related to the action on behalf of CCTA.



Agenda Item: # 7
Meeting Date: 04/11/22

Connecting People Throughout
Kalamazoo County

TO: CCTA and KCTA Boards
FROM: Sean McBride, Executive Director
DATE: April 7, 2022
SUBJECT: Executive Director Update

Pandemic

There are currently no staff that are out due to Covid.

The Center for Disease Control and Prevention (CDC) has mandated the wearing of masks on public transit since January 29, 2021. The mandate is set to expire on April 18, 2022. It is expected that further CDC guidance for beyond April 18th will come any day. If the mandate expires, Metro will no longer mandate masking for passengers or staff at Metro facilities or on Metro vehicles. Masking would now be voluntary. Metro will continue to provide masks to employees that want to continue to utilize wearing them.

Bus fresh air handling units near the driver have been installed on the buses that will receive the units and is 75% complete on installation of units for the rear passenger area of the bus.

Fixed-Route Service

Sunday fixed-route service is planned to return on Sunday, May 8, 2022, with hours of 9:15 am to 5:15 pm.

Comprehensive Operational Analysis (COA)

Since the presentation to the Board in February, Boris Palchik, our consultant at Foursquare, has continued to meet with community organizations. Meetings with Kalamazoo Valley Community College, Western Michigan University, the Crossroads Mall, and large manufacturers have occurred. It is anticipated that Mr. Palchik will present at the May Board meeting. Mr. Palchik will begin to provide recommendations for system improvements.

Human Resources

One Coach Operator began training on April 4. There are one or two Coach Operators anticipated to be ready to start the next training class in May. There are five additional candidates early within the hiring process.

Staff is also at various stages of recruitment for many positions that include Mechanic, Service Lane Attendant, Operations Supervisor, Operations Support Specialist, Safety and Security Manager, Community Outreach Coordinator and Kalamazoo Transit Center Clerk.

Competitive Grant Applications

The Federal Transit Administration (FTA) has several competitive grant opportunities. I'll provide an update on a couple of grant applications that are being prepared.

Bus Advertising

Staff is reviewing the Bus Advertising Policy and will provide an update to the Boards at a future meeting.

Safety and Security

A presentation by Dr. Bob Vandepol, "Bouncing Forward: Resilience After Tragedy," was recently offered to staff. A YouTube link will soon be available to see the presentation.

KTC Security Reports

Attached is the March Security Report from Terecita Potts, Senior Operations Supervisor.

Attachments

1. Metro's KTC March Security Report

March 2022 KTC Security Report

Prepared by Terecita Potts

Senior Operations Supervisor

Overview:

During the month of March, reduced Saturdays increased towards the end of the month until 10:30pm. Additional Security continued during the high traffic hours through the week, there was an additional guard added to Sunday to maintain complete coverage and allow for covered breaks. Security Plus presented a presence with continuous monitoring throughout the day in the bus bays and the Metro facility.

Activity Summary for March

KPS Calls -12

- 1-ATM Broken
- 2-Intoxicated Passengers
- 3-Unruly patrons, one kicking over garbage cans
- 1-Fight (weapon brandished)
- 1-OD in the bathroom
- 1-Mask compliance turned hostile
- 2-Reported Robbery
- 1-Domestic Dispute

EMS Calls

Calls made for medical assistance:

- 3/14- Passenger request for health issues then cancelled call
- 3/15 – intoxicated passenger, couldn't walk
- 3/21 – Lady in pain
- 3/22 – Called by Patron for himself
- 3/23 – man unconscious at the ATM
- 3/24 – Female having problems breathing
- 3/28 – Intoxicated patron, fell onto the ground, Male reported having chest pains

Other Activities

Walk around the administration building and check all doors are secure and check for loiterers, open intoxicants, marijuana use or individuals using drugs, sleepers and individuals trespassing. We are currently still under the federal mask mandate, so issues with mask compliance as people enter the facility.

Over site of passengers entering KTC building, boarding trains and inter-city bus arrivals & departures, and Metro Coaches.

