

**CENTRAL COUNTY TRANSPORTATION AUTHORITY
KALAMAZOO COUNTY TRANSPORTATION AUTHORITY
Joint Regular Meeting
May 9, 2022**

Place: Metro Administration Building, 530 N. Rose Street
Time: 11:30 A.M.
Staff Present: Sean McBride, Greg Vlietstra, Rob Branch, Keshia Woodson-Sow, Richard Congdon, Kathy Schultz, Annette Arkush
Others Present: Dexter Mitchell, John Gisler, Laura Pennell, Jamie Turley, Stephanie Shaw, Boris Palchik (via Zoom)

1.) KCTA ROLL CALL

KCTA Members Present: Curtis Aardema, Jeff Breneman, Tafari Brown**, Dusty Farmer, Martin Janssen, Aditya Rama, Tim Sloan, Sam Urban, Greg Rosine*
KCTA Members Absent: None

**Boardmember Breneman left the meeting at 12:45 P.M.*

*** Boardmember Brown left the meeting at 2:05 P.M.*

1). CCTA ROLL CALL

*CCTA Members Present: Curtis Aardema, Rob Britigan, Chris Burns, Dusty Farmer, Martin Janssen, Garrylee McCormick, Jim Pearson**, Randy Thompson, Greg Rosine*

CCTA Members Absent: Lisa Moaiery

A motion was made by CCTA to excuse the absence of Lisa Moaiery.

Motion: Aardema Second: Urban

****Boardmember Pearson left the meeting at 2:00 P.M.*

Motion carried by voice vote.

2.) REQUEST FOR APPROVAL OF AGENDA/MINUTES

A motion was made by KCTA and CCTA for approval of the joint CCTA/KCTA meeting agenda for May 9, 2022, and for approval of the joint CCTA/KCTA regular meeting minutes for April 11, 2022, with no corrections.

Motion carried by voice vote.

3.) PUBLIC COMMENT

John Gisler, South County Commissioner brought three pieces of information to the board:

1. New County Administrator Kevin Catlin began on May 1, 2022.
2. Alvin Gray has been selected as the new DEI Director.
3. Construction of the new Justice Center on Kalamazoo Avenue next to the County Administration Building is on time and on budget.

Executive Director McBride recognized the attendance of Dexter Mitchell, Kalamazoo Township Manager, and guests from Apple Bus/First Student, Jamie Turley, Stephanie Shaw, Laura Pennell.

4.) METRO CONNECT UPDATE: CONSIDERATION TO COMMENCE NEGOTIATIONS FOR CONTRACT EXTENSION WITH APPLE BUS, INC.

Exec. Dir. McBride reviewed the recent Metro Connect survey results for board consideration prior to requesting approval to begin negotiations with Apple Bus for a contract extension.

The survey provided the following information:

- 15% of active riders responded
- 93% were very satisfied or satisfied with the service
- 8% were dissatisfied.

Comments included praise for the extra effort during the pandemic, and some concerns that scheduling is still an issue. Exec. Dir. McBride recognized Apple Bus for stepping up to help with additional service during the pandemic and remaining customer focused. Board Member Janssen commented that Apple Bus has met the standard for performance, and it is a good move to start the negotiations now. Board Member Sloan spoke from personal experience and feels that they do a phenomenal job and go out of their way to accommodate passengers. Board Member Aardema asked if this timeline is long enough to talk to other vendors if this plan of action is not successful. Exec. Dir. McBride affirmed he believes that there is enough time and that he will keep the board apprised of the status of negotiations. Board Member Aardema stated that we need to stay in front of scheduling concerns and asked whether there are other companies with better experience.

A motion was made to begin contract extension negotiations with Apple Bus, Inc.

Motion: Sloan

Second: Urban

Motion carried by voice vote.

Ayes: Aardema, Breneman, Britigan, Brown, Burns, Farmer, Janssen, McCormick, Pearson, Rama, Rosine, Sloan, Thompson, Urban

Nays: None

Absent: Moaiery

5.) PURCHASE OF BUS PARTS-GILLIG CORPORATION

Fleet and Facilities Director Rob Branch provided an overview of the request for permission to purchase replacement bus parts from Gillig at an amount not to exceed \$475,000 and authorize Exec. Dir. McBride to execute all documents related to the purchase. Board Member Burns stated that there are higher prices in the bid. Board Member Aardema inquired about the bus purchase date. R. Branch indicated the buses were purchased from Gillig in 1998. Chair Rosine inquired about other bus part manufacturers other than Gillig. R. Branch indicated there was one other primary company, New Flyer, in Winnipeg, Nova Scotia.

A motion was made by KCTA and CCTA to approve the purchase of bus parts from Gillig Corporation in the amount not to exceed \$475,000 and authorize Exec. Dir. McBride to execute said documents related to the purchase.

Motion: Sloan/McCormick Support: Breneman/Burns

Motion carried by roll call vote.

*Ayes: Aardema, Breneman, Britigan, Brown, Burns, Farmer, Janssen,
 McCormick, Pearson, Rama, Sloan, Thompson, Urban, Rosine*
Nays: None
Absent: Moaiery

6.) EXCEPTION TO PURCHASING MANUAL FOR DIESEL FUEL PURCHASES

Support Services Director Vlietstra provided information regarding the need to authorize an exception to the 2016 Purchasing Manual that would allow the purchase of diesel fuel to \$50,000 without authorization of the Board. The request would authorize Exec. Dir. McBride to go over the current limit due to inflation and the rise in oil and gas and not delay the receipt of fuel that would negatively impact service. Plans are in place to revise the Purchasing Manual for board review during the next few months.

