

**CENTRAL COUNTY TRANSPORTATION AUTHORITY  
KALAMAZOO COUNTY TRANSPORTATION AUTHORITY  
Joint Regular Meeting  
April 11, 2022**

Place: Metro Administration Building, 530 N. Rose Street  
Time: 11:30 A.M.  
Staff Present: Sean McBride, Greg Vlietstra, Rob Branch, Barbara Blissett  
Others Present: Monteze Morales

**1.) KCTA ROLL CALL**

*KCTA Members Present: Curtis Aardema, Jeff Breneman\*, Tafari Brown, Dusty Farmer, Martin Janssen, Aditya Rama, Tim Sloan, Sam Urban, Greg Rosine*

*KCTA Members Absent: None*

*\*Jeff Breneman arrived at 11:37 am.*

**1). CCTA ROLL CALL**

*CCTA Members Present: Curtis Aardema, Chris Burns, Dusty Farmer, Martin Janssen, Garrylee McCormick\*\*, Jim Pearson, Randy Thompson, Greg Rosine*

*CCTA Members Absent: Rob Britigan, Lisa Moaiery*

*A motion was made by CCTA to excuse the absence of Rob Britigan and Lisa Moaiery.*

*Motion: Aardema Support: Janssen*

*Motion carried by voice vote.*

*\*\*Garrylee McCormick arrived at 12:00 pm.*

Chair Rosine welcomed Kalamazoo County Commission Vice-Chair Monteze Morales to the meeting as the new liaison from the Kalamazoo County Commission.

**2.) REQUEST FOR APPROVAL OF AGENDA/MINUTES**

*A motion was made by KCTA and CCTA for approval of the joint CCTA/KCTA meeting agenda for March 14, 2022 and for approval of the joint CCTA/KCTA regular meeting with the correction of the motion for Item 6b Resolution 22-002. It should read Motion by Burns Support by Pearson.*

*Motion: Sloan Support: Aardema*

*Motion carried by voice vote.*

**3.) PUBLIC COMMENT** - None

**4.) RESOLUTIONS LEVYING KCTA AND CCTA TRANSIT MILLAGES FOR 2022**

Chair Rosine opened up discussion for the adoption of the 2022 KCTA and CCTA Transit Millage Resolutions. He noted that the KCTA millage of 0.3124 had been approved by the voters on November 2, 2021. He said the resolutions had been tabled at the last meeting so the Finance Subcommittee would have a chance to review the recommendation offered for the amounts to levy.

Burns reported the Finance Subcommittee had met and discussed the options and reasons for increasing the CCTA millage from 0.75 to 0.9 mills. He said that with the anticipated increase of about \$1.4 million in future expenses and no increase in service that the recommended 0.9 mills is satisfactory. Pearson added voters approved the KCTA millage through 2026 for up to 0.3124 mills for countywide services that include Metro Connect and Metro Share. He said in 2020, the KCTA levied 0.3131 and not the full 0.3150 allowed due to the State of Michigan Headlee Amendment. Exec. Dir. McBride stated that this year the KCTA cannot levy more than the Headlee allowed amount.

*A motion was made to adopt Resolution 22-001 Levying the KCTA Transit Millage and providing for collection of the transit millage in July 2022 for the Cities of Kalamazoo, Portage and Parchment and in December 2022 for the Townships of Kalamazoo County.*

*Motion: Breneman                      Second: Farmer*

*Motion carried by roll call vote.*

*Ayes:                      Aardema, Breneman, Brown, Farmer, Janssen, Rama, Sloan, Urban, Rosine*

*Nays:                      None*

*Absent:                      None*

*A motion was made to adopt Resolution 22-002 Levying the CCTA Transit Millage and Providing for collection of the transit millage in July 2022 for the Cities of Kalamazoo, Portage and Parchment and in December 2022 for the Townships of Kalamazoo, Comstock Voting Precincts 02, 03, 04, 05, 06, 07 and 08 and Oshtemo Voting Precincts 03, 04, 05, 06, 07, 08 and 09 in Kalamazoo County.*

*Motion: Aardema                      Second: Janssen*

*Motion carried by roll call vote.*

*Ayes:                      Aardema, Burns, Farmer, Janssen, Pearson, Thompson, Rosine*

*Nays:                      None*

*Absent:                      Britigan, McCormick, Moaiery*

## **5.) PURCHASE OF MEDIUM-DUTY BUSES**

Support Services Director Vlietstra provided information regarding the purchase of three medium-duty buses from Hoekstra Transportation. He said the purchase was being made available through the State of Michigan MiDeal Program. Vlietstra explained two of the buses would be used to replace ones located at Metro Connect and the other one would go to Van Buren Public Transit. He stated the on-going fleet replacement is part of the CCTA Capital Program as identified in the Transportation Improvement Program managed by the Kalamazoo Area Transportation Study.