Directed passengers to the proper smoking areas and to follow the rules of conduct



Connecting People Throughout
Kalamazoo County

Agenda Item: #7a Meeting Date: 04/11/22
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TO: CCTA and KCTA Boards
FROM: Sean McBride, Executive Director
Prepared By: Cheryl Pesti, Budget and Accounting Manager
DATE: March 21, 2022
SUBJECT: February 2022 Income & Expense Statement

BACKGROUND

The Income and Expense Statement is an internal document which is used to measure the CCTA's financial performance. The budget is used as a comparison for perspective.

We are currently within budget.

Some areas to highlight:

- Both the urban millage (CCTA) and county-wide millage (KCTA) are due in February and September. At this point we have collected \$2,345,590 (31%) of the FY22 millage.
- We have collected \$1,089,894 (42% of the budgeted amount) in fares for this year
- The FTA operating assistance revenue is accrued at the end of the year (September). To date, we have requested \$6,000,000 in CARES funds (2020-\$1,500,000; 2021-\$4,500,000).
- The average price for a gallon of diesel fuel in February 2021 was \$1.67 and in February 2022, it was \$2.64. This is a 58% increase.
- Total operating expenditures for Metro year-to-date are 34% of the total budgeted amount.

Attachment:

1. February 2022 Income & Expense Statement



	FY2022 CCTA Board Recommended Budget	February 2022	Year to Date FY 2022	Year to Date %	Monthly Funding %
STATEMENT OF INCOME AND EXPENSE					
Operating Revenue					
Fare Revenue					
Regular Route Cash	566,500	34,719	202,539	36%	1%
Metro County Connect Fares	187,117	26,313	70,467	38%	1%
Specialized Services Fares					
Metro County Connect - Access Fares	147,686	13,900	72,855	49%	0%
Tokens	259,875	12,113	71,767	28%	0%
Pass Sales	200,310	17,882	75,160	38%	1%
WMU Prepaid Fares	1,150,000	575,000	575,000	50%	20%
Texas Twp/KVCC Prepaid Fares	87,565	22,106	22,106	25%	1%
	<u>2,599,053</u>	<u>702,033</u>	<u>1,089,894</u>	42%	25%
Other Revenue					
Advertising	120,200	5,000	35,309	29%	0%
Intermodal Operations	136,000	1,800	52,031	38%	0%
Miscellaneous Revenue	22,800	12,423	95,261	418%	0%
Commission Revenue - Ticket Sales	20,000	0	6,053	30%	0%
Interest Income	7,500	26	307	4%	0%
	<u>306,500</u>	<u>19,249</u>	<u>188,961</u>	62%	1%
Urban Millage (CCTA)	4,589,014	717,331	1,241,530	27%	25%
County-wide Millage (KCTA)	3,003,310	701,141	1,104,060	37%	25%
MDOT - Operating	5,013,610	430,883	2,092,654	42%	15%
FTA - Operating	4,147,774	0	0	0%	0%
Provision for Depreciation	3,200,000	250,521	1,286,507	40%	9%
TOTAL OPERATING REVENUE	<u>22,859,261</u>	<u>2,821,157</u>	<u>7,003,606</u>	31%	100%
Operating Expenses by Division					
Administration/Overhead	7,217,341	368,851	2,613,173	36%	
Kalamazoo Transportation Center Operations	783,839	45,166	256,803	33%	
Maintenance	3,188,711	302,318	1,154,583	36%	
Operations	7,467,798	461,639	2,301,351	31%	
Metro Connect	4,832,897	403,136	1,574,031	33%	
Metro Share	63,642	3,079	18,350	29%	
TOTAL OPERATING EXPENSE	<u>23,554,228</u>	<u>1,584,188</u>	<u>7,918,292</u>	34%	
NET (UNFUNDED) BALANCE for period	<u>(694,967)</u>	<u>1,236,970</u>	<u>(914,686)</u>		



Connecting People Throughout
Kalamazoo County

Agenda Item: #7b
Meeting Date: 04/11/22

TO: Central County Transportation Authority and Kalamazoo County Transportation Authority
FROM: Sean McBride, Executive Director
 Prepared By: Kathy Schultz, Planning and Development Manager
DATE: March 23, 2022
SUBJECT: February 2022 Information Summary Report

The following is being provided to the Central County Transportation Authority and Kalamazoo County Transportation Authority boards as an information item.