A motion was made by KCTA and CCTA to authorize the Exec. Dir. to approve the purchase of diesel fuel over \$50,000.

Motion: Farmer Support: Janssen

Motion carried by roll call vote.

*Ayes: Aardema, Breneman, Britigan, Brown, Burns, Farmer, Janssen,
 McCormick, Pearson, Rama, Sloan, Thompson, Urban, Rosine*
Nays: None
Absent: Moaiery

7.) EXECUTIVE DIRECTORS REPORT

Exec. Dir. McBride provided information on the following topics:

- Expanded Fixed Route service
- Continuance of WMU service

8.) SUBCOMMITTEE REPORTS

Executive Subcommittee

Chair Rosine stated that the Executive Committee met and discussed Board governance and specific topics like succession planning and effective subcommittees. A one-day CCTA/KCTA Board retreat is being planned and an ad hoc committee with a combination of old and new members will move forward on this topic. Communication regarding possible dates for the retreat was recently sent by Exec. Dir. McBride.

A motion was made by CCTA and KCTA to create an Ad Hoc Board Governance Review Committee that would include Chair Rosine, Boardmembers Aardema, Brown, Breneman, Farmer and Rama.

Motion: Aardema Support: Sloan

Motion carried by voice vote.

Ayes: Aardema, Breneman, Britigan, Brown, Burns, Farmer, Janssen,
McCormick, Pearson, Rama, Sloan, Thompson, Urban Rosine
Nays: None
Absent: Moaiery

Finance Subcommittee (joint with KCTA) – Did not meet.

Outreach Subcommittee – Did not meet.

Pension Board – Did not meet.

KATS Policy Committee – Board member Aardema reported on current road projects including those that were affecting Metro routes including the two-way street conversions which will add more accessibility. Board member Janssen added that the manual on the KATS website is very helpful in understanding the road changes.

Local Advisory Committee (LAC) – Did not meet.

9.) CHAIRPERSON REPORT – No report.

10.) PUBLIC COMMENT – None

11.) MEMBERS TIME – None

12.) PRESENTATION REGARDING COMPREHENSIVE OPERATIONAL ANALYSIS

Kathy Schultz, Planning and Development Manager introduced Boris Palchik, representing FourSquare Integrated Transportation Planning, who joined the meeting via Zoom. In January, FourSquare was on-site in Kalamazoo to talk with staff, drivers and the boards about the current system and future route adjustments. Mr. Palchik led a presentation and provided a visual presentation with suggested changes to each of the routes and provided rationale for the changes suggested.

Following the presentation, Chair Rosine asked about the impact of these changes and a cost determination to implement. He asked how people view Microtransit, especially the existing riders, and what other communities are using it. Mr. Palchik indicated that Traverse City and Muskegon are currently using Microtransit.

Board Member Thompson commented that he is concerned that we will lose people who really need the service. Foursquare will be offering public input on the scenarios presented to the board at today's meeting.

Mr. Palchik indicated that an on-line public survey will be available through the end of the month. Vice Chair McCormick asked how the community will know it is there. K. Schultz indicated that she is working on posting this through social media (Facebook) and on the website and using bus signage.

13.) ADJOURNMENT

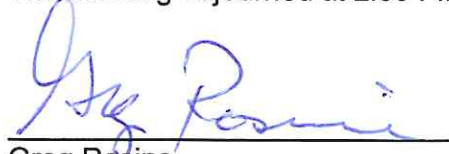
A motion was made by KCTA and CCTA to adjourn the KCTA/CCTA meeting.

Motion: Rosine

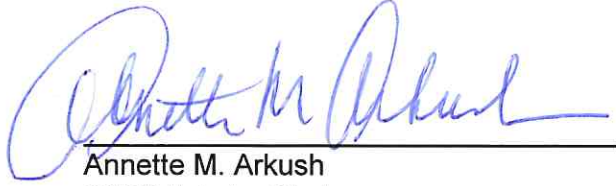
Support: McCormick

Motion carried by voice vote.

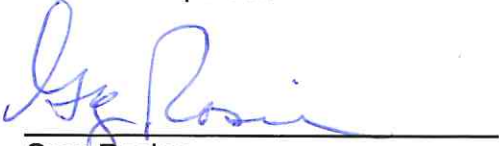
The meeting adjourned at 2:50 P.M.



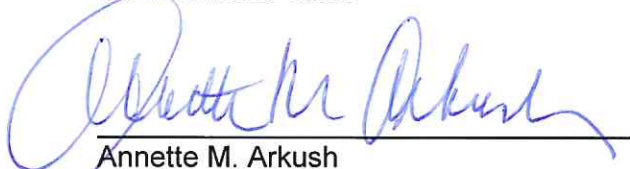
Greg Rosine
CCTA Chairperson



Annette M. Arkush
CCTA Interim Clerk



Greg Rosine
KCTA Chairperson



Annette M. Arkush
KCTA Interim Clerk