

A motion was made by the KCTA and CCTA to adopt the Fiscal Year 2022 and 2023 CCTA Budget.

Motion: Breneman/McCormick Second: Janssen/Britigan

Motion carried by roll call vote.

Ayes: Aardema, Breneman, Britigan, Brown, Burns, Farmer, Janssen, McCormick, Moaiery, Pearson, Rama, Urban, Thompson, Rosine

Nays: None

Absent: Sloan

5.) RENEW GENERAL LIABILITY INSURANCE

Dep. Dir. Vlietstra stated that the CCTA utilizes Michigan Municipal Risk Management Authority (MMRMA) for property, auto and liability insurance coverage. He said over the past several years Metro has undertaken a comprehensive review of its insurance coverages that had led to consolidating under MMRMA. Dep. Dir. Vlietstra noted that the insurance premium shows an increase of approximately 4%.

Prior to the motion, Vlietstra responded to a question from Britigan that the increase in liability was to be prepared in case of a catastrophic loss of buses.

A motion was made by the CCTA to approve the renewal of General Liability Insurance from October 1, 2021 to September 30, 2022 with Michigan Municipal Risk Management Authority in the amount of \$302,240 and authorize the Executive Director to execute all related documents.

Motion: Aardema

Support: Burns

Motion carried by roll call vote.

Ayes: Aardema, Britigan, Burns, Farmer, Janssen, McCormick, Moaiery, Pearson, Thompson, Rosine

Nays: None

Absent: None

6.) CONSIDERATION TO PURCHASE 40' BUSES

Dep. Dir. Vlietstra explained the purchase of four low-floor buses 40' buses would be replacements for older vehicles past their useful life. He said all the newer features including security barriers and fresh air intake systems, wheelchair restraint systems and additional storage would be available with these buses. Vlietstra indicated that the buses would be delivered in about 14 months.

Rob Branch, Fleet & Facilities Manager, spoke about the differences between the 40' and 35' buses and the process to determine the needs for Metro's moving into the future.

A motion was made by the KCTA and CCTA to approve the purchase of four 40' buses from Gillig Corporation and to authorize the Executive Director to execute all documents related to this purchase.

Motion: McCormick/Aardema

Support: Britigan/Farmer

Motion carried by roll call vote.

Ayes: Aardema, Breneman, Britigan, Brown, Burns, Farmer, Janssen,
McCormick, Moaiery, Pearson, Rama, Thompson, Urban, Rosine
Nays: None
Absent: Sloan

7.) KCTA MILLAGE UPDATE

Exec. Dir. McBride shared that "Know the Facts" postcards would be mailed to Kalamazoo County residents in the next few weeks and absentee ballots were in the process of being mailed to residents also. He said the attached Special Report would be emailed to an extensive list of partner organizations in the community giving useful information regarding the upcoming millage. (A copy of the Special Report is included with the meeting minutes.)

Exec. Dir. McBride indicated there was an updated jurisdictional listing for boardmembers to us when scheduling their informational presentations. He invited boardmembers to contact him or Ms. Blissett to assist with making arrangements and receiving handouts for distribution.

Chair Rosine inquired whether the picture/visual information would be changed to include the required masking. Exec. Dir. McBride stated that the marketing firm helping with the creation of educational materials recommended photos without masks.

8.) EXECUTIVE DIRECTOR REPORT

Exec. Dir. McBride provided information on the following topics:

- KTC Security Reports
- Human Resources
- Service Updates
- Metro Connect Update
- Comprehensive Operational Analysis
- Youth Mobility

Program Manager Richard Congdon provided an update about the Metro Connect Services with statistics for the past 2 years.

Laura Pennell of Apple Bus shared that they had hired additional drivers to help meet the demands of additional rides due to Covid.

Janssen commented on his appreciation for Apple Bus and all they do in these difficult times.

Dion Bates of Security Plus stated that collectively staff had 50 plus years of experience with the Kalamazoo Department of Public Safety. He indicated they were up to the task for the additional requirements needed for the Kalamazoo Transportation Center (KTC) with the goal of keeping everyone safe. Bates responded to questions from the Board about protocols they would follow.

Attached to the minutes is the summary memo and updates provided to the Boards.

9.) SUBCOMMITTEE REPORTS

Executive Committee – Chair Rosine thanked Apple Bus and Richard Congdon for the updates on services and Metro Connect drivers for taking on the role of essential workers during the pandemic.

Chair Rosine asked those Boardmembers that had not returned the Executive Director's evaluation form to do so by the next week so it could be addressed at the October meeting.

Finance Subcommittee (joint with KCTA) – Did not meet.

Pension Board – Burns reported that the returns from the second quarter investments were good and the last five quarter returns were doing well as the stock markets had shown.

KATS Policy Committee – Aardema reported on current road projects including those that were affecting Metro routes.

Millage Subcommittee – Did not meet.

Local Advisory Committee (LAC) – Did not meet.

1.) CHAIRPERSON REPORT – Chair Rosine thanked staff and Apple Bus for the updates on how Apple Bus is operating during the pandemic and is encouraged by the increase in ridership.

Chair Rosine thanked the bus drivers for Metro and Apple Bus as frontline essential workers who take on additional risks every day to serve the community. He said they deserve recognition and the CCTA and KCTA Boards definitely appreciate their service.

12.) PUBLIC COMMENT – Farmer presented a letter she had received from a resident at Evergreen North expressing her concerns about the elimination of the bus stop at that location.

13.) MEMBERS TIME – Aardema reminder to Boardmembers to fulfill their outreach presentations throughout the County.

Urban shared that Friends of Transit would be meeting regarding the KCTA millage and if anyone was interested, he would provide the information.

Britigan echoed Chair Rosine's comments regarding the Metro and Apple Bus drivers. He also thanked Exec. Dir. McBride and staff for a smooth and concise budget process. Britigan thanked Security Plus for stepping up to the plate to help make the KTC a place people would be proud to frequent.

Burns asked questions regarding management of Covid related decisions and the Boards' role in setting Covid related policy.

14.) ADJOURNMENT

A motion was made by KCTA and CCTA to adjourn the CCTA/KCTA meeting.

Motion: Urban/Britigan

Support: Aardema/Moaier

Motion carried by roll call vote.

Ayes: Aardema, Breneman, Britigan, Brown, Burns, Farmer, Janssen, McCormick, Moaier, Pearson, Rama, Urban, Thompson, Rosine

Nays: None

Absent: Sloan

The meeting adjourned at 12:52 P.M.



Greg Rosine
CCTA Chairperson



Barbara Blissett
CCTA Clerk



Greg Rosine
KCTA Chairperson



Barbara Blissett
KCTA Clerk