BACKGROUND

Monthly Ridership				
	Bus	Metro Connect	Metro Share	System Total
FY22	107,420	8,466	943	116,829
FY21	111,044	6,197	59	117,300
Difference	-6,596	+2,576	+827	-3,193
% Change	-5.94%	+41.57%	+1,401.69%	-2.72%

Year-to-Date Ridership				
	Bus	Metro Connect	Metro Share	Oct 21-Sept 22 System Total
FY22	536,409	43,020	6,055	584,243
FY21	432,415	26,016	368	458,799
Difference	-6,153	+8,538	+4,744	+8,615
% Change	-1.42%	+32.82%	+1,289.13%	+1.88%

WHEELCHAIR LIFT/RAMP INCIDENT REPORT – January 2022

Passengers in mobility devices for the month of February 2022 were 150. There were no incidents that involved a ramp/lift during this month.

WMU STUDENT RIDERSHIP REPORT – January 2022

For the month of February 2022 there were 32,823 passenger trips for WMU.

DEMAND/RESPONSE MONTHLY SUMMARY REPORT – February 2022

For the month of February 2022 there were 8,466 passenger trips on Metro Connect. This is a total of 43,020 passenger trips for fiscal year 2022.



METRO
RIDERSHIP ANALYSIS
February, 2022

Route #	Route	Month to Date				Year to Date								
		# of Rides		Rides per hour		# of Rides		Rides per hour						
		FY22	FY21	FY22	FY21	FY22	FY21	FY22	FY21					
01	Westmedge	11,441	17,182	19.48	24.89	63,262	78,368	26.53	28.94	-21.74%	-19.28%	26.53	28.94	-8.31%
02	Portage	5,484	8,064	15.68	21.15	24,888	36,028	15.69	22.35	-31.99%	-30.92%	15.69	22.35	-29.82%
03	West Michigan	4,014	4,144	11.46	10.85	21,106	20,114	13.41	11.90	-3.14%	4.93%	13.41	11.90	12.67%
04	Oakland	3,048	3,516	8.70	9.20	17,331	17,138	10.73	10.61	-13.31%	1.13%	10.73	10.61	1.16%
05	East Main	2,862	6,098	16.26	16.00	16,246	27,681	20.47	18.44	-53.07%	-41.31%	20.47	18.44	11.00%
06	Parchment	4,429	4,211	12.64	11.40	24,104	24,622	15.05	15.44	5.18%	-2.10%	15.05	15.44	-2.52%
07	Alamo	5,978	7,187	17.06	18.83	31,016	32,660	19.53	20.24	-16.82%	-5.03%	19.53	20.24	-3.50%
08	Egleston	4,170	5,090	11.90	13.34	20,193	23,593	12.68	14.61	-18.07%	-10.77%	12.68	14.61	-13.19%
09	Gull Road	7,285	14,003	12.34	20.24	40,565	61,633	18.63	22.86	-47.98%	-39.03%	18.63	22.86	-18.50%
10	Cornstock	3,205	4,126	9.15	10.81	16,001	21,668	9.94	13.42	-22.32%	-15.37%	9.94	13.42	-25.91%
11	Stadium Drive	5,653	6,533	16.14	17.12	30,072	30,149	18.68	18.67	-13.47%	-0.26%	18.68	18.67	0.05%
12	Duke	982	0	8.18	0.00	4,246	173	7.56	0.00	-	-	7.56	0.00	-
13	South Burdick	5,079	8,046	14.50	12.04	28,517	36,545	18.02	17.89	-36.88%	20.41%	18.02	17.89	0.74%
14	West Main	7,487	7,751	12.68	20.29	39,508	39,730	19.54	24.10	-3.41%	-37.49%	19.54	24.10	-18.94%
15	Paterson	2,031	7,024	11.65	18.41	10,057	29,302	13.11	19.53	-71.08%	-36.72%	13.11	19.53	-32.89%
16	Lovell	10,760	9,283	18.23	13.90	52,085	35,335	25.83	17.12	15.91%	31.13%	25.83	17.12	50.89%
19	Ring	5,292	1,390	19.75	0.00	17,208	4,313	15.62	0.00	280.72%	#DIV/0!	15.62	0.00	-
21	Solon/Kendall/Lafayette	5,092	2,678	14.98	8.93	20,214	7,176	14.13	37.78	90.14%	67.71%	14.13	37.78	-62.60%
25	Parkview	9,903	2,097	20.47	0.00	37,351	6,202	18.54	0.00	372.25%	#DIV/0!	18.54	0.00	0.00%
26	West Centre	1,971	2,668	5.83	7.34	11,266	13,370	7.24	8.78	-26.12%	-20.51%	7.24	8.78	-17.58%
27	East Romance	1,253	2,261	3.71	6.14	8,018	9,967	5.17	6.42	-44.58%	-39.50%	5.17	6.42	-19.54%
30/31	WMU Shuttle	1	0	0.00	0.00	428	-	0.77	-	-	-	0.77	-	-
	Total Fixed Route	107,420	123,352	12.99	15.54	533,682	555,767	16.30	16.82	-12.92%	-16.39%	16.30	16.82	-3.08%