*A motion was made by KCTA and CCTA to approve the purchase of three medium-duty buses from Hoekstra Transportation in the amount of \$322,587 and authorize the Executive Director to sign all documents related to the purchase.*

*Motion: Janssen/Sloan                      Support: Burns/Janssen*

*Motion carried by roll call vote.*

*Ayes:                      Aardema, Breneman, Brown, Burns, Farmer, Janssen, Pearson, Rama, Sloan, Thompson, Urban, Rosine*

*Nays:                      None*

*Absent:                      Britigan, McCormick, Moaiery*

**6.) PURCHASE OF 40' BUSES**

Support Services Director Vlietstra provided information regarding the purchase of three low-floor 40' fixed-route buses from Gillig Corporation. He said the purchase would be to replace older vehicles past their useful life and would be used for fixed-route bus service.

Discussion ensued concerning the sale or disposal of the older vehicles and the wait time for delivery. Vlietstra shared that buses that were recently replaced were sold to Battle Creek Transit as opposed to selling them for scrap.

*A motion was made by KCTA and CCTA to approve the purchase of three low-floor buses from Gillig Corporation in the amount of \$1,735,686 and authorize the Executive Director to sign all documents related to the purchase.*

*Motion: Janssen Support: Aardema*

*Motion carried by roll call vote.*

*Ayes: Aardema, Breneman, Brown, Burns, Farmer, Janssen, Pearson, Rama, Sloan, Thompson, Urban, Rosine*

*Nays: None*

*Absent: Britigan, McCormick, Moaiery*

**7.) EXECUTIVE DIRECTOR REPORT**

Exec. Dir. McBride provided information on the following topics:

- Pandemic
- Fixed-Route Service
- Comprehensive Operational Analysis (COA)
- Competitive Grant Applications
- Bus Advertising
- Human Resources
- Safety and Security
- KTC Security Reports
- December Income & Expense Statement
- February Ridership Summary Report
- First Transit and Metro Connect

Included with the minutes is the summary memo and updates provided to the Boards.

Exec. Dir. McBride shared some information regarding the competitive grants that Metro was applying for which included conversion of several buses to electric and roof replacement with the installation of solar panels.

Discussion took place regarding electric buses. Items of discussion included availability and mileage coverage before recharging is needed.

Comments were made regarding advertising on the buses and the legality of allowing gambling, marijuana dispensaries and political ads.

## **9.) SUBCOMMITTEE REPORTS**

### **Executive Subcommittee**

Chair Rosine presented a 2022 Roster for the CCTA and KCTA Joint Subcommittees. He said, at some point, he would like to add another subcommittee for Board Development. He said this would help with future leadership succession. The following recommendation was made for the 2022 CCTA and KCTA Joint Subcommittees:

#### **Executive Subcommittee**

- Britigan (CCTA)
- Farmer (CCTA/KCTA)
- Janssen (CCTA/KCTA)
- McCormick (CCTA)
- Rama (KCTA)
- Rosine (CCTA/KCTA)

#### **Finance Subcommittee**

- Brown (KCTA)
- Burns, Chair (CCTA)
- Breneman (KCTA)
- Pearson (CCTA)
- Rama (KCTA)
- Urban (KCTA)

#### **Outreach Subcommittee**

- Aardema (CCTA/KCTA)
- Brown, Chair (KCTA)
- Janssen (CCTA/KCTA)
- Moaiery (CCTA)
- Sloan (KCTA)
- Thompson (CCTA)

#### **Pension Board**

- Burns
- McCormick

#### **KATS Policy Committee**

- Aardema (CCTA)
- Janssen (CCTA/KCTA)

*A motion was made by CCTA and KCTA to approve the 2022 CCTA/KCTA Subcommittees appointments.*

*Motion: Breneman/Janssen*

*Support: Janssen/McCormick*

*Motion carried by voice vote.*

*Ayes: Aardema, Brown, Janssen, Rama, Rosine*

*Nays: None*

*Absent: Breneman, Farmer, Sloan, Urban*

**Finance Subcommittee (joint with KCTA)** – Did not meet.

**Outreach Subcommittee** – Did not meet.

**Pension Board** – Did not meet.

**KATS Policy Committee** – Aardema reported on current road projects including those that were affecting Metro routes.

**Local Advisory Committee (LAC)** – Did not meet.

**10.) CHAIRPERSON REPORT** – No report.

**11.) PUBLIC COMMENT** – None

**12.) MEMBERS TIME** – Aardema thanked Executive Director for researching the advertising policy for buses.

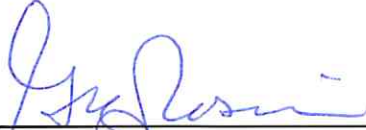
**13.) ADJOURNMENT**

*A motion was made by KCTA and CCTA to adjourn the KCTA/CCTA meeting.*


*Motion: Janssen/Breneman Support: Farmer/Janssen*

*Motion carried by voice vote.*

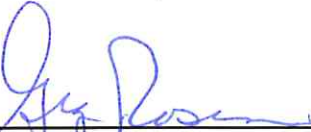
The meeting adjourned at 12:26 P.M.



Greg Rosine  
CCTA Chairperson



Barbara Blissett  
CCTA Clerk



Greg Rosine  
KCTA Chairperson



Barbara Blissett  
KCTA Clerk