

**CENTRAL COUNTY TRANSPORTATION AUTHORITY
KALAMAZOO COUNTY TRANSPORTATION AUTHORITY
Joint Regular Meeting
August 14, 2023**

Place: Metro Administration Building, 530 N. Rose Street
Time: 11:30 A.M.
Staff Present: Sean McBride, Greg Vlietstra, Keshia Woodson-Sow, Justin Boy, Annette Arkush, Barbara Blissett
Others Present: Janet Strebs

1.) KCTA ROLL CALL

KCTA Members Present: Curtis Aardema, Tafari Brown, Dusty Farmer, Aditya Rama, Gary Sigman, Tim Sloan, Greg Rosine
KCTA Members Absent: None

1). CCTA ROLL CALL

CCTA Members Present: Curtis Aardema, Rob Britigan, Chris Burns, Dusty Farmer, Rod Halcomb, Lisa Mackie, Garrylee McCormick, Randy Thompson, Greg Rosine

CCTA Members Absent: Jim Pearson

*A motion was made by CCTA to excuse the absence of Jim Pearson.
Motion: Burns Second: Aardema*

Motion carried by voice vote.

2.) REQUEST FOR APPROVAL OF AGENDA/MINUTES

A motion was made by KCTA and CCTA for approval of the joint CCTA/KCTA meeting agenda for August 14, 2023 and for approval of the joint CCTA/KCTA meeting minutes for June 12, 2023.

*Motion: McCormick Second: Sloan
Motion carried by voice vote.*

3.) PUBLIC COMMENT – None

4.) PLANNING AND DEVELOPMENT COMMITTEE

Burns reported at the Planning and Development meeting that Mike Kosciuk of GRS Consulting presented the Pension and OPEB Annual Valuation Reports. Burns briefed the Boards on the reports through a PowerPoint. (A copy of the PowerPoint is included with the meeting minutes.)

Burns stated the Committee talked about future road construction, the Comprehensive Operations Analysis (COA), Microtransit and possible transit hubs.

Exec. Dir. McBride presented a PowerPoint on the FY 2024 and 2025 budgets. He indicated a good portion of the budget involves the personnel and the launch of Microtransit expected in the spring. Boardmembers talked about the various needs to successfully operate a Microtransit service and how it would affect the fixed-route service and Metro Connect. Exec. Dir. McBride noted there would be budget small group meetings for Boardmembers.

Exec. Dir. McBride responded to questions regarding Microtransit, timeline for launching the service, how monitoring will take place, scheduling and areas of service.

A motion was made by the CCTA and KCTA to adopt Resolution 23-003 scheduling a public hearing on Monday, September 11, 2023 to consider the CCTA FY 2024 and FY 2025 Budgets.

Motion: Farmer

Support: Aardema

Motion carried by roll call vote.

Ayes: Aardema, Britigan, Brown, Burns, Farmer, Mackie, McCormick, Rama, Sloan, Thompson, Rosine

Nays: None

Absent: Pearson

5.) PERFORMANCE MONITORING COMMITTEE

Chair Aardema shared the Committee's good discussions regarding Microtransit. He said going forward, the focus of the committee would be to monitor and set metrics to be a successful service as well as overseeing its operations. Aardema stated over the next several months the committee would be looking into the process for beginning the service such as the Request for Purchase (RFP) and changes to fit Metro's needs.

6.) EXTERNAL RELATIONS COMMITTEE

Farmer reported the Committee spent time on past outreach practices of staff and Boardmembers and how changes might be made to make it better. She said a survey would be distributed to garner strengths and weaknesses in the process.

Farmer stated the Committee got a sneak peek at the updated website showing the changes being implemented.

7.) OPERATIONS COMMITTEE

Chair Rosine reported the Committee reviewed all committee updates and the CCTA/KCTA Operating Agreement.

A motion was made by the CCTA and KCTA to offer for first reading the CCTA/KCTA Operating Agreement for 2023 to 2026.

Motion: Farmer

Support: Aardema

Motion carried by roll call vote.

Ayes: Aardema, Britigan, Brown, Burns, Farmer, Mackie, McCormick, Rama, Sloan, Thompson, Rosine

Nays: None

Absent: Pearson

8.) EXECUTIVE DIRECTORS REPORT

Exec. Dir. McBride provided additional information on the following topics:

- Service Adjustments which will include:
 - Removal of the :45 Alamo, Portage, and Stadium Drive routes
 - Reduction in service to the :45 Westledge, Gull Rd., and Lovell. :45s will only run from 12:45 pm to 5:41 pm during peak times
- Human Resources
- Janitorial Services
- Safety and Security
- Mobility Hub

Included with the minutes is the summary memo and updates provided to the Boards.

9.) SUBCOMMITTEE REPORTS

Pension Board – Did not meet.

KATS Policy Committee – Did not meet.

Local Advisory Committee (LAC) – Did not meet.

10.) CHAIRPERSON REPORT – No Report

11.) PUBLIC COMMENT – None

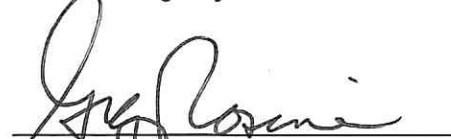
12.) MEMBERS TIME – Boardmembers welcomed Boardmember Sigman to the KCTA.

Mackie noted her name change from Moaiery to Mackie


14.) ADJOURNMENT

*A motion was made by KCTA and CCTA to adjourn the KCTA/CCTA meeting.
Motion: McCormick Support: Aardema
Motion carried by voice vote.*

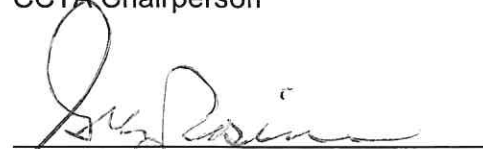
The meeting adjourned at 1:02 PM.



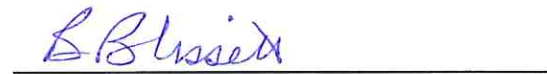
Greg Rosine
CCTA Chairperson



Barbara Blissett
CCTA Clerk



Greg Rosine
KCTA Chairperson



Barbara Blissett
KCTA Clerk