Metro County Connect	8,466	5,430	1.79	1.49	43,020	26,016	1.81	1.42	27.81%
Demand-Response	3,498	1,937	1.77	1.47	17,866	7,931	1.85	1.46	26.69%
ADA Trips									

Specialized Service	943	49	9.01	2.93	6,055	368	5.18	4.32	19.96%
Charters		0	0	0.00	0	0	0	0	N/A

Total Services	116,829	129,831	9.19	10.59	584,243	458,799	10.05	10.74	-6.47%
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Other Data	Month to Date				Year to Date				
	# of Rides		Increase / decrease		# of Rides		Increase / decrease		
	FY22	FY21	FY22	FY21	FY22	FY21	FY22	FY21	
WMU	32,823	-	0.00%	135,857	-	0.00%	135,857	-	0.00%
KVCC	427	-	0.00%	2,246	-	0.00%	2,246	-	0.00%
Transfers	33,854	-	0.00%	193,895	-	0.00%	193,895	-	0.00%
Wheelchair	150	-	0.00%	1,357	26	5119.23%	1,357	26	5119.23%
Bikes	382	327	16.82%	4,562	4,920	-7.28%	4,562	4,920	-7.28%
Youth Mobility	1,762	-	0.00%	4,938	-	0.00%	4,938	-	0.00%

FEBRUARY, 2022

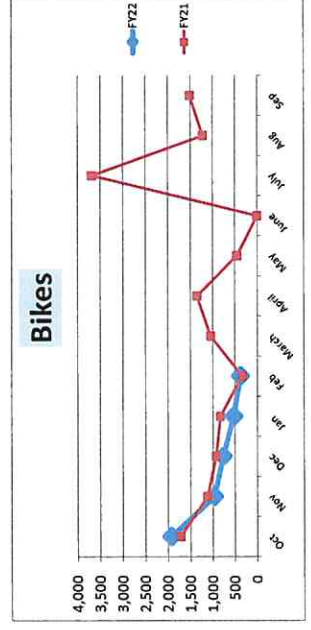
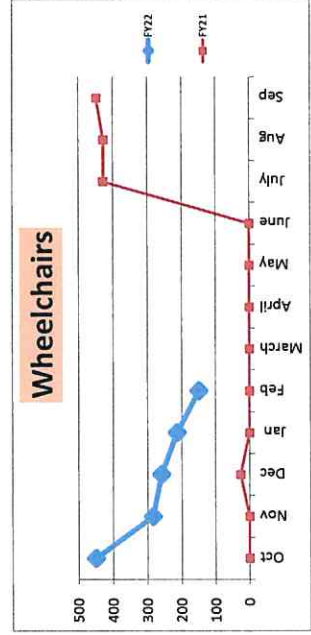
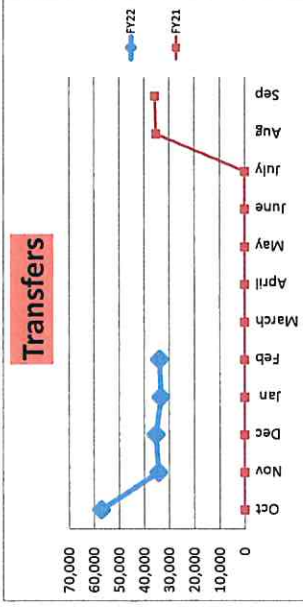
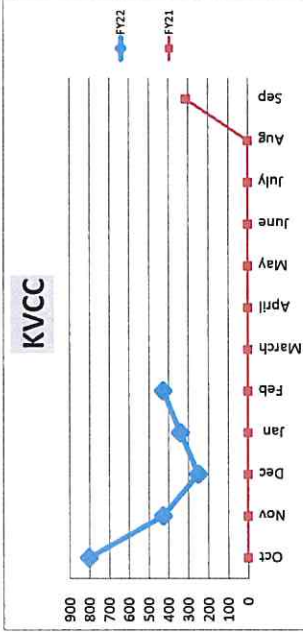
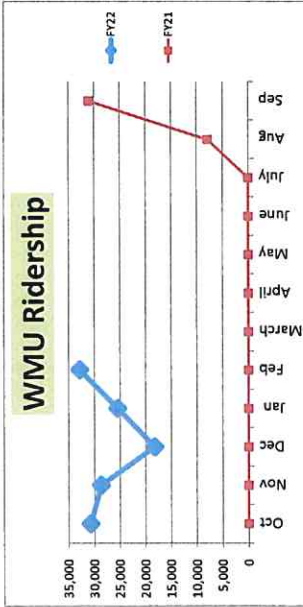
	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sep
WMU	30,701	28,672	18,218	25,443	32,823	0	0	0	0	0	7,884	31,015
FY22	0	0	0	0	0	0	0	0	0	0	0	0
FY21	0	0	0	0	0	0	0	0	0	0	0	0

