

**Meeting Minutes**  
**CENTRAL COUNTY TRANSPORTATION AUTHORITY**  
**KALAMAZOO COUNTY TRANSPORTATION AUTHORITY**  
**Joint Regular Meeting**  
**November 8, 2021**

Place: Metro Administration Building, 530 N. Rose Street  
Time: 11:30 A.M.  
Staff Present: Sean McBride, Greg Vlietstra, Kathy Schultz, Keshia Woodson-Sow,  
Barbara Blissett  
Others Present: Earl Cox, Sr., Hunter Dean

*"A regular meeting of the Central County Transportation Authority and the Kalamazoo County Transportation Authority was held on Monday, November 8, 2021 at 11:30 a.m. This meeting was held as an electronic meeting under the authority of Senate Bill 1246 adopted December 15, 2020, Amending the Open Meetings Act for Participation in Public Meetings." \*Please note in attendance that location in parenthesis is location where member was participating during meeting in compliance with Michigan requirements for remote attendance for a public meeting.*

**1.) KCTA ROLL CALL**

*KCTA Members Present: Curtis Aardema (City of Portage), Jeff Breneman (City of Kalamazoo), Tafari Brown (Comstock Township), Dusty Farmer (Oshtemo Township), Martin Janssen (City of Grand Rapids), Aditya Rama (City of Kalamazoo), Sam Urban (City of Portage), Greg Rosine (City of Kalamazoo)*

*KCTA Members Absent: Tim Sloan*

*A motion was made by the KCTA to excuse the absence of Tim Sloan.*

*Motion: Farmer Second: Aardema*

*Motion carried by roll call vote.*

*Ayes: Aardema, Breneman, Brown, Farmer, Janssen, Rama, Urban, Rosine*  
*Nays: None*  
*Absent: Sloan*

**1.) CCTA ROLL CALL**

*CCTA Members Present: Curtis Aardema (City of Portage), Rob Britigan (Comstock Township), Chris Burns (City of Portage\*), Dusty Farmer (Oshtemo Township), Martin Janssen (City of Grand Rapids), Garrylee McCormick (City of Kalamazoo), Lisa Moaiery (Kalamazoo Township), Jim Pearson (City of Portage,) Randy Thompson (Comstock Township), Greg Rosine (City of Kalamazoo)*

*\*Chris Burns arrived at 11:32 a.m.*

**2.) REQUEST FOR APPROVAL OF AGENDA/MINUTES**

*A motion was made by KCTA and CCTA to approve the November 8<sup>th</sup> meeting agenda and the CCTA/KCTA meeting minutes of October 11, 2021.*

*Motion: Britigan Support: Farmer*  
*Motion carried by roll call vote.*

*Ayes: Aardema, Breneman, Britigan, Brown, Burns, Farmer, Janssen, McCormick, Moaiery, Pearson, Rama, Thompson, Urban, Rosine*  
*Nays: None*  
*Absent: Sloan*

**3.) PUBLIC COMMENTS – None**

**4.) VAN BUREN PUBLIC TRANSIT AGREEMENT**

Exec. Dir. McBride explained the existing agreement with Van Buren Public Transit began in 2016. He said the agreement allowed for the allocation of Federal Transit Administration (FTA) Section 5307 funds allocated to the CCTA to be shared with Van Buren Public Transit and be used for the purchase of vans.

Exec. Dir. McBride stated that it was time to enter into a new three-year agreement with Van Buren Public Transit to continue the sharing of the FTA funds. He said the requirements of the agreement will be the same as the previous agreement.

*A motion was made by the KCTA and the CCTA to enter into a three-year agreement with Van Buren Public Transit for receipt of an allocation of funds from the FTA Section 5307 Program not to exceed \$264,000.*

*Motion: Breneman/Janssen Second: McCormick/Aardema*  
*Motion carried by a roll call vote.*

*Ayes: Aardema, Breneman, Britigan, Brown, Burns, Farmer, Janssen, McCormick, Moaiery, Pearson, Rama, Thompson, Urban, Rosine*  
*Nays: None*  
*Absent: Sloan*

**5.) 2022 CCTA/KCTA BOARD MEETING CALENDAR**

*A motion was made by KCTA and CCTA to adopt the CCTA/KCTA 2022 Meeting Calendar.*

*Motion: Aardema/Janssen Support: Janssen/Aardema*  
*Motion carried by roll call vote.*

*Ayes: Aardema, Breneman, Britigan, Brown, Burns, Farmer, Janssen, McCormick, Moaiery, Pearson, Rama, Thompson, Urban, Rosine*  
*Nays: None*  
*Absent: Sloan*

**6.) EXECUTIVE DIRECTOR REPORT**

Exec. Dir. McBride provided information on the following topics:

- Human Resources
- Metro Connect and Metro Share Update
- Winter Stop/Shelter Maintenance
- KTC Security Report

Attached to the minutes is the summary memo and updates provided to the Boards.

**7.) SUBCOMMITTEE REPORTS**

Executive Committee – Chair Rosine stated the Executive Committee reviewed the current meeting agenda and discussed the Executive Director’s performance review.

Chair Rosine reported to the boardmembers that he had received the majority of responses for Executive Director’s 2021 Performance Evaluation. He shared that in keeping with the contract approved in 2020, the Executive Director McBride would receive a 3% increase retroactive October 1, 2021.

Chair Rosine thanked the Executive Director for his excellent service and work performance over the past year.

Finance Subcommittee (joint with KCTA) – Did not meet.

Pension Board – Did not meet.

KATS Policy Committee – Aardema reported on current road projects including those that were affecting Metro routes.

Millage Subcommittee – Urban reported the November 2, 2021 KCTA millage renewal had passed with a rousing success of 71.81% Yes to 28.9% No. He thanked the boardmembers for their assistance with getting the information out to the local jurisdictions.

Local Advisory Committee (LAC) – Did not meet.

**8.) CHAIRPERSON REPORT** – Chair Rosine thanked everyone for a great job promoting the KCTA millage election which paid off with a significant win.

**9.) PUBLIC COMMENT** – Earl Cox Sr. spoke regarding concerns of morale among the employees.

**10.) MEMBERS TIME** –Boardmembers commented on the success of the KCTA millage election and congratulated Boardmember Britigan on his reelection as the Mayor of Parchment.

**11.) ADJOURNMENT**

*A motion was made by KCTA and CCTA to adjourn the CCTA/KCTA meeting.*

*Motion: Urban/Britigan*

*Support: Aardema/Burns*

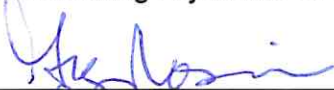
*Motion carried by roll call vote.*

*Ayes: Aardema, Breneman, Britigan, Brown, Burns, Farmer, Janssen, McCormick, Moaiery, Pearson, Rama, Thompson, Urban, Rosine*

*Nays: None*

*Absent: Sloan*

The meeting adjourned at 12:13 P.M.



Greg Rosine  
CCTA Chairperson

  
Greg Rosine  
KCTA Chairperson

Barbara Blissett  
CCTA Clerk

  
Barbara Blissett  
KCTA Clerk