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sep
KVCC	803	426	250	340	427	0	0	0	0	0	0	311
FY22	0	0	0	0	0	0	0	0	0	0	0	0
FY21	0	0	0	0	0	0	0	0	0	0	0	0

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sep
Transfers	57,199	34,239	35,282	33,321	33,854	0	0	0	0	0	35,215	35,724
FY22	0	0	0	0	0	0	0	0	0	0	0	0
FY21	0	0	0	0	0	0	0	0	0	0	0	0

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sep
Wheelchairs	450	284	259	214	150	0	0	0	0	428	427	447
FY22	0	0	26	0	0	0	0	0	0	0	0	0
FY21	0	0	0	0	0	0	0	0	0	0	0	0

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sep
Bikes	1,924	969	762	525	382	1,045	1,352	450	0	3,682	1,217	1,510
FY22	1,720	1,117	923	826	327	0	0	0	0	0	0	0
FY21	0	0	0	0	0	0	0	0	0	0	0	0



FEBRUARY, 2022

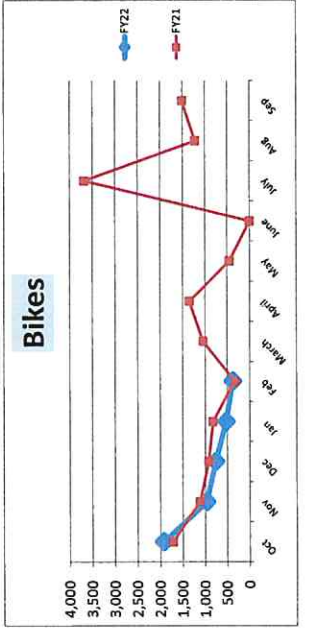
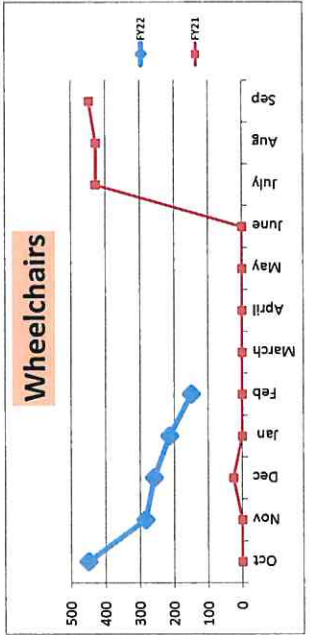
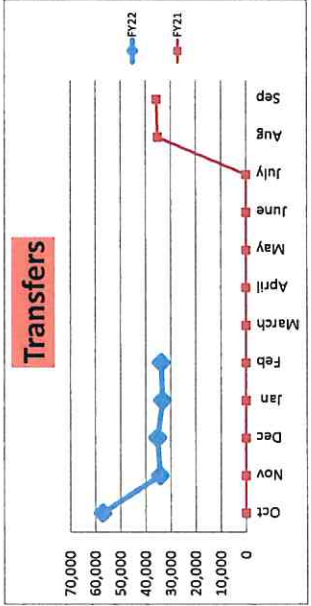
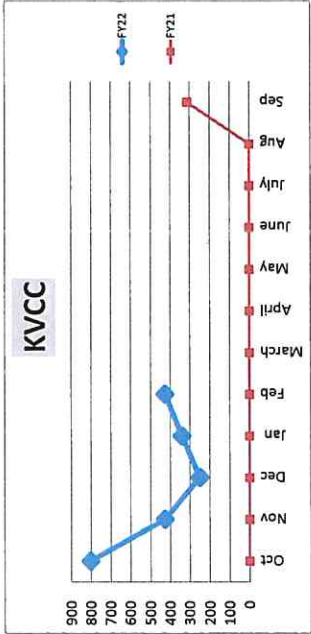
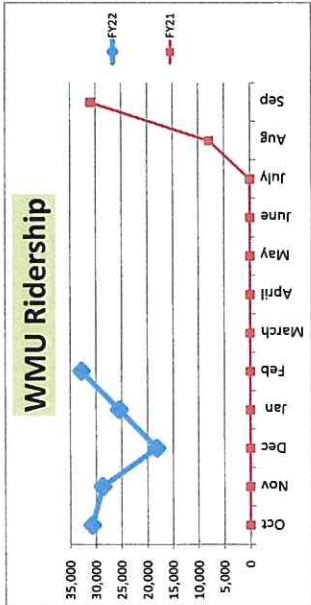
WMU	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sep
FY22	30,701	28,672	18,218	25,443	32,823							
FY21	0	0	0	0	0	0	0	0	0	0	7,884	31,015

KVCC	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sep
FY22	803	426	250	340	427							
FY21	0	0	0	0	0	0	0	0	0	0	0	311

Transfers	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sep
FY22	57,199	34,239	35,282	33,321	33,854							
FY21	0	0	0	0	0	0	0	0	0	0	35,215	35,724

Wheelchairs	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sep
FY22	450	284	259	214	150							
FY21	0	0	26	0	0	0	0	0	0	428	427	447

Bikes	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sep
FY22	1,924	969	762	525	382							
FY21	1,720	1,117	923	826	327	1,045	1,352	450	0	3,682	1,217	1,510



FEBRUARY, 2022

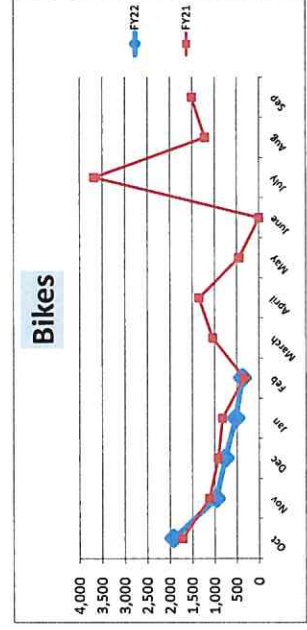
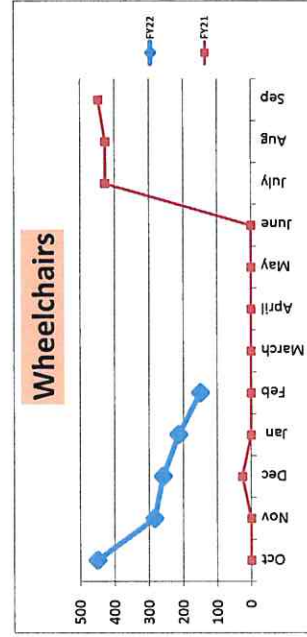
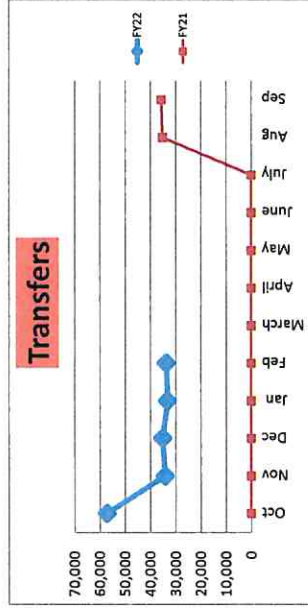
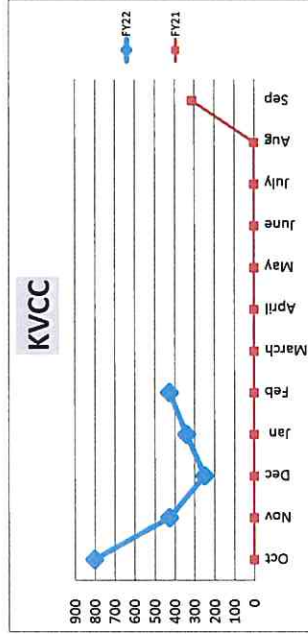
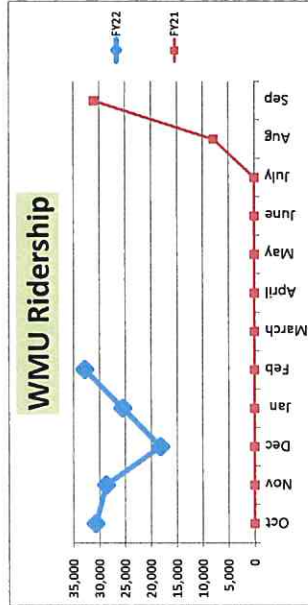
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WMU	30,701	28,672	18,218	25,443	32,823	0	0	0	0	0	7,884	31,015
FY22	0	0	0	0	0	0	0	0	0	0	0	0
FY21	0	0	0	0	0	0	0	0	0	0	0	0

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sep
KVCC	803	426	250	340	427	0	0	0	0	0	0	311
FY22	0	0	0	0	0	0	0	0	0	0	0	0
FY21	0	0	0	0	0	0	0	0	0	0	0	0

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sep
Transfers	57,199	34,239	35,282	33,321	33,854	0	0	0	0	0	35,215	35,724
FY22	0	0	0	0	0	0	0	0	0	0	0	0
FY21	0	0	0	0	0	0	0	0	0	0	0	0

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sep
Wheelchairs	450	284	259	214	150	0	0	0	0	428	427	447
FY22	0	0	26	0	0	0	0	0	0	0	0	0
FY21	0	0	0	0	0	0	0	0	0	0	0	0

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sep
Bikes	1,924	969	762	525	382	1,045	1,352	450	0	3,682	1,217	1,510
FY22	1,720	1,117	923	826	327	0	0	0	0	0	0	0
FY21	0	0	0	0	0	0	0	0	0	0	0	0





Connecting People Throughout
Kalamazoo County

Agenda Item: #7c Meeting Date: 04/11/22
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TO: CCTA and KCTA Boards
FROM: Sean McBride, Executive Director
Prepared by, Richard Congdon, Program Manager
DATE: March 10, 2022
SUBJECT: First Transit and Metro Connect

BACKGROUND

The Metro Connect contractor, Apple Bus Company, has signed an agreement to sell Apple Bus to transportation company First Transit. First Transit is headquartered in Cincinnati, Ohio, and is one of the largest transportation companies in North America. They operate in over 300 locations in the United States, Puerto Rico, Panama, India and Canada. First Transit employs over 19,000 workers, maintains 49,000 vehicles and carries 350 million passengers annually. First Transit was formed in 1999.

First Transit bid on the Metro Connect contract in 2019 but were not considered because they submitted the highest bid out of the five companies that bid on the contract.

DISCUSSION

Mike Oyster, founder, and president of Apple Bus Company, decided to retire after working in transportation for more than 45 years. Apple Bus reviewed multiple options for the company and decided on First Transit as the best company to carry Apple Bus to the next generation of transportation. First Transit has experience in managing and operating paratransit, shuttle van and student transportation programs.

First Transit operates 51 paratransit services and 39 that have combined fixed-route and paratransit programs. Some of First Transit's current contracts include:

- Broward County Transit, Broward County, FL. Awarded the contract on 1/1/15 and operate and maintain 69 propane fueled vehicles with an annual ridership of over \$39 million for fixed-route and paratransit service.
- The Bus, Merced County, CA. Began operations of fixed-route and paratransit services on 5/5/20. Operates 76 vehicles with an annual ridership of 1 million under a \$51 million contract.
- Metropolitan Atlanta Rapid Transit Authority, Atlanta, GA. Does all operations for MARTA's paratransit service with 192 vehicles providing over 2,200 trips per weekday. Began the contract on 5/16/21.
- Omnitrans, San Bernadino, CA. Operates a fleet of 107 vehicles for paratransit and micro transit services with an annual ridership of 11 million. Began operations in July 2020.
- Palm Tran Connection, Palm Beach County, FL. Began a seven-year contract to provide paratransit services on 2/1/15. Operates 79 vehicles, 25 of which are propane fueled. Annual ridership of over 900,000 trips.

Memo re: First Transit and Metro Connect

Date: March 10, 2022

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- Pinellas Suncoast Transit Authority, St. Petersburg, FL. Began paratransit operations on 7/1/21 with 75 employees and 58 vehicles that they maintain. They have a five-year contract with an option for additional five years not to exceed \$101 million.

First Transit operates call centers in many of their contract locations but they also have standalone call centers across North America that are dedicated to ADA compliance. The centers employ over 350 call takers. The call centers assist clients with compliance and ensuring all ADA Paratransit passengers are eligible for the service as well as scheduling rides, taking reservations and processing trip requests.

There is no set date for First Transit to assume operations of Apple Bus Company. The Metro Connect contract expires on December 31, 2022. There is an option for a two-year extension and the contract will be reviewed for a recommendation in May.

RECOMMENDATION

This item is for informational purposes only.

ATTACHMENT

None



Connecting People Throughout
Kalamazoo County

Agenda Item: #8a1
Meeting Date 04/11/22

TO: CCTA and KCTA Boards
FROM: Sean McBride, Executive Director
DATE: April 5, 2022
SUBJECT: Appointments to Subcommittees

DISCUSSION

The Executive Subcommittee met on May April 4, 2022 and discussed representation on Boards and Committees for the upcoming year. Please see the attached matrix with Executive Committee recommended assignments for the Executive Subcommittee, Finance Subcommittee, Outreach Subcommittee, Pension Board, and representative to the Kalamazoo Area Transportation Study (KATS).

In addition, the Executive Committee has discussed in-depth the importance of succession planning and board development. Some initiatives are currently being researched. This item will be discussed at an upcoming board meeting. An additional ad-hoc subcommittee may be formed to focus on governance and board development.

RECOMMENDATION

The KCTA and CCTA Executive Committee recommends appointments to the above listed 2022 CCTA and KCTA subcommittees and other assignments as identified in the attached document.

Attachment

1. Proposed 2022 CCTA/KCTA Subcommittees

2022 CCTA/KCTA Subcommittee and Other Appointments

Executive Subcommittee (Joint)

Britigan (CCTA)
Farmer (CCTA/KCTA)
Janssen (CCTA/KCTA)
McCormick (CCTA)
Rama (KCTA)
Rosine (CCTA/KCTA)

Finance Subcommittee (Joint)

Brown (KCTA)
Burns, Chair (CCTA)
Breneman (KCTA)
Pearson (CCTA)
Rama (KCTA)
Urban (KCTA)

Outreach Subcommittee (Joint)

Aardema (CCTA/KCTA)
Brown, Chair (KCTA)
Janssen (KCTA/CCTA)
Moiery (CCTA)
Sloan (KCTA)
Thompson (CCTA)

Pension Board (CCTA)

Burns (CCTA)
McCormick (CCTA)

KATS Policy Subcommittee

Aardema (CCTA)
Martin Janssen (KCTA)

2022 CCTA/KCTA SUBCOMMITTEES
April 5, 2022

Boardmember	CCTA	KCTA	Executive	Finance	Outreach	Pension	KATS
Vacant (Rural)	X						
Britigan	X		X				
Burns	X			Chair		X	
McCormick	Vice-Chair		X			X	
Moalery	X				X		
Pearson	X			X			
Thompson	X				X		
Aardema	X	X			X		CCTA
Farmer	X	X	X				
Janssen	X	Vice-Chair	X		X		KCTA
Rosine	Chair	Chair	X				
Breneman		X		X			
Brown		X		X	Chair		
Rama		X	X	X			
Sloan		X			X		
Urban		X		X			